

AUDIT AND GOVERNANCE COMMITTEE – 14 MARCH 2017

ACTION PLAN

MINUTE NO.	MATTER	CURRENT STATUS	RAG	TARGET DATE	OWNER
<u>Actions arising from meeting held on 21 November 2016:</u>					
45	Report back to the Committee on the outcome of the claim to the Election Claims Unit in respect of the EU Referendum and the additional spend over the maximum recoverable amount.	Update to Committee on the progress of the ECU sent to all Members on the 04 th April 2017. Claim submitted ahead of deadline and now waiting for the ECU to process and report on final settlement.	A	March 17 ? April 2017 Potentially September 2017	JL JT/AC JT
<u>Actions arising from meeting held on 23 January 2017:</u>					
56	Provide Committee Members with an update on royalty payments in relation to the Civica Governance- Revenues and Benefits audit	Finance team to circulate Members with details and figures of royalty payments received.	A	March 2017 Prior to June 2017 Committee meeting	JT/AC
56	Provide Committee with clarification the purpose and terms for the payment of £53,824 to Amey.	Finance team to liaise with Head of Neighbourhoods and Amey and provide a written response to the Committee.	A	Six month management update scheduled for September 17	JT/LG
56	Provide Committee with details of the operational and strategic KPIs agreed with Amey	Head of Neighbourhoods to provide the Committee with a written response detailing the agreed KPIs	A	Six month management update scheduled for September 17	LG
56	Clarification on which ward records are being stored centrally and if and how Members are able to access this information.	Head of Neighbourhoods to provide Committee with clarification on the details of ward records and how this information can be accessed.	A	Prior to June 2017 Committee meeting	LG

Actions arising from meeting held on 13 March 2017:

71	Timetable MGL Value for Money Audit including review of governance arrangements into Audit and Governance Work Programme	Scheduled for the September 2017 Committee Meeting	G	Prior to June 2017 Committee meeting Completed	AT
71	Provide formal clarification on the purpose and terms of agreement for the loan to MGL.	Finance Team in association with Council Solicitor to provide a written response.	A	Prior to June 2017 Committee meeting	JT/AC /SW
72	Timetable update on the progress of the implementation of the new business rates relief into Audit Work Programme	Scheduled for September 2017 Committee Meeting.	A	Prior to June 2017 Committee meeting Completed	AT/JT/ AC

PLEASE NOTE: Rolling agenda items requested by the Committee have not been included above but have been included on the Audit and Governance Work Programme.