

AUDIT AND GOVERNANCE COMMITTEE – 3 MARCH 2017

ACTION PLAN

MINUTE NO.	MATTER	CURRENT STATUS	RAG	TARGET DATE	OWNER
<u>Actions arising from meeting held on 21 November 2016:</u>					
45	Report back to the Committee on the outcome of the claim to the Election Claims Unit in respect of the EU Referendum and the additional spend over the maximum recoverable amount.	Corporate Director to report back to the Committee when the accounts have been settled. Unlikely to hear before March 2017 at the earliest.	A	March 2017	JL
46	Refer the A&GC challenge of the Joint Core Strategy risk score to the Senior Management Team for consideration within the Strategic Risk Register.	Group Manager, Audit, Risk and Assurance Service referred matter to SMT on 31.01.2017	G	Completed	SP
<u>Actions arising from meeting held on 23 January 2017:</u>					
51	Confirm the Committee's agreed timetable for the MGL VFM audit.	Democratic and Electoral Services Officer confirmed agreed report timetable via email on 06.02.17	G	End of January 2016 Completed	AT
51	Report back to the Committee on benefit accuracy rates and monitoring of benefit software in June 2017.	Included within the Audit and Governance Work Programme for June 2017.	G	Prior to March Committee meeting Completed	AT
56	Provide Councillor Patel with detailed breakdown on how Amey utilise supervisory resources within their operational function	The Head of Neighbourhood Services reported back to Councillor Patel via email on 01/03/17.	G	Prior to March Committee meeting Completed	LG
56	Provide Committee Members with an update on royalty payments in relation to the Civica Governance- Revenues and Benefits audit	Head of Audit Risk assurance to provide Members with briefing report.	A	March 2017	TM

56	Timetable an update on the management response to Streecare contract audit into work programme	Management six monthly and 12 monthly update scheduled for September 2017 and January 2018 meetings.	G	Prior to March Committee meeting Completed	TM/ AT
56	Assurance that Council's depot at Eastern Avenue being used appropriately and efficiently in connection with the delivery of the waste, recycling and Streetscene service.	Head of Neighbourhood Services provided update to Committee via email on 07.02.17 confirming appropriate use of Eastern Avenue depot.	G	W/C 6th February 17 at the latest. Completed	LG

PLEASE NOTE: Rolling agenda items requested by the Committee have not been included above but have been included on the Audit and Governance Work Programme.