

Gloucester **City Council**

FEES and CHARGES

2019/20

CONTENTS

<u>Portfolio/Service</u>	<u>Page Number</u>
Foreword	
<u>Communities</u>	
Environmental Health	1,2,3
HMO Licences	4
Gambling Act Licences	5,6
No Smoking Policy, Animal Health & Scrap Metal	7
<u>Place</u>	
Licences	8, 8a
Hackney Carriages	9
Planning application Fees	10,10a
Street trading	11
Leisure Services	12
Allotments / Park Events	13
Stray Dogs	14
Bulky Item / Green Waste Collections	15
<u>Policy and Resources</u>	
Car Parking	16,17
Bus Station Departures	18
Facilities	19
Land Charges	20
Street Naming and Numbering	21
<u>Cultural and Trading</u>	
Shopmobility	22
Cemeteries and Crematorium	23,24,25,26,27
Gloucester City Museum	28
Guildhall Arts Centre	29
Blackfriars	30

FEES AND CHARGES 2019/20
FOREWORD

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Members agreed a general increase of 2.5% although some increases vary from this to reflect supply and demand for the service and the need to conform to pricing policies.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown at the back of the book.

ENVIRONMENTAL HEALTH

*All Non Business for
VAT purposes unless
where stated*

				<u>2018/2019</u> <u>Charge £</u>	<u>2019/2020</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
Rodent Control:	Including VAT					
Domestic Premises		per visit	1st Visit:	£46	£46.50	1.09%
			2nd Visit:	£23	£23.50	2.17%
			3rd Visit:	£46	£46.50	1.09%
Commercial / Industrial Premises		per visit	1st Visit:	£52	£53.00	1.92%
			2nd Visit:	£27	£27.50	1.85%
			3rd Visit:	£52	£53.00	1.92%
Residents receiving Council Tax or Housing Benefit		per visit	1st Visit:	£23	£23.50	2.17%
			2nd Visit:	£12	£12.00	4.35%
			3rd Visit:	£23	£23.50	2.17%

*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.

Disinfestation of Premises:	Including VAT					
Domestic Premises		per visit	1st Visit:	£52.00	£53.00	1.92%
			2nd Visit:	£26.00	£26.50	1.92%
			3rd Visit:	£52.00	£53.00	1.92%
Commercial / Industrial Premises		per visit	1st Visit:	£63.00	£64.00	1.59%
			2nd Visit:	£29.00	£29.50	1.72%
			3rd Visit:	£63.00	£64.00	1.59%
Residents receiving Council Tax or Housing Benefit		per visit	1st Visit:	£26.00	£26.50	1.92%
			2nd Visit:	£13.00	£13.50	3.85%
			3rd Visit:	£26.00	£26.50	1.92%

*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.

Wasp Nests	Including VAT					
Domestic Premises		per visit		£45.00	£45.50	1.11%
Commercial / Industrial Premises		per visit		£45.00	£45.50	1.11%
Residents receiving Council Tax or Housing Benefit		per visit		£22.50	£23.00	2.22%

*If two wasps nests are reported at the same domestic property, the charge will be as above, plus an additional £10.

Work in default fees will be a reasonable charge on a case by case basis		#	Variable	#		
Environmental Health Officer Rate (Hourly Rate - court charges)	Exempt from VAT	*	£52.00	*	£54.00	3.85%
Environmental Health Officer Rate (Hourly Rate) (BBFA)	Exempt from VAT		n/a		£70.00	
Skin Piercing, Acupuncture etc registration		premises		£115.00	£120.00	4.35%
		per person		£115.00	£120.00	4.35%

				<u>2018/2019</u> <u>Charge £</u>		<u>Increase</u> <u>%</u>
High Hedge Nuisance, Investigation Fee				£402.50	£412.55	2.50%
For people in receipt of Income Support Benefit, Pension Credit Guarantee, or State Pension				£68.40	£70.15	2.56%

High hedge/investigation Concessions:

- Those in receipt of Council tax support or housing benefit receive around 83% concession
- People with a disability receive around 83% concession
- People over 65 years old receive around 83% concession
- Those in receipt of Income Support, Pension Credit Guarantee or State Pension receive around 83% concession

Fixed Penalty Notices

- Depositing Litter **£100** (Reduced fee of £75.00 if paid within 10 days) **
- Failure to comply with a street litter control notice **£100** (Reduced fee of £60.00 if paid within 10 days) **
- Failure to comply with a litter clearing notice **£100** (Reduced fee of £60.00 if paid within 10 days) **
- Failure to produce waste documents **£300** (Reduced fee of £180.00 if paid within 10 days) **
- Failure to produce authority to transport waste **£300** (Reduced fee of £180.00 if paid within 10 days) **
- Unauthorised distribution of free printed matter **£75** (Reduced fee of £50.00 if paid within 10 days) **
- Failure to comply with a waste receptacles notice **£100** (Reduced fee of £60.00 if paid within 10 days) **
- Failure to comply with a Dog Control Order **£75** (Reduced to £50.00 if paid within 10 days) **
- Graffiti **£75** (Reduced fee of £50.00 if paid within 10 days)
- Fly-posting **£75** (Reduced fee of £50.00 if paid within 10 days)
- Exposing vehicles for sale on a road **£100** (Reduced fee of £60.00 if paid within 10 days)
- Repairing vehicles on a road **£100** (Reduced fee of £60.00 if paid within 10 days)
- Fixed Penalty Notices for Fly-Tipping **£400** (reduced to £300 if paid within 10 days).

* Including Examination of food for voluntary surrender

A charge may be charged under the enforcement Act under the Service of Housing Act Notice (part 1 of the Housing Act 2006) but this has yet to be finalised and authorised.

Environmental Information Regulations: VAT at standard rate

- Personal enquiries (per photocopied sheet)
- Others (based on 1 hours work)

Environmental Health : Permits
All Non Business for VAT purposes

	<u>2018/2019</u>	<u>2019/2020</u>	<u>Increase</u>
	<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
LAPC and LAPPC charges			
Application Fees			
A2 Application Fee	£3,300.00	£3,300.00	0.00%
Additional fee for operating without a permit	£1,200.00	£1,200.00	0.00%
Annual Subsistence Charges			
Annual Subsistence (Low)	£1,420.00	£1,420.00	0.00%
Annual Subsistence (Medium)	£1,600.00	£1,600.00	0.00%
Annual Subsistence (High)	£2,300.00	£2,300.00	0.00%
Variation			
Substantial Variation	£1,350.00	£1,350.00	0.00%
Transfer			
Transfer	£235.00	£235.00	0.00%
Surrender			
Surrender	£685.00	£685.00	0.00%
Standard Part B Fees			
Standard Part B Process	£1,625.00	£1,625.00	0.00%
Additional fee for currently operating without a permit	£1,175.00	£1,175.00	0.00%
Stage I Petrol Vapour Recovery	£152.00	£152.00	0.00%
Dry Cleaners	£152.00	£152.00	0.00%
Stage I & Stage II Petrol Vapour Recovery	£255.00	£255.00	0.00%
Vehicle Refinishers	£355.00	£355.00	0.00%
Additional fee for operating a reduced fee activity without a permit	£70.00	£70.00	0.00%
Mobile screening and crushing plant	£1,620.00	£1,620.00	0.00%
: - for the 3rd to 7th applications	£970.00	£970.00	0.00%
: - for 8th & Subsequent applications	£490.00	£490.00	0.00%
*Where an application for any of the above is for a combined Part B & Waste application	£305.00 (in addition to above)	£305.00	0.00%
Annual Subsistence Charges			
Standard Process (Low)	£760.00	£760.00 (+£99 Combined Part B & Waste Installation)	0.00%
Standard Process (Medium)	£1,140.00	£1,140.00 (+£149 Combined Part B & Waste Installation)	0.00%
Standard Process (High)	£1,720.00	£1,720.00 (+£198 Combined Part B & Waste Installation)	0.00%
Reduced fee activity (Low)	£78.00	£78.00	0.00%
Reduced fee activity (Medium)	£155.00	£155.00	0.00%
Reduced fee activity (High)	£235.00	£235.00	0.00%
Stage I & II Petrol Vapour Recovery			
Petrol Vapour Recovery 1 & 2 (Low)	£111.00	£111.00	0.00%
Petrol Vapour Recovery 1 & 2 (Medium)	£222.00	£222.00	0.00%
Petrol Vapour Recovery 1 & 2 (High)	£335.00	£335.00	0.00%
Vehicle Refinishing			
Vehicle Refinishers (Low)	£225.00	£225.00	0.00%
Vehicle Refinishers (Medium)	£360.00	£360.00	0.00%
Vehicle Refinishers (High)	£540.00	£540.00	0.00%
Mobile Plant			
Mobile Plant - 1st & 2nd Permits (Low)	£635.00	£635.00	0.00%
Mobile Plant - 1st & 2nd Permits (Medium)	£1,020.00	£1,020.00	0.00%
Mobile Plant - 1st & 2nd Permits (High)	£1,530.00	£1,530.00	0.00%
Mobile Plant - 3rd - 7th Permits (Low)	£380.00	£380.00	0.00%
Mobile Plant - 3rd - 7th Permits (Medium)	£605.00	£605.00	0.00%
Mobile Plant - 3rd - 7th Permits (High)	£910.00	£910.00	0.00%
Mobile Plant - 8th + Permits (Low)	£194.00	£194.00	0.00%
Mobile Plant - 8th + Permits (Medium)	£309.00	£309.00	0.00%
Mobile Plant - 8th + Permits (High)	£465.00	£465.00	0.00%
: - Part B process subject to reporting in addition to above (under E-PRTR)	£102.00	£102.00	0.00%
Transfer and Surrender			
Standard process transfer	£167.00	£167.00	0.00%
Standard process partial transfer	£490.00	£490.00	0.00%
New operator at low risk reduced fee activity	£77.00	£77.00	0.00%
Reduced fee activity partial transfer	£47.00	£47.00	0.00%
Temporary Transfer for Mobiles			
First Transfer	£53.00	£53.00	0.00%
Repeat transfer	£10.00	£10.00	0.00%
Repeat following enforcement or warning	£53.00	£53.00	0.00%
Substantial Change			
Standard Process	£1,030.00	£1,030.00	0.00%
Standard Process where the substantial change results in a new PPC activity	£1,620.00	£1,620.00	0.00%
Reduced fee activities	£100.00	£100.00	0.00%

Note

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by **£36.00**. In addition there is also a charge of **£50** for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued. Reduced fee activities are: Service Stations, Vehicle Refinishers and Dry

Environmental Health Cont: Permits

All Non Business for VAT purposes

<u>LA - IPPC charges</u>	<u>2018/2019</u> <u>Charge £</u>	<u>2019/2020</u> <u>Charge £</u>	Increase %
<u>Environmental Permitting</u>	Fees are provided by Environment Agency 2019/20 fees are to be confirmed in March 2019		
<u>Application Fees</u>			
A2 Application Fee	£3,300.00	£3,300.00	0.00%
Additional fee for operating without a permit	£1,170.00	£1,170.00	0.00%
<u>Annual Subsistence Charges</u>			
Annual Subsistence (low)	£1,420.00	£1,420.00	0.00%
Annual Subsistence (Medium)	£1,580.00	£1,580.00	0.00%
Annual Subsistence (High)	£2,290.00	£2,290.00	0.00%
<u>Variation</u>			
Substantial Variation	£1,350.00	£1,350.00	0.00%
<u>Transfer</u>			
Transfer	£230.00	£230.00	0.00%
Partial Transfer	£685.00	£685.00	0.00%
<u>Surrender</u>			
Surrender	£685.00	£685.00	0.00%

HMO LICENCES (Act 2003)
All Non business for VAT purposes

	<u>2018/19</u>	<u>2019/20</u>
	<u>Charge £</u>	<u>Charge £</u>
<u>Houses Let in Multiple Occupation (HMO's)</u>		
New or renewed standard applications	£450	£820
Variations to application	£70	£70
Additional cost for non-standard applications per hour	£33	£33
Standard Application Fee Payable every five years	£450	£820
Non Standard Application Fee Payable on failure to licence at appropriate time:	variable based on officer times	~~~

Note, HMO Licences now cover a 5 year period, in 2018/19 these covered a three year period

~~~ Additional charges will be incurred for non-standard applications that will be calculated in accordance with the nature and amount of extra work required.

## LICENCES (Gambling Act 2005)

*All Non business for VAT purposes*

|                                                 |             |                               | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> | <u>Max Fee</u><br><u>Cap</u> |
|-------------------------------------------------|-------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------|------------------------------|
| <b><u>Premises Licences and Permit Fees</u></b> |             |                               |                                   |                                   |                             |                              |
| New Small Casino                                | Application | New/Provisional Statement     | £5,768.00 *                       | <b>£5,768.00</b>                  | 0.00%                       | <b>£8,000.00</b>             |
|                                                 |             | Annual Fee                    | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£5,000.00</b>             |
|                                                 | Application | Variation                     | £2,884.00 *                       | <b>£2,884.00</b>                  | 0.00%                       | <b>£4,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £2,163.00 *                       | <b>£2,163.00</b>                  | 0.00%                       | <b>£8,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £1,297.80 *                       | <b>£1,297.80</b>                  | 0.00%                       | <b>£1,800.00</b>             |
| New Large Casino                                | Application | New/Provisional Statement     | £7,210.00 *                       | <b>£7,210.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 |             | Annual Fee                    | £7,210.00 *                       | <b>£7,210.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 | Application | Variation                     | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£5,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 | Application | Transfer / Reinstatement      | £1,550.15                         | <b>£1,550.15</b>                  | 0.00%                       | <b>£2,150.00</b>             |
| Regional Casino                                 | Application | New/Provisional Statement     | £10,815.00 *                      | <b>£10,815.00</b>                 | 0.00%                       | <b>£15,000.00</b>            |
|                                                 |             | Annual Fee                    | £10,815.00 *                      | <b>£10,815.00</b>                 | 0.00%                       | <b>£15,000.00</b>            |
|                                                 | Application | Variation                     | £5,407.50 *                       | <b>£5,407.50</b>                  | 0.00%                       | <b>£7,500.00</b>             |
|                                                 | Application | Provisional Statement Holders | £5,768.00 *                       | <b>£5,768.00</b>                  | 0.00%                       | <b>£15,000.00</b>            |
|                                                 | Application | Transfer / Reinstatement      | £4,686.50 *                       | <b>£4,686.50</b>                  | 0.00%                       | <b>£6,500.00</b>             |
| Bingo Club                                      | Application | New/Provisional Statement     | £2,511.25 *                       | <b>£2,511.25</b>                  | 0.00%                       | <b>£3,500.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £1,255.63 *                       | <b>£1,255.63</b>                  | 0.00%                       | <b>£1,750.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£3,500.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Betting Premises (excluding Tracks)             | Application | New/Provisional Statement     | £2,152.50 *                       | <b>£2,152.50</b>                  | 0.00%                       | <b>£3,000.00</b>             |
|                                                 |             | Annual Fee                    | £430.50 *                         | <b>£430.50</b>                    | 0.00%                       | <b>£600.00</b>               |
|                                                 | Application | Variation                     | £1,076.25 *                       | <b>£1,076.25</b>                  | 0.00%                       | <b>£1,500.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£3,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Tracks                                          | Application | New/Provisional Statement     | £1,793.75 *                       | <b>£1,793.75</b>                  | 0.00%                       | <b>£2,500.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £896.88 *                         | <b>£896.88</b>                    | 0.00%                       | <b>£1,250.00</b>             |
|                                                 | Application | Provisional Statement Holders | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£2,500.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£950.00</b>               |
| Family Entertainment Centres                    | Application | New/Provisional Statement     | £1,435.00 *                       | <b>£1,435.00</b>                  | 0.00%                       | <b>£2,000.00</b>             |
|                                                 |             | Annual Fee                    | £538.13 *                         | <b>£538.13</b>                    | 0.00%                       | <b>£750.00</b>               |
|                                                 | Application | Variation                     | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£2,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£950.00</b>               |
| Gaming Centre (Adult)                           | Application | New/Provisional Statement     | £1,435.00 *                       | <b>£1,435.00</b>                  | 0.00%                       | <b>£2,000.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£2,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Copy of Licence                                 |             | £20.50 *                      | <b>£20.50</b>                     | 0.00%                             |                             |                              |
| Notification of Change Fee                      |             | £35.88 *                      | <b>£35.88</b>                     | 0.00%                             |                             |                              |
| Occasional Use Notice                           |             |                               |                                   |                                   |                             |                              |
| Temporary Use notice                            |             |                               |                                   |                                   |                             |                              |

\* Note :Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation

! Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charge set and the above will apply until further notice.



## LICENCES (Gambling Act 2005)

*All Non business for VAT*

|                                                          |             |                        | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|----------------------------------------------------------|-------------|------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b><u>Permit Fees</u></b>                                |             |                        |                                   |                                   |                             |
| Family Entertainment Centre                              | Application | New/Renewal            | £300.00 *                         | <b>£300.00</b>                    | 0.00% each                  |
|                                                          | Application | Transitional           | £100.00 *                         | <b>£100.00</b>                    | 0.00%                       |
|                                                          |             | Change of Name         | £25.00 *                          | <b>£25.00</b>                     | 0.00%                       |
|                                                          |             | Copy of Permit         | £15.00 *                          | <b>£15.00</b>                     | 0.00%                       |
| Prize Gaming                                             | Application | New/Renewal            | £300.00 *                         | <b>£300.00</b>                    | 0.00% each                  |
|                                                          | Application | Transitional           | £100.00 *                         | <b>£100.00</b>                    | 0.00%                       |
|                                                          |             | Change of Name         | £25.00 *                          | <b>£25.00</b>                     | 0.00%                       |
|                                                          |             | Copy of Permit         | £15.00 *                          | <b>£15.00</b>                     | 0.00%                       |
| Alcohol Licences Premises-<br>2 or Less machines         | Application | New                    | £50.00 *                          | <b>£50.00</b>                     | 0.00%                       |
| Alcohol Licences Premises-<br>More than 2 machines       | Application | New                    | £150.00 *                         | <b>£150.00</b>                    | 0.00%                       |
|                                                          |             | Annual Fee             | £50.00 *                          | <b>£50.00</b>                     | 0.00%                       |
|                                                          | Application | Transitional           | £100.00 *                         | <b>£100.00</b>                    | 0.00%                       |
|                                                          | Application | Variation              | £100.00 *                         | <b>£100.00</b>                    | 0.00%                       |
|                                                          |             | Change of Name         | £25.00 *                          | <b>£25.00</b>                     | 0.00%                       |
|                                                          |             | Copy of Permit         | £15.00 *                          | <b>£15.00</b>                     | 0.00%                       |
| Club Gaming Permit                                       | Application | New/Renewal            | £200.00 *                         | <b>£200.00</b>                    | 0.00% each                  |
|                                                          |             | Annual Fee             | £50.00 *                          | <b>£50.00</b>                     | 0.00%                       |
|                                                          | Application | Transitional/Variation | £100.00 *                         | <b>£100.00</b>                    | 0.00% each                  |
|                                                          |             | Copy of Permit         | £15.00 *                          | <b>£15.00</b>                     | 0.00%                       |
| Club Gaming Machine Permit                               | Application | New/Renewal            | £200.00 *                         | <b>£200.00</b>                    | 0.00%                       |
|                                                          |             | Annual Fee             | £50.00 *                          | <b>£50.00</b>                     | 0.00%                       |
|                                                          | Application | Transitional/Variation | £100.00 *                         | <b>£100.00</b>                    | 0.00% each                  |
|                                                          |             | Copy of Permit         | £15.00 *                          | <b>£15.00</b>                     | 0.00%                       |
| Club (fast Track) for Gaming Permit<br>or Machine Permit | Application | New/Renewal            | £100.00 *                         | <b>£100.00</b>                    | 0.00% each                  |
|                                                          |             | Annual Fee             | £50.00 *                          | <b>£50.00</b>                     | 0.00%                       |
|                                                          | Application | Transitional           | £100.00 *                         | <b>£100.00</b>                    | 0.00%                       |

\* Note Where Annual Fee, Renewal Fee, Transitional Fee, Change of Name, Copy Pe and Transfer if not noted - it is because the fee is not Applicable. For the Pe

\*\* **All Fees Listed are Statutory and Set by the Secretary of State and Licensing Authority**

Note: Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charges have r set and the above will apply until further notice.

## (Health Act 2006)

### No Smoking Policy

All Non business for VAT purposes

|                                         |                       | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|-----------------------------------------|-----------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b>Fixed Penalty</b>                    |                       |                                   |                                   |                             |
| Failure to Display NO Smoking Signs     | (paid within 15 Days) | £150.00 *                         | <b>£150</b>                       | 0.00%                       |
|                                         | (paid within 29 days) | £200.00 *                         | <b>£200</b>                       | 0.00%                       |
| Smoking Offences in a Smoke- free Place | (paid within 15 Days) | £30.00 **                         | <b>£30</b>                        | 0.00%                       |
|                                         | (paid within 29 days) | £50.00 **                         | <b>£50</b>                        | 0.00%                       |

\* Note that this is a Statutory Penalty under Section 6 of the Health Act 2006

\*\* Note that this is a Statutory Penalty under Section 7 of the Health Act 2006

### ENVIRONMENTAL HEALTH

All Non Business for VAT purposes unless where stated

|                                                   |                                         | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|---------------------------------------------------|-----------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| Food Export Certificates                          |                                         | £29.00                            | <b>£30.00</b>                     | 3.45%                       |
| Level 2 Award in Food Safety in Catering Training | Gloucester business candidates          | £50.00                            | <b>£51.25</b>                     | 2.50%                       |
|                                                   | non-Gloucester business candidates      | £64.00                            | <b>£65.50</b>                     | 2.34%                       |
|                                                   | At the Business Address (VAT INCLUSIVE) | £43.00                            | <b>£44.00</b>                     | 2.33%                       |
| N.B. Discounts are available for group bookings   |                                         |                                   |                                   |                             |

#### Animal Health Licences

Plus cost of vet \*\*\*

**Fees will be confirmed at Licencing & Enforcement in March 2019**

|                                        |                     |         |                |       |
|----------------------------------------|---------------------|---------|----------------|-------|
| Animal Boarding Establishments         |                     | £127.00 | <b>£127.00</b> | 0.00% |
| Breeding of Dogs Licence***            |                     | £75.00  | <b>£75.00</b>  | 0.00% |
| Dangerous Wild Animals Licence ***     | Initial application | £205.00 | <b>£205.00</b> | 0.00% |
|                                        | Renewal application | £154.00 | <b>£154.00</b> | 0.00% |
| Pet Shop Licences ***                  |                     | £72.00  | <b>£72.00</b>  | 0.00% |
| Zoo Licences ***                       |                     | £425.00 | <b>£425.00</b> | 0.00% |
| Horse Riding Establishment Licence *** |                     | £148.00 | <b>£148.00</b> | 0.00% |
| Copy of licence                        |                     | £11.00  | <b>£11.00</b>  | 0.00% |

#### Scrap Metal Dealers Licence

##### **Application**

|                                     |  |         |                |       |
|-------------------------------------|--|---------|----------------|-------|
| New Site Licence Application        |  | £440.00 | <b>£440.00</b> | 0.00% |
| New Collectors Application          |  | £265.00 | <b>£265.00</b> | 0.00% |
| Site Renewal Application            |  | £345.00 | <b>£345.00</b> | 0.00% |
| Collectors Renewal Application      |  | £218.00 | <b>£218.00</b> | 0.00% |
| Variation to Site Application       |  | £235.00 | <b>£235.00</b> | 0.00% |
| Variation to Collectors Application |  | £142.00 | <b>£142.00</b> | 0.00% |
| Replacement Vehicle Badge           |  | £20.00  | <b>£20.00</b>  | 0.00% |
| Copy of Paper Licence               |  | £11.00  | <b>£11.00</b>  | 0.00% |
| Change of Details                   |  | £48.00  | <b>£48.00</b>  | 0.00% |

**LICENCES (Act 2003)**  
*All Non business for VAT purposes*

|                                                                | <u>2018/19</u><br><u>Charge £</u>      | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u>      |                |
|----------------------------------------------------------------|----------------------------------------|-----------------------------------|----------------------------------|----------------|
| <b><u>Sex shop Licences:</u></b>                               |                                        |                                   |                                  |                |
| Grant / Renewal:                                               |                                        |                                   |                                  |                |
| New Application                                                | £4,420.00                              | <b>£4,420.00</b>                  | 0.00%                            |                |
| Renewal Application                                            | £2,810.00                              | <b>£2,810.00</b>                  | 0.00%                            |                |
| Transfer Application                                           | £2,125.00                              | <b>£2,125.00</b>                  | 0.00%                            |                |
| Variation Application                                          | £2,125.00                              | <b>£2,125.00</b>                  | 0.00%                            |                |
| Refund to unsuccessful new and renewal applications            | £800.00                                | <b>£800.00</b>                    | 0.00%                            |                |
| Change of Details                                              | £33.50                                 | <b>£33.50</b>                     | 0.00%                            |                |
| Copy of Licence                                                | £15.50                                 | <b>£15.50</b>                     | 0.00%                            |                |
| <b><u>Premises Licences and Club Premises Certificates</u></b> |                                        |                                   |                                  |                |
| Band A, NDRV £0 - £4,300                                       | Conversion/New/Variation<br>Annual Fee | £100.00 **<br>£70.00 **           | <b>£100.00</b><br><b>£70.00</b>  | 0.00%<br>0.00% |
| Band B, NDRV £4,301 - £33,000                                  | Conversion/New/Variation<br>Annual Fee | £190.00 **<br>£180.00 **          | <b>£190.00</b><br><b>£180.00</b> | 0.00%<br>0.00% |
| Band C, NDRV £33,001 - £87,000                                 | Conversion/New/Variation<br>Annual Fee | £315.00 **<br>£295.00 **          | <b>£315.00</b><br><b>£295.00</b> | 0.00%<br>0.00% |
| # Band D, NDRV £87,001 - £125,000                              | Conversion/New/Variation<br>Annual Fee | £450.00 **<br>£320.00 **          | <b>£450.00</b><br><b>£320.00</b> | 0.00%<br>0.00% |
| ## Band E, NDRV £125,001 and above                             | Conversion/New/Variation<br>Annual Fee | £635.00 **<br>£350.00 **          | <b>£635.00</b><br><b>£350.00</b> | 0.00%<br>0.00% |

# Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 2 x the amount specified above

## Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 3 x the amount specified above

\*\* Statutory fee

## LICENCES (Act 2003 - Continued)

All Non business for VAT purposes

|                                                                                         |                       | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|-----------------------------------------------------------------------------------------|-----------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b><u>Additional Fee for Licensable Activities where the Occupancy is &gt; 5000</u></b> |                       |                                   |                                   |                             |
| Occupancy -                                                                             | 5,000 - 9,999         | £1,000 **                         | <b>£1,000</b>                     | 0.00%                       |
|                                                                                         | 10,000 - 14,999       | £2,000 **                         | <b>£2,000</b>                     | 0.00%                       |
|                                                                                         | 15,000 - 19,999       | £4,000 **                         | <b>£4,000</b>                     | 0.00%                       |
|                                                                                         | 20,000 - 29,999       | £8,000 **                         | <b>£8,000</b>                     | 0.00%                       |
|                                                                                         | 30,000 - 39,999       | £16,000 **                        | <b>£16,000</b>                    | 0.00%                       |
|                                                                                         | 40,000 - 49,999       | £24,000 **                        | <b>£24,000</b>                    | 0.00%                       |
|                                                                                         | 50,000 - 59,000       | £32,000 **                        | <b>£32,000</b>                    | 0.00%                       |
|                                                                                         | 60,000 - 69,999       | £40,000 **                        | <b>£40,000</b>                    | 0.00%                       |
|                                                                                         | 70,000 - 79,999       | £48,000 **                        | <b>£48,000</b>                    | 0.00%                       |
|                                                                                         | 80,000 - 89,999       | £56,000 **                        | <b>£56,000</b>                    | 0.00%                       |
|                                                                                         | 90,000 and over       | £64,000 **                        | <b>£64,000</b>                    | 0.00%                       |
| <br><b><u>Licensing Act 2003 - Other Fees</u></b>                                       |                       |                                   |                                   |                             |
| Loss or theft of premises licence or summary (Section 25)                               |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application for a provisional statement where premises being built etc. (Section 29)    |                       | £315.00 **                        | <b>£315.00</b>                    | 0.00%                       |
| Notification of change of name or address (Section 33)                                  |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application to vary licence to specify individual as premises supervisor (Section 37)   |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Application for minor variation to premises licence or club premises certificate        |                       | £89.00 **                         | <b>£89.00</b>                     | 0.00%                       |
| Application for transfer of premises licence (Section 42)                               |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Interim Authority Notice following the death etc of licence holder (Section 47)         |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Theft, loss etc. of certificate or summary (Section 79)                                 |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Notification of change of name or alteration of rules of club (Section 82)              |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Change of relevant registered address of club (Section 83 (1) or (2))                   |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Temporary Event Notice (Section 100)                                                    |                       | £21.00 **                         | <b>£21.00</b>                     | 0.00%                       |
| Theft, loss etc. or temporary event notice (Section 110)                                |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application for a grant of personal licence (Section 117)                               |                       | £37.00 **                         | <b>£37.00</b>                     | 0.00%                       |
| Theft, loss etc. of personal licence (Section 126)                                      |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Duty to notify change of name or address (Section 127)                                  |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Right of freeholder etc. to be notified of licensing matters (Section 178)              |                       | £21.00 **                         | <b>£21.00</b>                     | 0.00%                       |
| **                                                                                      | <b>Statutory fees</b> |                                   |                                   |                             |

## HACKNEY CARRIAGES

*All Outside the scope of VAT*

| <u>HACKNEY CARRIAGES/ PRIVATE HIRE</u>                               | <u>2018/2019</u>       | <u>2019/2020</u> | <u>Increase</u> |
|----------------------------------------------------------------------|------------------------|------------------|-----------------|
| <u>DRIVERS</u>                                                       | <u>Charge £</u>        | <u>Charge £</u>  | <u>%</u>        |
| 1 year New HC & PH Drivers Licences                                  | £113.00 ****           | <b>£113.00</b>   | 0.00%           |
| 3 year New HC & PH Drivers Licences                                  | £246.00 ****           | <b>£246.00</b>   | 0.00%           |
| 3 yearly DBS Fee *                                                   | £44.00 ****            | <b>£44.00</b>    | 0.00%           |
| DVLA check                                                           | N/A                    | N/A              |                 |
| HC Deposit Knowledge Test                                            | £55.00                 | <b>£55.00</b>    | 0.00%           |
| HC Knowledge Test (50% to GHCA)**                                    | £110.00                | <b>£110.00</b>   | 0.00%           |
| PH Knowledge Test                                                    | £31.00                 | <b>£31.00</b>    | 0.00%           |
| Renewal HC & PH drivers                                              | £79.00                 | <b>£79.00</b>    | 0.00%           |
|                                                                      | (1 Year)               | <b>£206.00</b>   | 0.00%           |
|                                                                      | (3 Year)               | <b>£206.00</b>   | 0.00%           |
| 3 yearly DBS Fee *                                                   | £44.00 ****            | <b>£44.00</b>    | 0.00%           |
| Replacement Licence Badge                                            | £10.00 ****            | <b>£10.00</b>    | 0.00%           |
| <b>OPERATORS</b>                                                     |                        |                  |                 |
| 1 year PH Operators Licences - up to 2 vehicles                      | N/A                    | N/A              | 0.00%           |
| Up to 3-5 vehicles                                                   | N/A                    | N/A              | 0.00%           |
| Up to 6-10 vehicles                                                  | N/A                    | N/A              | 0.00%           |
| 11 + vehicles                                                        | N/A                    | N/A              | 0.00%           |
| 5 Year PH Operators Licences - up to 2 vehicles                      | N/A                    | N/A              | 0.00%           |
| Up to 3-5 vehicles                                                   | N/A                    | N/A              | 0.00%           |
| Up to 6-10 vehicles                                                  | N/A                    | N/A              | 0.00%           |
| 11 + vehicles                                                        | N/A                    | N/A              | 0.00%           |
| 1 year PH Operators Licences:                                        |                        |                  |                 |
| Micro Operator (up to 3 vehicles)                                    | £300.00                | <b>£300.00</b>   | 0.00%           |
| Small Operator (4 - 10 vehicles)                                     | £620.00                | <b>£620.00</b>   | 0.00%           |
| Medium Operator (11 - 30 vehicles)                                   | £1,000.00              | <b>£1,000.00</b> | 0.00%           |
| Large Operator (31 + vehicles)                                       | £1,500.00              | <b>£1,500.00</b> | 0.00%           |
| 5 year PH Operators Licences:                                        |                        |                  |                 |
| Micro Operator (up to 3 vehicles)                                    | £1,200.00              | <b>£1,200.00</b> | 0.00%           |
| Small Operator (4 - 10 vehicles)                                     | £2,480.00              | <b>£2,480.00</b> | 0.00%           |
| Medium Operator (11 - 30 vehicles)                                   | £4,000.00              | <b>£4,000.00</b> | 0.00%           |
| Large Operator (31 + vehicles)                                       | £6,000.00              | <b>£6,000.00</b> | 0.00%           |
| Add Premises on Operators Licence                                    | 1 year new application | <b>£144.00</b>   | 0.00%           |
|                                                                      | 5 year new application | <b>£450.00</b>   | 0.00%           |
| Add Premises on Operators Licence                                    | 1 year Renewal         | <b>£103.00</b>   | 0.00%           |
|                                                                      | 5 Year Renewal         | <b>£410.00</b>   | 0.00%           |
| <b>VEHICLES</b>                                                      |                        |                  |                 |
| HC Vehicle Licences                                                  | £189.00                | <b>£189.00</b>   | 0.00%           |
| PH Vehicle Licences                                                  | £189.00                | <b>£189.00</b>   | 0.00%           |
| Transfer of Ownership                                                | £50.00 ****            | <b>£50.00</b>    | 0.00%           |
| Temporary Change of Vehicle                                          | £67.00                 | <b>£67.00</b>    | 0.00%           |
| Replacement Plates                                                   | £20.00 ****            | <b>£20.00</b>    | 0.00%           |
|                                                                      | External Rear          | <b>£15.00</b>    | 0.00%           |
|                                                                      | External Front         | <b>£15.00</b>    | 0.00%           |
|                                                                      | Internal Window        | <b>£15.00</b>    | 0.00%           |
| Replacement Licence Certificate                                      | £10.50                 | <b>£10.50</b>    | 0.00%           |
| Application to notify of change of address                           | £10.50                 | <b>£10.50</b>    | 0.00%           |
| Hackney Carriage Sticker Pack (No Smoking Stickers)                  | £5.00                  | <b>£5.00</b>     | 0.00%           |
| Private Hire Sticker Pack (Bus Lane , Insurance (x3) and no smoking) | £10.00                 | <b>£10.00</b>    | 0.00%           |
| Bus Lane Sticker                                                     | £3.00                  | <b>£3.00</b>     | 0.00%           |

\* And then every 3 years. This fee is subject to variation in accordance with DBS increases and includes administration costs.

\*\* This deposit fee is payable for the Hackney Carriage knowledge test and is non-refundable if the test is cancelled

\*\*\* application for new drivers of both

\*\*\*\* Includes allowance for administration cc

## Planning Application Fees 2018/19

### Local Planning Authority Advice

| <u>Category of Development</u>                                   | <u>Charge for Letter only</u> | <u>Charge for office meeting followed by a letter</u> | <u>Charge for site visit followed by a letter</u> | <u>Fees/charges for follow-up meeting(s) (per hour or part there of)</u> | <u>Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)</u> |
|------------------------------------------------------------------|-------------------------------|-------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b><u>Residential Development (including changes of use)</u></b> |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| 1-2 Dwellings                                                    | £200.00                       | £300.00                                               | £400.00                                           | £100.00                                                                  | £120.00                                                                                                            |
| 3-5 Dwellings                                                    | £500.00                       | £600.00                                               | £700.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 6-9 Dwellings                                                    | £600.00                       | £700.00                                               | £800.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 10-49 Dwellings                                                  | £1,000.00                     | £1,300.00                                             | £1,600.00                                         | £150.00                                                                  | £150.00                                                                                                            |
| 50-199 Dwellings                                                 | £2,000.00                     | £2,500.00                                             | £2,700.00                                         | £200.00                                                                  | £400.00                                                                                                            |
| 200+ Dwellings                                                   | £3,000.00                     | £3,500.00                                             | £3,800.00                                         | £250.00                                                                  | £500.00                                                                                                            |
| <b><u>Non residential or commercial</u></b> **                   |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Less than 500m <sup>2</sup>                                      | £200.00                       | £300.00                                               | £400.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| 501-999m <sup>2</sup>                                            | £300.00                       | £400.00                                               | £500.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 1000 - 4999m <sup>2</sup>                                        | £1,000.00                     | £1,300.00                                             | £1,500.00                                         | £150.00                                                                  | £200.00                                                                                                            |
| 5000 - 9999m <sup>2</sup>                                        | £1,500.00                     | £1,800.00 *                                           | £2,000.00                                         | £200.00                                                                  | £400.00                                                                                                            |
| 10000m <sup>2</sup> + (More than 2ha)                            | £2,000.00                     | £2,500.00                                             | £3,000.00                                         | £300.00                                                                  | £500.00                                                                                                            |
| <b>* Further meeting &amp; feedback £750</b>                     |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| <b><u>Permitted Development</u></b>                              |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £37.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| Other                                                            | £54.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| <b><u>Pre-Application Advice</u></b>                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £42.00                        | £110.00                                               | £140.00                                           | £40.00                                                                   | N/A (new pre-application required)                                                                                 |
| <b><u>Others</u></b>                                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Listed Building/Conservation                                     | £100.00                       | £140.00                                               | £160.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Advertisements                                                   | £53.00                        | N/A                                                   | N/A                                               | £55.00                                                                   | £100.00                                                                                                            |
| Change of Use                                                    | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Telecommunications                                               | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Other                                                            | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Copy Consent (Dev. Control)                                      | £15.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |

## Notes

All fees are inclusive of VAT @ 20%.

\*Gross floor area, measured externally.

\*\*This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development.

\*\*\*If the proposal is change of use to a dwelling, the fee for residential dwelling applies.

\*\*\*\*Includes development not falling within any of the above categories such as playing pitches, car parks.

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisors not employed by the Council.

Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

## Exemptions

Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed building and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application).
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and / or are grant aiding them through Business Support grants

## Reductions

50% reduction in fees for local charities and local community groups providing services to the community and relating to the provision of that service.

## Planning Application Fees 2019/20

### Local Planning Authority Advice

| <u>Category of Development</u>                                   | <u>Charge for Letter only</u> | <u>Charge for office meeting followed by a letter</u> | <u>Charge for site visit followed by a letter</u> | <u>Fees/charges for follow-up meeting(s) (per hour or part there of)</u> | <u>Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)</u> |
|------------------------------------------------------------------|-------------------------------|-------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b><u>Residential Development (including changes of use)</u></b> |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| 1-2 Dwellings                                                    | £205.00                       | £307.50                                               | £410.00                                           | £102.50                                                                  | £123.00                                                                                                            |
| 3-5 Dwellings                                                    | £512.50                       | £615.00                                               | £717.50                                           | £102.50                                                                  | £153.75                                                                                                            |
| 6-9 Dwellings                                                    | £615.00                       | £717.50                                               | £820.00                                           | £102.50                                                                  | £153.75                                                                                                            |
| 10-49 Dwellings                                                  | £1,025.00                     | £1,332.50                                             | £1,640.00                                         | £153.75                                                                  | £153.75                                                                                                            |
| 50-199 Dwellings                                                 | £2,050.00                     | £2,562.50                                             | £2,767.50                                         | £205.00                                                                  | £410.00                                                                                                            |
| 200+ Dwellings                                                   | £3,075.00                     | £3,587.50                                             | £3,895.00                                         | £256.25                                                                  | £512.50                                                                                                            |
| <b><u>Non residential or commercial</u></b> **                   |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Less than 500m <sup>2</sup>                                      | £205.00                       | £307.50                                               | £410.00                                           | £102.50                                                                  | £102.50                                                                                                            |
| 501-999m <sup>2</sup>                                            | £307.50                       | £410.00                                               | £512.50                                           | £102.50                                                                  | £153.75                                                                                                            |
| 1000 - 4999m <sup>2</sup>                                        | £1,025.00                     | £1,332.50                                             | £1,537.50                                         | £153.75                                                                  | £205.00                                                                                                            |
| 5000 - 9999m <sup>2</sup>                                        | £1,537.50                     | £1,845.00 *                                           | £2,050.00                                         | £205.00                                                                  | £410.00                                                                                                            |
| 10000m <sup>2</sup> + (More than 2ha)                            | £2,050.00                     | £2,562.50                                             | £3,075.00                                         | £307.50                                                                  | £512.50                                                                                                            |
| <b>* Further meeting &amp; feedback £768.75</b>                  |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| <b><u>Permitted Development</u></b>                              |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £37.93                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| Other                                                            | £55.35                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| <b><u>Pre-Application Advice</u></b>                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £43.05                        | £112.75                                               | £143.50                                           | £41.00                                                                   | N/A (new pre-application required)                                                                                 |
| <b><u>Others</u></b>                                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Listed Building/Conservation                                     | ** £102.50                    | £143.50                                               | £164.00                                           | £102.50                                                                  | £102.50                                                                                                            |
| Advertisements                                                   | £54.33                        | N/A                                                   | N/A                                               | £56.38                                                                   | £102.50                                                                                                            |
| Change of Use                                                    | *** £107.63                   | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Telecommunications                                               | £107.63                       | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Other                                                            | **** £107.63                  | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Copy Consent (Dev. Control)                                      | £15.38                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |



## Notes

All fees are inclusive of VAT @ 20%.

\*Gross floor area, measured externally.

\*\*This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development.

\*\*\*If the proposal is change of use to a dwelling, the fee for residential dwelling applies.

\*\*\*\*Includes development not falling within any of the above categories such as playing pitches, car parks.

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisors not employed by the Council.

Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

## Exemptions

Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed building and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application).
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and / or are grant aiding them through Business Support grants

## Reductions

50% reduction in fees for local charities and local community groups providing services to the community and relating to the provision of that service.

## STREET TRADING LICENCES

| <u>Street Trading Fees (VAT Exempt)</u>                        | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | Increase<br>% |
|----------------------------------------------------------------|-------------------------------------|-------------------------------------|---------------|
| <b>City Centre Catering</b>                                    |                                     |                                     |               |
| City Centre Catering annual fee (Everyday)                     | £8,000.00 Per Annum                 | <b>£8,000.00 Per Annum</b>          | 0.00%         |
| City Centre Catering annual fee (up to 5 days)                 | £6,400.00 Per Annum                 | <b>£6,400.00 Per Annum</b>          | 0.00%         |
| City Centre Catering seasonal daily rate (January - October)   | £25.00                              | <b>£25.00</b>                       | 0.00%         |
| City Centre Catering seasonal daily rate (November - December) | £30.00                              | <b>£30.00</b>                       | 0.00%         |
| <b>Catering Applications outside City Centre</b>               |                                     |                                     |               |
| Catering outside City Centre annual fee (4 or more days)       | £3,120.00 Per Annum                 | <b>£3,120.00 Per Annum</b>          | 0.00%         |
| Catering outside City Centre daily rate                        | £15.00 Per day                      | <b>£15.00 Per day</b>               | 0.00%         |
| <b>Retailers City Centre</b>                                   |                                     |                                     |               |
| Retailers City Centre Annual fee (4 or more days)              | £4,000.00                           | <b>£4,000.00</b>                    | 0.00%         |
| Retailers City Centre Seasonal daily rate (Jan - October)      | £20.00 Per day                      | <b>£20.00 Per day</b>               | 0.00%         |
| Retailers City Centre Seasonal daily rate (Nov - December)     | £25.00 Per day                      | <b>£25.00 Per day</b>               | 0.00%         |
| <b>Retailer Applications outside City Centre</b>               |                                     |                                     |               |
| Retailers outside City centre annual fee (4 or more days)      | £2,080.00 Per Annum                 | <b>£2,080.00 Per Annum</b>          | 0.00%         |
| Retailers outside City centre daily rate                       | £10.00 Per day                      | <b>£10.00 Per day</b>               | 0.00%         |
| <b>Ice-Cream Mobile vendors</b>                                |                                     |                                     |               |
| Mobile Ice-cream annual fee                                    | £400.00                             | <b>£400.00</b>                      | 0.00%         |
| <b>New Additional fees</b>                                     |                                     |                                     |               |
| New application fee                                            | £115.00                             | <b>£115.00</b>                      | 0.00%         |
| Renewal Fee                                                    | £50.00                              | <b>£50.00</b>                       | 0.00%         |
| Buskers Fee (per week)                                         | £5.00 Per Week                      | <b>£5.00 Per Week</b>               | 0.00%         |
| Badge fee for applicants and assistants (last 3 years)         | £50.00                              | <b>£50.00</b>                       | 0.00%         |
| Replacement Badge                                              | £15.00                              | <b>£15.00</b>                       | 0.00%         |
| Copy of paper licence                                          | £10.50                              | <b>£10.50</b>                       | 0.00%         |
| Note - Electricity where supplied, additional charge           |                                     |                                     |               |
| Electricity Supply                                             |                                     |                                     |               |
| Full electricity Supply                                        | £3.60 Per day                       | <b>£3.60 Per day</b>                | 0.00%         |

## LEISURE SERVICES

|                                                     |                         | <b>2018/2019<br/>Charge £</b> | <b>2019/2020<br/>Charge £</b> | <b>Increase<br/>%</b> |
|-----------------------------------------------------|-------------------------|-------------------------------|-------------------------------|-----------------------|
| <b><u>Cricket</u></b>                               | <i>Including VAT</i>    |                               |                               |                       |
| Matches - Pitch only weekends                       |                         | £48.70                        | <b>£49.75</b>                 | 2.16%                 |
| Matches- Pitch only weekdays                        |                         | £23.85                        | <b>£24.50</b>                 | 2.73%                 |
| Practice wickets (evenings only)                    |                         | £17.95                        | <b>£18.25</b>                 | 1.67%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>Football</u></b>                              | <i>Including VAT</i>    |                               |                               |                       |
| Pitch only weekends                                 |                         | £42.00                        | <b>£43.00</b>                 | 2.38%                 |
| Pitch only weekdays                                 |                         | £21.50                        | <b>£22.00</b>                 | 2.33%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>Rugby</u></b>                                 | <i>Including VAT</i>    |                               |                               |                       |
| Pitch only weekends                                 |                         | £42.00                        | <b>£43.00</b>                 | 2.38%                 |
| Pitch only weekdays                                 |                         | £21.50                        | <b>£22.00</b>                 | 2.33%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>HARD PLAY AREA</u></b>                        | ** <i>Including VAT</i> |                               |                               |                       |
| Widden Street                                       |                         | £6.00                         | <b>£6.15</b>                  | 2.50%                 |
| <b><u>SPECIAL TENANCIES (Seasonal Bookings)</u></b> | <i>Including VAT</i>    |                               |                               |                       |
| Pitch per season                                    | Senior                  | £205.00                       | <b>£210.00</b>                | 2.44%                 |
| Pitch per season                                    | Junior                  | £101.50                       | <b>£104.00</b>                | 2.46%                 |

*All income from the above is retained by our Streetcare contractor*

\*\* Charges are standard rated unless the letting is for over 24 hours or it is part of a series of lets when it is exempt from VAT

## **ALLOTMENTS**

*Exempt from VAT*

|                  | 2018/19         |       | 2019/20         | %        |
|------------------|-----------------|-------|-----------------|----------|
|                  | Charge in pence |       | Charge in pence | Increase |
| per square metre | 16.55           | Pence | <b>16.96</b>    | 2.50%    |

- Age related concessions: 40% reduction (Allotment holder pays 60% of full price)
- Concessions applicable only 1 Allotment per person.
- Plot tenants in receipt of Housing Benefit and/or Council Tax Support and proven are entitled to 40% discount.
- People with a disability are entitled to 40% concession
- Concession is available for men & women over the age of 65.
- Women currently receiving age related benefit before 1 Dec 2014 and below age 65 years will continue to do so.

## **HIRE OF PARKS FOR EVENTS**

| <b>Application Fee</b>                                  | 2018/19 |  | 2019/20        |       |
|---------------------------------------------------------|---------|--|----------------|-------|
| This is not refundable and is to be paid on application | Charge  |  | Charge         |       |
| Commercial Promotion                                    | £105.00 |  | <b>£107.50</b> | 2.38% |
| National Registered Charity                             | £52.50  |  | <b>£53.75</b>  | 2.38% |
| Local charity or not for profit organisation            | FREE    |  | <b>FREE</b>    | 0.00% |

*Exempt from VAT*

|                                                    | 2018/19    |  | 2019/20              |       |
|----------------------------------------------------|------------|--|----------------------|-------|
| <b>Gloucester Park/ Plock Court (Rate per day)</b> | Charge     |  | Charge               |       |
| Commercial Promotion                               | From £700* |  | <b>From £717.50*</b> | 2.50% |
| National Registered Charity                        | £105.00    |  | <b>107.50</b>        | 2.38% |
| Local charity or not for profit organisation       | £52.50     |  | <b>53.75</b>         | 2.38% |
| <b>All Other Public Open Space</b>                 |            |  |                      |       |
| Commercial Promotion                               | From £300  |  | <b>From £307.50</b>  | 2.50% |
| National Registered Charity                        | FREE       |  | <b>FREE</b>          | 0.00% |
| Local charity or not for profit organisation       | FREE       |  | <b>FREE</b>          | 0.00% |

\*Fees will be negotiable and will be based on the scale and requirements of the event. This will be considered on a case by case basis.

### **City Centre**

Negotiable and will be based on the scale and requirements for the event. This will be considered on a case by case basis.

### **Cancellation Policy**

6 Weeks Prior to Event  
5 Weeks Prior to Event  
Less than 5 Weeks  
Less than 2 Weeks  
Set up day  
Breakdown day

### **Bond**

Dependant on size of event and equipment used.  
Minimum of £500, If large vehicles present on open space - Minimum of £2000

### **Film Crew**

Amateur/Student crew  
Professional

Please note: other charges may apply for additional services or permissions, for example:

- (i) Land use agreement (£150 - £750)
- (ii) Equipment hire
- (iii) Electrical hook-up
- (iv) Provision of water
- (v) Waste management
- (vi) Licences e.g. temporary event notices

## Stray Dogs

Excludes VAT

| Charge per Day |                           | Charges<br>for<br>2018/2019 | Charges<br>for<br>2019/2020 | Increase% |
|----------------|---------------------------|-----------------------------|-----------------------------|-----------|
| 1 Day          | 1 Hour collection charge  | £90.00                      | £92.25                      | 2.50%     |
|                | 2 Hours collection charge | £125.00                     | £128.00                     | 2.40%     |
| 2 Days         | 1 Hour collection charge  | £105.00                     | £107.50                     | 2.38%     |
|                | 2 Hours collection charge | £140.00                     | £143.50                     | 2.50%     |
| 3 Days         | 1 Hour collection charge  | £120.00                     | £123.00                     | 2.50%     |
|                | 2 Hours collection charge | £155.00                     | £159.00                     | 2.58%     |
| 4 Days         | 1 Hour collection charge  | £135.00                     | £138.25                     | 2.41%     |
|                | 2 Hours collection charge | £170.00                     | £174.25                     | 2.50%     |
| 5 Days         | 1 Hour collection charge  | £150.00                     | £153.75                     | 2.50%     |
|                | 2 Hours collection charge | £185.00                     | £189.50                     | 2.43%     |
| 6 Days         | 1 Hour collection charge  | £165.00                     | £169.00                     | 2.42%     |
|                | 2 Hours collection charge | £200.00                     | £205.00                     | 2.50%     |
| 7 Days         | 1 Hour collection charge  | £180.00                     | £184.50                     | 2.50%     |
|                | 2 Hours collection charge | £215.00                     | £220.25                     | 2.44%     |

See Note 1

### Note 1

Fees will be charged for every part or whole day at the kennel

Fees are based on the following items: Statutory Fee, Admin Fee, Collection Fee, Daily Kennel Fee

### Note 2

There will be a one off fee £30 for delivery back to the owner should the owner not be able to get to the kennels

### Concessions:

Those in receipt of Council Tax Support or Housing benefit 50%

Concessionary fares for stray dog service are only eligible on kennelling fees.

I.e. the customer receives 50% discount on kennel fees but will still have to pay 100% of other fees

# **Bulky Item and Garden Waste Charges**

## **Non business for VAT purposes**

### **Bulky Items**

The City Council provides a bulky item collection service. The charge is:

General households: £24 for up to 3 items, with any additional items at £8 per item  
benefit: £12 for up to 3

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Amount of c**

50%

### **Garden Waste**

The City Council provides a fortnightly waste collection service. The charge is:

General households: £44 (£26 concession) (1st Oct 2018 – 30th Sep 2019)

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

### **Replacement Wheelie Bin (Black or Green)**

The City Council will charge for a replacement wheelie bin where it has been damaged or lost at no fault

Replacement Charge (if delivered by contractor): £40

Replacement Charge (if collected from Eastern Avenue Depot): £30



## CAR PARKING (continued)

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES (continued)

*Including Vat*

| DAILY CHARGES                                                             | <u>Period of wait</u>                    | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|---------------------------------------------------------------------------|------------------------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| <b>North Warehouse</b>                                                    | Monday to Friday                         |                                     |                                     |                             |
|                                                                           | up to 30 mins                            | £0.50                               | <b>£0.50</b>                        | 0.00%                       |
|                                                                           | up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                           | Saturday and bank holidays               |                                     |                                     |                             |
|                                                                           | Up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                           | Over 4 hours                             | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                           | Sunday Rate: Up to 1 hour                | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                           | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
|                                                                           | <b>Great Western Road Car Park</b>       | Monday to Saturday (All Day)        | £3.20                               | <b>£3.20</b>                |
| Sunday (All Day)                                                          |                                          | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
| <b>Castlemeads Car Park</b><br><i>(weekends &amp; Bank holidays only)</i> | All Day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
| <b>GL1 Leisure Centre Car Park</b>                                        | Monday to Saturday<br>Max stay 2.5 hours | £4.00                               | <b>£4.00</b>                        | 0.00%                       |
| <b>Hare Lane North Car Park</b>                                           | Up to 1 hour                             | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                           | All Day                                  | £3.00                               | <b>£3.00</b>                        | 0.00%                       |
| <b>Hampden Way Car Park</b>                                               | Sunday Rate Up to 1 hour                 | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                           | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
|                                                                           | Up to 1 hour                             | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                           | Up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                           | Up to 3 hours                            | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                           | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                           | After 4pm (untimed)                      | £1.00                               | <b>£1.00</b>                        | 0.00%                       |
|                                                                           | Sunday Rate: Up to 1 hour                | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                           | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
| <b>Kingswalk Multi Storey Car Park</b>                                    | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                           | Up to 2 hours                            | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                           | Up to 3 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                           | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                           | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
| All day                                                                   | £2.20                                    | <b>£2.20</b>                        | 0.00%                               |                             |
| <b>Ladybellegate Street Car Park</b>                                      | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                           | Up to 2 hours                            | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                           | Up to 3 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                           | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                           | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
| Up to 4 hours                                                             | £2.20                                    | <b>£2.20</b>                        | 0.00%                               |                             |
| <b>Southgate Moorings Car Park (Docks)</b><br><i>24 hour operational</i>  | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                           | Up to 3 hours                            | £2.50                               | <b>£2.50</b>                        | 0.00%                       |
|                                                                           | Up to 4 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                           | Up to 5 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                           | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                           | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
| All day                                                                   | £2.20                                    | <b>£2.20</b>                        | 0.00%                               |                             |
| <b>Evening Tariff</b>                                                     | 6pm -7am                                 | £1.50                               | <b>£1.50</b>                        | 0.00%                       |
| <b>SEASON TICKETS (12 Weeks)</b>                                          |                                          | <u>Charge £</u>                     | <u>Charge £</u>                     | <u>%</u>                    |
| Hare Lane North                                                           |                                          | £216.00                             | <b>£216.00</b>                      | 0.00%                       |
| Longsmith Street (multi-storey)                                           |                                          | £315.00                             | <b>£315.00</b>                      | 0.00%                       |
| Station Road                                                              |                                          | £220.50                             | <b>£220.50</b>                      | 0.00%                       |

#### **Concessions:**

People with a disability (a blue badge holder) free for 3 hours max stay receive 100% concession



## **Miscellaneous Items**

*VAT Applicable*

|                                        |                | <b><u>2018/2019</u></b> | <b><u>2019/2020</u></b> |
|----------------------------------------|----------------|-------------------------|-------------------------|
|                                        |                | <b><u>Charges £</u></b> | <b><u>Charges £</u></b> |
| <b><u>MISCELLANEOUS ITEMS</u></b>      |                |                         |                         |
| Bus Station Departures (per departure) | Bus            | £0.63                   | <b>1.00 *</b>           |
|                                        | Coach          |                         | <b>2.00 *</b>           |
|                                        | Unbooked Coach |                         | <b>5.00 *</b>           |

**\* Excluding VAT**

## Facilities Fees

| <u>Room Hire</u>               |                                | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |       |
|--------------------------------|--------------------------------|-------------------------------------|-------------------------------------|-----------------------------|-------|
| <b>Civic Suite:</b>            |                                |                                     |                                     |                             |       |
|                                | Per hour                       | £41.00                              | <b>£41.00</b>                       | 0.00%                       |       |
|                                | Morning (8.00 - 12.30)         | £165.00                             | <b>£165.00</b>                      | 0.00%                       |       |
|                                | Afternoon (12.30 - 5.00)       | £165.00                             | <b>£165.00</b>                      | 0.00%                       |       |
|                                | Whole Day (8.00 - 5.00)        | £320.00                             | <b>£320.00</b>                      | 0.00%                       |       |
|                                | Evening (5.00 - 11.00)         | £320.00                             | <b>£320.00</b>                      | 0.00%                       |       |
|                                | Evening per hour               | £55.00                              | <b>£55.00</b>                       | 0.00%                       |       |
|                                | Saturday:                      |                                     |                                     |                             |       |
|                                |                                | 8.00 - 12.30                        | £255.00                             | <b>£255.00</b>              | 0.00% |
|                                |                                | 12.30 - 5.00                        | £255.00                             | <b>£255.00</b>              | 0.00% |
|                                |                                | 5.00 - 11.00                        | £320.00                             | <b>£320.00</b>              | 0.00% |
| <b>MEETING ROOM 1</b>          |                                |                                     |                                     |                             |       |
|                                | Per hour                       | £35.00                              | <b>£35.00</b>                       | 0.00%                       |       |
|                                | Morning (8.00 - 12.30)         | £145.00                             | <b>£145.00</b>                      | 0.00%                       |       |
|                                | Afternoon (12.30 - 5.00)       | £145.00                             | <b>£145.00</b>                      | 0.00%                       |       |
|                                | Whole Day (8.00 - 5.00)        | £275.00                             | <b>£275.00</b>                      | 0.00%                       |       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |       |
|                                | Evening per hour               | £50.00                              | <b>£50.00</b>                       | 0.00%                       |       |
|                                | Saturday:                      |                                     |                                     |                             |       |
|                                |                                | 8.00 - 12.30                        | £215.00                             | <b>£215.00</b>              | 0.00% |
|                                |                                | 12.30 - 5.00                        | £215.00                             | <b>£215.00</b>              | 0.00% |
|                                |                                | 5.00 - 11.00                        | £290.00                             | <b>£290.00</b>              | 0.00% |
| <b>MEETING ROOMS 2 &amp; 3</b> |                                |                                     |                                     |                             |       |
|                                | Per hour                       | £20.00                              | <b>£20.00</b>                       | 0.00%                       |       |
|                                | Morning (8.00 - 12.30)         | £95.00                              | <b>£95.00</b>                       | 0.00%                       |       |
|                                | Afternoon (12.30 - 5.00)       | £95.00                              | <b>£95.00</b>                       | 0.00%                       |       |
|                                | Whole Day (8.00 - 5.00)        | £165.00                             | <b>£165.00</b>                      | 0.00%                       |       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |       |
|                                |                                | £50.00                              | <b>£50.00</b>                       | 0.00%                       |       |
| <b>Sheriff's Room</b>          |                                |                                     |                                     |                             |       |
|                                | Per hour                       | £25.00                              | <b>£25.00</b>                       | 0.00%                       |       |
|                                | Morning (8.00 - 12.30)         | £115.00                             | <b>£115.00</b>                      | 0.00%                       |       |
|                                | Afternoon (12.30 - 5.00)       | £115.00                             | <b>£115.00</b>                      | 0.00%                       |       |
|                                | Whole Day (8.00 - 5.00)        | £205.00                             | <b>£205.00</b>                      | 0.00%                       |       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |       |
|                                | Evening per hour               | £50.00                              | <b>£50.00</b>                       | 0.00%                       |       |
|                                | Multi Media Projector          | £50.00                              | <b>£50.00</b>                       | 0.00%                       |       |
|                                | Laptop                         | £25.00                              | <b>£25.00</b>                       | 0.00%                       |       |
|                                | Flip Chart & Pens              | £10.25                              | <b>£10.25</b>                       | 0.00%                       |       |
| <b>Catering:</b>               |                                |                                     |                                     |                             |       |
|                                | Kitchen                        | £105.00                             | <b>£105.00</b>                      | 0.00%                       |       |
|                                | Tea/Coffee per head            | £1.30                               | <b>£1.30</b>                        | 0.00%                       |       |
|                                | Tea/Coffee/Biscuits per head   | £1.65                               | <b>£1.65</b>                        | 0.00%                       |       |
|                                | Fruit Juice per head           | £1.00                               | <b>£1.00</b>                        | 0.00%                       |       |
|                                | Seasonal Fruit Basket per head |                                     |                                     |                             |       |

**All room hire is exempt from VAT unless facilities such as catering, service provisions etc are supplied. The whole service will then become subject to VAT at the standard rate.**

## Land Charges

All fees are inclusive of VAT @ 20%.

|                                                   |        | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> |       |
|---------------------------------------------------|--------|-----------------------------------|-----------------------------------|-------|
| <b>LAND SEARCHES</b>                              |        |                                   |                                   |       |
| Search Fees                                       | LLC1   | £20.00                            | <b>£20.00</b>                     | 0.00% |
|                                                   | CON29R | £109.00                           | <b>£109.00</b>                    | 0.00% |
| <b>CON290- Optional Enquiries Fees</b>            |        | £7.60                             | <b>£7.60</b>                      | 0.00% |
| Road Proposals by Private Bodies                  |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Advertisements                                    |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Completion Notices                                |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Parks & Countryside                               |        | £10.50                            | <b>£10.50</b>                     | 0.00% |
| Pipelines                                         |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Houses in Multiple Occupation                     |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Noise Abatement                                   |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Urban Development Areas                           |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Enterprise Zones, Local Development Orders & Bids |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Inner Urban Improvement Areas                     |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Simplified Planning Zones                         |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Land Maintenance Notices                          |        | £1.50                             | <b>£1.50</b>                      | 0.00% |
| Mineral Consultation Areas and Safeguarding Areas |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Hazardous Substance Consents                      |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Environmental and Pollution Notices               |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Food Safety Notices                               |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Hedgerow Notices                                  |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Flood Defence and Land Drainage Consents          |        | £22.50                            | <b>£22.50</b>                     | 0.00% |
| Common Land and Town or Village Green             |        | £23.06                            | <b>£23.06</b>                     | 0.00% |
| Additional Question                               |        |                                   |                                   |       |

## Street Naming and Numbering

*Exempt from VAT*

|                                                                | 2018/2019             |                 | 2019/2020             |                 |       |       |
|----------------------------------------------------------------|-----------------------|-----------------|-----------------------|-----------------|-------|-------|
|                                                                | Charge £              |                 | Charge £              |                 |       |       |
| <b>Individual Development</b>                                  |                       |                 |                       |                 |       |       |
| <b>Type of Application</b>                                     | <b>Fee</b>            |                 | <b>Fee</b>            |                 |       |       |
| Naming / Renaming / or Renumbering                             | £36.00                |                 | <b>£37.00</b>         |                 | 2.78% |       |
| Removal of property name                                       | £36.00                |                 | <b>£37.00</b>         |                 | 2.78% |       |
| New Number                                                     | £52.00                |                 | <b>£54.00</b>         |                 | 3.85% |       |
| <b>Development - New Road name and house number allocation</b> |                       |                 |                       |                 |       |       |
| <b>Number of plots</b>                                         | <b>Fee per street</b> | <b>Per Plot</b> | <b>Fee per street</b> | <b>Per Plot</b> |       |       |
| 1-5 plots                                                      | £105.00               | £52.00          | <b>£110.00</b>        | <b>£54.00</b>   | 4.76% | 3.85% |
| 6-25 plots                                                     | £105.00               | £47.00          | <b>£110.00</b>        | <b>£48.00</b>   | 4.76% | 2.13% |
| 26-75 plots                                                    | £105.00               | £42.00          | <b>£110.00</b>        | <b>£43.00</b>   | 4.76% | 2.38% |
| 76+ plots                                                      | £105.00               | £36.00          | <b>£110.00</b>        | <b>£37.00</b>   | 4.76% | 2.78% |
| <b>Other fees and charges</b>                                  |                       |                 |                       |                 |       |       |
|                                                                | <b>Fee</b>            | <b>Per unit</b> | <b>Fee</b>            | <b>Per unit</b> |       |       |
| Naming and numbering a commercial / industrial building        | £105.00               | £22.00          | <b>£110.00</b>        | <b>£23.00</b>   | 4.76% | 4.55% |
| Naming or numbering a block of flats                           | £105.00               | £22.00          | <b>£110.00</b>        | <b>£23.00</b>   | 4.76% | 4.55% |
| Providing a letter of certification                            | £26.00                |                 | <b>£27.00</b>         |                 | 3.85% |       |
| Enquires from Solicitors or Building Societies                 | £52.00                |                 | <b>£54.00</b>         |                 | 3.85% |       |

## CULTURAL & TRADING SERVICES

| <u>SHOPMOBILITY</u>                                     | <b>2018/19</b> |        | <b>2019/20</b> |               |
|---------------------------------------------------------|----------------|--------|----------------|---------------|
|                                                         | **VAT          |        | **VAT          |               |
| <b>Electric Scooter</b>                                 | Medical        |        | <b>Medical</b> |               |
|                                                         | Exempt         |        | <b>Exempt</b>  |               |
| Annual membership (includes unlimited use for one year) | £20.00         | £24.00 | <b>£20.00</b>  | <b>£24.00</b> |
| charges per visit                                       | £1.67          | £2.00  | <b>£1.67</b>   | <b>£2.00</b>  |
| Non-member daily charge                                 | £5.00          | £6.00  | <b>£5.00</b>   | <b>£6.00</b>  |
| <br><b>Wheelchair Hire</b>                              |                |        |                |               |
| Overnight hire                                          | £4.17          | £5.00  | <b>£4.17</b>   | <b>£5.00</b>  |
| Weekend hire (Friday to Monday)                         | £10.00         | £12.00 | <b>£10.00</b>  | <b>£12.00</b> |
| Week hire (7 days)                                      | £16.67         | £20.00 | <b>£16.67</b>  | <b>£20.00</b> |
| Monthly hire (calendar month)                           | £41.67         | £50.00 | <b>£41.67</b>  | <b>£50.00</b> |

\*\* not applicable on long term hire

This is a standard rated service unless we see evidence for medical exemption where VAT is not charged.

£20 returnable deposit on long term hire

## CEMETERIES AND CREMATORIUM FEES

| <b>A <u>INTERMENT FEE</u></b>                                                                                                            | <i>Exempt from VAT</i> | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------|-------------------------------------|-----------------|
| 1. Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)                           |                        | £69.00                              | <b>£71.00</b>                       | 2.90%           |
| 2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft)        |                        | £246.00 **                          | <b>£252.00 **</b>                   | 2.44%           |
| 3. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft)                                         |                        | £708.00 **                          | <b>£726.00 **</b>                   | 2.54%           |
| 4. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft)                                         |                        | £1,020.00 **                        | <b>£1,046.00 **</b>                 | 2.55%           |
| 5. Extra depth 7ft - 9ft                                                                                                                 |                        | £446.00                             | <b>£458.00</b>                      | 2.69%           |
| 6. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring      |                        | £990.00 **                          | <b>£1,015.00 **</b>                 | 2.53%           |
| 7. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost |                        | £295.00 **                          | <b>£302.00 **</b>                   | 2.37%           |

**\*\* Statutory fees**

**Note:** Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for free and the first interment is that of a child qualifying for free burial the fee payable will be £1,260.92 less the appropriate child fee.

Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.

|                                                                                               |                           | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|-----------------------------------------------------------------------------------------------|---------------------------|-------------------------------------|-------------------------------------|-----------------|
| Any bricked grave                                                                             | <b>Standard rated VAT</b> | £9,055.00                           | <b>£9,282.00</b>                    | 2.51%           |
| <br>                                                                                          |                           |                                     |                                     |                 |
| <b>B <u>INTERMENT OF CREMATED REMAIN</u></b>                                                  | <i>Exempt</i>             |                                     |                                     |                 |
| In an earth grave where the Exclusive Right of Burial has been purchased                      |                           | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| To pour ashes into a grave where cremation took place at Gloucester                           |                           | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| <br>                                                                                          |                           |                                     |                                     |                 |
| <b>C <u>NEW CREMATED REMAINS GARDEN</u></b>                                                   |                           |                                     |                                     |                 |
| Charges for purchase of Burial rights for cremated remains only                               | <i>Exempt</i>             | £275.00                             | <b>£282.00</b>                      | 2.55%           |
| Interment fee (applicable in addition to the above charge)                                    |                           | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| Permission for Headstone                                                                      |                           | £136.00                             | <b>£140.00</b>                      | 2.94%           |
|                                                                                               |                           | £630.00                             | <b>£649.00</b>                      |                 |
| <b>D <u>SCATTERING OF CREMATED REMAINS ON A GRAVE</u></b>                                     | <i>Exempt</i>             |                                     |                                     |                 |
| 1. Where a cremation has taken place at Gloucester Crematorium with or without an appointment |                           | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| 2. Where cremation has taken place elsewhere, with or without an appointment                  |                           | £61.00                              | <b>£63.00</b>                       | 3.28%           |

**Concessions:**

Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remain

## CEMETERIES AND CREMATORIUM FEES (Continued)

|                                                                              |                        | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|------------------------------------------------------------------------------|------------------------|-------------------------------------|-------------------------------------|-----------------|
| <b>E EARTH GRAVE</b>                                                         | <i>Exempt from VAT</i> |                                     |                                     |                 |
| 1. Exclusive Right of Burial for 50yrs                                       |                        | £697.00                             | <b>£715.00</b>                      | 2.58%           |
| Exclusive Right of Burial for 75yrs                                          |                        | £1,061.00                           | <b>£1,088.00</b>                    | 2.54%           |
| Exclusive Right of Burial for 99yrs                                          |                        | £1,768.00                           | <b>£1,813.00</b>                    | 2.55%           |
| Purchase in Reserve                                                          | <i>Exempt from VAT</i> | £1,282.00                           | <b>£1,315.00</b>                    | 2.57%           |
| <b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>                    | <i>Exempt from VAT</i> |                                     |                                     |                 |
|                                                                              |                        | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| <b>G MEMORIALS, etc. (For the right to erect or place)</b>                   | <i>Exempt from VAT</i> |                                     |                                     |                 |
| 1. Headstone not exceeding 3ft. in height                                    |                        | £312.00                             | <b>£320.00</b>                      | 2.56%           |
| 2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing) |                        | £87.00                              | <b>£90.00</b>                       | 3.45%           |
| 3. Each inscription after the first £60.00 + £10.50 VAT                      |                        | £87.00                              | <b>£90.00</b>                       | 3.45%           |
| 4. Raised stone 18"x12"x4" with or without flower container                  |                        | £136.00                             | <b>£140.00</b>                      | 2.94%           |
| <b>H GRAVE MAINTENANCE</b>                                                   | <i>Standard rated</i>  |                                     |                                     |                 |
| 1. Keeping tidy per grave annually                                           |                        | £95.00 *                            | <b>£98.00 *</b>                     | 3.16%           |
| 2. Keeping tidy and planting per grave annually                              |                        | £142.00 *                           | <b>£146.00 *</b>                    | 2.82%           |
| 3. Keeping tidy C.W.G.C. Graves per grave annually                           |                        | £7.69 *                             | <b>£8.00 *</b>                      | 4.03%           |
| 4. Search Fees - Records                                                     |                        | £46.00 *                            | <b>£48.00 *</b>                     | 4.35%           |
| * Including VAT at standard rate                                             |                        |                                     |                                     |                 |
| <b>WOODLAND BURIALS</b>                                                      | <i>Exempt from VAT</i> |                                     |                                     |                 |
| All inclusive charge for a Woodland Burial                                   |                        | £1,612.00                           | <b>£1,653.00</b>                    | 2.54%           |

## CEMETERIES AND CREMATORIUM FEES(continued)

### CREMATORIUM

| <i>Exempt from VAT</i>                                                                                                                                                                                                  | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-----------------|
| <b>A <u>CREMATION FEES</u></b>                                                                                                                                                                                          |                                     |                                     |                 |
| 1. Stillborn child or child whose age at time of death did not exceed 3 months                                                                                                                                          | £67.00                              | <b>£69.00</b>                       | 2.99%           |
| 2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday                                                                                                                      | £130.00                             | <b>£134.00</b>                      | 3.08%           |
| 3. Person who at the date of death attained his/her 17th birthday                                                                                                                                                       | £851.00 * #                         | <b>£873.00 * #</b>                  | 2.59%           |
| * This charge includes the medical referee fee together with the use of organ and organist's fee (whether used or not)                                                                                                  |                                     |                                     |                 |
| # This charge includes Mercury Abatement Fee                                                                                                                                                                            |                                     |                                     |                 |
| NOTE: Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. |                                     |                                     |                 |
| Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains          |                                     |                                     |                 |
| In Special circumstances a request can be made for a 4.00pm Cremation Service                                                                                                                                           | £134.00                             | <b>£138.00</b>                      | 2.99%           |
| <b>B <u>SCATTERING OF CREMATED REMAINS</u></b>                                                                                                                                                                          |                                     |                                     |                 |
| 1. Where cremation has taken place at Gloucester Crematorium, by appointment                                                                                                                                            | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| 2. Where cremation has taken place elsewhere, with or without appointment                                                                                                                                               | £61.00                              | <b>£63.00</b>                       | 3.28%           |
| <b>C <u>ADDITIONAL CREMATION CERTIFICATES</u></b>                                                                                                                                                                       | £23.00                              | <b>£24.00</b>                       | 4.35%           |
| <b>D <u>MEDICAL REFEREES FEES</u></b>                                                                                                                                                                                   | £55.00                              | <b>£57.00</b>                       | 3.64%           |
| <b>E <u>CREMATORIUM CASKETS</u></b>                                                                                                                                                                                     |                                     |                                     |                 |
| Polytainer                                                                                                                                                                                                              | £13.00                              | <b>£14.00</b>                       | 7.69%           |
| Lawnswood Urn                                                                                                                                                                                                           | £31.00                              | <b>£32.00</b>                       | 3.23%           |
| Derby Casket                                                                                                                                                                                                            | £62.00                              | <b>£64.00</b>                       | 3.23%           |
| <b>F <u>LOAN OF SCATTERING URN</u></b>                                                                                                                                                                                  | £38.00                              | <b>£39.00</b>                       | 2.63%           |
| <u>Deposit of Cremated Remains per Month after Month</u>                                                                                                                                                                | £41.00                              | <b>£43.00</b>                       | 4.88%           |
| <b>G <u>NATIVE HARDWOOD GARDEN SEAT</u></b>                                                                                                                                                                             | £1,189.00 *                         | <b>£1,219.00 *</b>                  | 2.52%           |
| <u>Granite Seat</u>                                                                                                                                                                                                     | £2,050.00 *                         | <b>£2,102.00 *</b>                  | 2.54%           |
| <b>H <u>BOOK OF MEMORY</u></b>                                                                                                                                                                                          |                                     |                                     |                 |
| 1. 2 Line Inscription                                                                                                                                                                                                   | £72.00 *                            | <b>£74.00 *</b>                     | 2.78%           |
| 2. 5 Line Inscription                                                                                                                                                                                                   | £123.00 *                           | <b>£127.00 *</b>                    | 3.25%           |

\* Including VAT at standard rate



## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC. (20 YRS)

|                                                   |            | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|---------------------------------------------------|------------|-------------------------------------|-------------------------------------|-----------------|
| Single bronze kerb plaque                         |            | £361.00 *                           | <b>£371.00</b> *                    | 2.77%           |
| Single bronze kerb plaque c/w a Rose motif        |            | £400.00 *                           | <b>£410.00</b> *                    | 2.50%           |
| Double bronze kerb plaque                         |            | £719.00 *                           | <b>£737.00</b> *                    | 2.50%           |
| Single bronze tree plaque                         |            | £395.00 *                           | <b>£405.00</b> *                    | 2.53%           |
| Double bronze tree plaque                         |            | £763.00 *                           | <b>£783.00</b> *                    | 2.62%           |
| Bronze Heart Tree Plaque (max of 50 letters/figs) |            | £436.00 *                           | <b>£447.00</b> *                    | 2.52%           |
| Bronze Heart Tree Plaque c/w a Rose motif         |            | £465.00 *                           | <b>£477.00</b> *                    | 2.58%           |
| Reserved space on kerb                            |            | £85.00 *                            | <b>£88.00</b> *                     | 3.53%           |
| Flowering cherry tree and plaque                  |            | £1,120.00 *                         | <b>£1,148.00</b> *                  | 2.50%           |
| Standard Rose Tree or Shrub and plaque            |            | £964.00 *                           | <b>£989.00</b> *                    | 2.59%           |
| Standard Rose Tree & bronze heart plaque          |            | £1,015.00 *                         | <b>£1,041.00</b> *                  | 2.56%           |
| Standard Rose Tree & Double tree plaque           |            | £1,413.00 *                         | <b>£1,449.00</b> *                  | 2.55%           |
| Single Granite Plaques                            | Range from | £495.00 *                           | <b>£508.00</b> *                    | 2.63%           |
|                                                   | to         | £673.00 *                           | <b>£690.00</b> *                    | 2.53%           |
| Double Granite Plaques                            | Range from | £562.00 *                           | <b>£577.00</b> *                    | 2.67%           |
|                                                   | to         | £820.00 *                           | <b>£841.00</b> *                    | 2.56%           |

### Renewal of Adoption for 20 yrs

|                                           | <b>Exempt from VAT</b> |                |       |
|-------------------------------------------|------------------------|----------------|-------|
| Single Kerb plaque                        | £150.00                | <b>£154.00</b> | 2.67% |
| Double Kerb Plaque                        | £300.00                | <b>£308.00</b> | 2.67% |
| Standard Rose Tree or Shrub and Plaque    | £241.00                | <b>£248.00</b> | 2.90% |
| Standard tree and Plaque                  | £259.00                | <b>£266.00</b> | 2.70% |
| Standard rose tree and double tree plaque | £391.00                | <b>£401.00</b> | 2.56% |
| Rose Bush and Plaque                      | £198.00                | <b>£203.00</b> | 2.53% |
| Renewal of Reserved Space on Kerb         | £86.00                 | <b>£89.00</b>  | 3.49% |

### New Memorial Garden

|                                                        |             |                    |       |
|--------------------------------------------------------|-------------|--------------------|-------|
| Vase                                                   | £925.00 *   | <b>£949.00</b> *   | 2.59% |
| Sanctum 2000                                           | £1,389.00 * | <b>£1,424.00</b> * | 2.52% |
| Sanctum 2                                              | £1,620.00 * | <b>£1,661.00</b> * | 2.53% |
| Use of organ and organist<br>Included in use of chapel | £221.00 *   | <b>£227.00</b> *   | 2.71% |

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

| <u>Cedar Garden Price List</u>                  | <u>2018/2019</u> |   | <u>2019/2020</u> |   | Increase |
|-------------------------------------------------|------------------|---|------------------|---|----------|
|                                                 | Charge £         |   | Charge £         |   |          |
| <b><i>Cedar Garden</i></b>                      |                  |   |                  |   |          |
| Standard Rose Tree                              | £569.00          | * | <b>£584.00</b>   | * | 2.64%    |
| Single Bronze Tree Plaque                       | £395.00          | * | <b>£405.00</b>   | * | 2.53%    |
| Granite Tree Plaque Standard Motif (Extra cost) | £609.50          | * | <b>£625.00</b>   | * | 2.54%    |
| <b><i>Boutonniere Plaques</i></b>               |                  |   |                  |   |          |
| Text Only                                       | £500.00          | * | <b>£513.00</b>   | * | 2.60%    |
| Hand Painted Motif                              | £528.00          | * | <b>£542.00</b>   | * | 2.65%    |
| Photo Plaque                                    | £571.00          | * | <b>£586.00</b>   | * | 2.63%    |
| <b><i>Granite Memorial Book</i></b>             |                  |   |                  |   |          |
| Plaque                                          | £358.00          | * | <b>£367.00</b>   | * | 2.51%    |
| Memory Lane Block                               | £370.00          |   | <b>£380.00</b>   |   | 2.70%    |
| Woodland Post                                   | £395.00          |   | <b>£405.00</b>   |   | 2.53%    |

\* Including VAT at standard rate

| <u>Cremated Remains Memorials Price List</u> | <u>2018/2019</u> |   | <u>2019/2020</u> |   |       |
|----------------------------------------------|------------------|---|------------------|---|-------|
|                                              | Charge £         |   | Charge £         |   |       |
| <b><i>Cariad Collection Keepsakes</i></b>    |                  |   |                  |   |       |
| Cheviot Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Brecon Keepsake                              | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Dynasty Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Pennine Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Mendip Keepsake                              | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Cairngorm Keepsake                           | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| <b><i>Cariad Full Size Urns</i></b>          |                  |   |                  |   |       |
| Cheviot Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Brecon Full Size Urns                        | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Dynasty Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Pennine Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Mendip Full Urns                             | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Cairngorm Full Size Urns                     | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| <b><i>Mandalay Aluminium Urn</i></b>         |                  |   |                  |   |       |
| Silver                                       | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| Burgundy                                     | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| Dark Blue                                    | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| <b><i>Derby Caskets</i></b>                  |                  |   |                  |   |       |
| Single Adult Caskets                         | £60.00           | * | <b>£62.00</b>    | * | 3.33% |
| Child Caskets                                | £52.00           | * | <b>£54.00</b>    | * | 3.85% |
| Baby Caskets                                 | £47.00           | * | <b>£49.00</b>    | * | 4.26% |

\* Including VAT at standard rate

## CULTURAL & TRADING SERVICES

|                                            | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|--------------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b><u>Museum of Gloucester</u></b>         |                                   |                                   |                             |
| Admission                                  |                                   |                                   |                             |
| Children Under 5                           | Free                              | <b>Free</b>                       |                             |
| Individual ticket (day ticket)             | £5.00                             | <b>£5.00</b>                      | 0.00%                       |
| Family ticket (day ticket)                 | £12.00                            | <b>£12.00</b>                     | 0.00%                       |
| Concessionary ticket (day ticket)          | £3.00                             | <b>£3.00</b>                      | 0.00%                       |
|                                            |                                   |                                   |                             |
| Individual membership ticket (per year)    | £7.50                             | <b>£7.50</b>                      | 0.00%                       |
| Family membership ticket (per year)        | £15.00                            | <b>£15.00</b>                     | 0.00%                       |
| Concessionary membership ticket (per year) | £4.00                             | <b>£4.00</b>                      | 0.00%                       |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

Minimum hire time of One Hour and then charged per Half Hour after that

|                            | <u>2018/19 Charge £</u>                                                                                                                                                     |                               |                                    | <u>2019/20 Charge £</u> |                               |                                    |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------|-------------------------|-------------------------------|------------------------------------|
| <b>Room</b>                | <b>First Hour</b>                                                                                                                                                           | <b>Hourly Rate Thereafter</b> | <b>Equipment Charge (set rate)</b> | <b>First Hour</b>       | <b>Hourly Rate Thereafter</b> | <b>Equipment Charge (set rate)</b> |
| Blue Coat Room             | £25.00                                                                                                                                                                      | £16.00                        | £20.00                             | <b>£25.00</b>           | <b>£16.00</b>                 | <b>£20.00</b>                      |
| George Hunt Room           | £20.00                                                                                                                                                                      | £14.00                        | £20.00                             | <b>£20.00</b>           | <b>£14.00</b>                 | <b>£20.00</b>                      |
| Fisher Room                | £25.00                                                                                                                                                                      | £16.00                        | £20.00                             | <b>£25.00</b>           | <b>£16.00</b>                 | <b>£20.00</b>                      |
| Henley Room                | £16.00                                                                                                                                                                      | £12.00                        | £20.00                             | <b>£16.00</b>           | <b>£12.00</b>                 | <b>£20.00</b>                      |
| Potter Room                | £14.00                                                                                                                                                                      | £12.00                        | £20.00                             | <b>£14.00</b>           | <b>£12.00</b>                 | <b>£20.00</b>                      |
| Cinema                     | £60.00                                                                                                                                                                      | £25.00                        | £60.00                             | <b>£60.00</b>           | <b>£25.00</b>                 | <b>£60.00</b>                      |
| Hall:                      |                                                                                                                                                                             |                               |                                    |                         |                               |                                    |
| Monday to 1pm on Saturday  | £80.00                                                                                                                                                                      | £35.00                        | £80.00                             | <b>£80.00</b>           | <b>£35.00</b>                 | <b>£80.00</b>                      |
| Saturday after 1pm         | £80.00                                                                                                                                                                      | £80.00                        | £80.00                             | <b>£80.00</b>           | <b>£80.00</b>                 | <b>£80.00</b>                      |
| Trier Room                 | £12.00                                                                                                                                                                      | £10.00                        |                                    | <b>£12.00</b>           | <b>£10.00</b>                 |                                    |
| <b>Standard Hire</b>       | The above charges are all in relation to standard hire that covers room hire and layout to match the hirer's specific requirements, free Wi-Fi and jugs of water & glasses. |                               |                                    |                         |                               |                                    |
| <b>Premium Hire</b>        | The Trier Room can be hired at a premium rate of £20 per hour that includes use of meeting and conference equipment.                                                        |                               |                                    |                         |                               |                                    |
| <b>Premium Hire Plus</b>   | A Premium Hire Plus option is also available for £2 per delegate that include provision of all the above plus paper, pen, highlighter and bottled water.                    |                               |                                    |                         |                               |                                    |
| Service Charge - Flat Rate | £180.00                                                                                                                                                                     |                               |                                    | <b>£180.00</b>          |                               |                                    |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

| <b><u>Event Hire Charges</u></b> | <b><u>2018/19 (£)</u></b> | <b><u>2019/20 (£)</u></b> |
|----------------------------------|---------------------------|---------------------------|
| Hall Hire Package - 400 Standing | £1,350.00                 | £1,350.00                 |
| Hall Hire Package - 250 Seated   | £1,040.00                 | £1,040.00                 |
| Hourly Charge                    | £50.00                    | £50.00                    |

  

| <b><u>Cinema Ticket Charges</u></b> | <b><u>2018/19 (£)</u></b> | <b><u>2019/20 (£)</u></b> |
|-------------------------------------|---------------------------|---------------------------|
| <b>Available to:</b>                |                           |                           |
| Pre-5pm                             | £4.00                     | £4.00                     |
| Post 5pm                            | £5.00                     | £5.00                     |
| Event Cinema                        | £15.00                    | £15.00                    |
| Event Cinema (Concessions)          | £12.50                    | £12.50                    |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Blackfriars**

**Hire Charges (All Prices Exclusive of VAT)**

Minimum Hire Time of Three Hours

| Room                                                                    | <u>2018/19 Charge £</u> |                        | <u>2019/20 Charge £</u> |                        |
|-------------------------------------------------------------------------|-------------------------|------------------------|-------------------------|------------------------|
|                                                                         | First Hour              | Hourly Rate Thereafter | First Hour              | Hourly Rate Thereafter |
| Full Site (North Range, East Range, Thomas Bell Room & Cloister Garden) | £155.00                 | £105.00                | <b>£157.00</b>          | <b>£107.00</b>         |
| The North Range & East Range                                            | £105.00                 | £89.00                 | <b>£107.00</b>          | <b>£89.00</b>          |
| The North Range                                                         | £90.00                  | £72.00                 | <b>£95.00</b>           | <b>£75.00</b>          |
| Cloister Garden                                                         | £72.00                  | £58.00                 | <b>£75.00</b>           | <b>£60.00</b>          |
| East Range & Thomas Bell Room                                           | £75.00                  | £64.00                 | <b>£77.00</b>           | <b>£65.00</b>          |
| Upper East Range                                                        | £65.00                  | £54.00                 | <b>£67.00</b>           | <b>£55.00</b>          |
| Thomas Bell Room                                                        | £50.00                  | £45.00                 | <b>£55.00</b>           | <b>£46.00</b>          |
| Lower East Range Old Kitchen                                            | £35.00                  | £30.00                 | <b>£37.00</b>           | <b>£32.00</b>          |

For events with a bar, an hour will be added to the scheduled close time to cover the cost of setting up and taking down the bar. Due to the nature of the Blackfriars site, the bar is set up especially for each event and packed away again ready for the event afterwards.

## **CULTURAL & TRADING SERVICES cont.**

### **Gloucester Blackfriars**

#### **Hire Charges (All Prices Exclusive of VAT)**

##### **Hire Fees Include:**

- Staff to setup the layout of furniture to your requirements before your arrival.
- Staff for the duration of your event.
- Site rectangular tables and chairs.
- Basic technical equipment – standing microphone, small PA system, small projector, small screen, flipchart.
- Exclusive use of the room.
- A staffed and stocked bar if required (add additional hours hire fee).
- Site heating.
- Staff to tidy away after the event.

##### **Optional Additional Costs:**

- Staging – quote available upon request.
- Stage Lighting – quote available upon request
- Uplighters - £165.00 + vat
- Security Staff (required as per the terms of our license for events where there is an alcoholic bar) – cost dependent on size of event.
- Specialist sound equipment and engineer – from £300.00. + vat
- Additional staff - £15.00 + vat per hour.
- Natural Wood Banquet Seating - quote available on request.
- 5ft round tables (seat up to 8) - £6.50 + vat per table, £10.00 + vat delivery.
- 5ft 6 round tables (seat up to 10) - £7.00+ vat per table, £10.00 + vat delivery.
- Larger technical equipment will also incur an additional charge. Quotes available upon request.