



LICENSING AND ENFORCEMENT COMMITTEE

MEETING : Tuesday, 11th June 2024

PRESENT : Cllrs. Millard (Chair), Brooker (Vice-Chair), Bowkett, Evans, Hyman, Norledge, Patel, Radley and Simms

Officers in Attendance

Licensing Team Leader

Senior Lawyer, One Legal

Democratic and Electoral Services Officer

APOLOGIES : Cllrs. O'Donnell and Taylor

1. ELECTION OF CHAIR AND VICE-CHAIR

Councillor Millard and Brooker were confirmed as Chair and Vice-Chair of the Committee respectively.

2. DECLARATIONS OF INTEREST

Councillor Radley declared an interest in agenda item 7 (Pavement Licensing).

3. MINUTES

RESOLVED that the minutes of the previous meeting (12 December, 2023) were confirmed and signed off by the Chair as a true and accurate record.

4. PUBLIC QUESTION TIME (15 MINUTES)

There were no public questions.

5. PETITIONS AND DEPUTATIONS (15 MINUTES, MAXIMUM 3 MINUTES PER PERSON)

There were no petitions nor deputations.

6. PAVEMENT LICENSING – LEVELLING UP AND REGENERATION ACT 2023

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6.1 The Licensing Team Leader presented the report, the purpose of the report was to inform Members that the Pavement Licensing regime introduced during the Covid pandemic had now been made permanent.

6.2 The Chair moved to accept the recommendations outlined in the report. With no dissent, the recommendations were accepted.

6.3 The Licensing and Enforcement Committee **RESOLVED** to:-

- 1) Approve the proposed fees for new and renewal applications with immediate effect;
- 2) Agree to the proposed standard licence period of two years with immediate effect. AND;
- 3) Agree to the proposed amended standard conditions for all licences.

7. QUARTERLY REPORT

7.1 The Licensing Team Leader asked members' if they had any questions relating to the content of the report.

7.2 Councillor Radley asked why there had not been an update in regard to the Permal Ltd site and whether one could be provided in the future. In response, the Licensing Team Leader stated that the Permal application fell under the Community Wellbeing Team's jurisdiction and that he would chase for an update from them. Councillor Radley stated that it would be helpful to have it as a standing item for part of the Quarterly Update. The Licensing Team Leader stated that it would be included as part of the Quarterly Report for the next full meeting of the Licensing and Enforcement Committee.

7.3 Councillor Patel asked if there had been a reduction in the amount of enforcement work undertaken by the Licensing Team. He further noted that residents had informed him of a few instances of Private Hire and Hackney Carriage drivers not following the rules of the road. In response, the Licensing Team Leader stated that he would note the feedback about drivers' at future trade meetings.

7.4 Councillor Radley asked for more detail in relation to the 'Street Trading Policy Review' included on the forward plan for Licensing. In response, the Licensing Team Leader stated that that had been a standing item, however, owing to a change in administration, he would need to converse with the recently appointed Chair of the Committee and the Cabinet Member to ascertain their views on it.

7.5 Councillor Patel pointed to paragraph 4.6 of the report. He congratulated the Community Wellbeing Officer in achieving the OFQUAL Level 3 in inspecting licensable activities involving animals. He asked if other authorities had similar expertise and if not, if the Council could generate extra income by doing so. In response, the Licensing Team Leader echoed Councillor Patel's congratulations to the Community Wellbeing Officer. He stated that the animal welfare legislation states time frames where a person from a Local Authority had to be qualified for the purpose of inspecting licensable activities including animals.

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7.6 **RESOLVED** that the Licensing and Enforcement Committee note the content of the report.

8. EXCLUSION OF PRESS AND PUBLIC

There was no requirement to exclude the press and public as no Member indicated that they wished to discuss agenda item 10.

9. EXEMPT MINUTES OF LICENSING AND ENFORCEMENT SUB-COMMITTEES

RESOLVED that the exempt minutes of the Licensing and Enforcement Sub-Committees were noted.

10. DATE OF NEXT MEETING

Tuesday, 10th September at 6.30 p.m.

Time of commencement: 6.30 pm hours

Time of conclusion: 6.40 pm hours

Chair