

# Update on S106 Review for the Audit and Governance Committee

17.07.23

Following ARA's review and recommendations to improve S106 processes and governance within the Council and external review was undertaken. The purpose of the review was to review the processes within the council and across teams, review and reflect on best practice and where improvements could be made and make recommendations.

Appendix 1 is an action plan which takes into account the observations made by ARA, the recommendations resulting from the review and the actions for Officer to deliver improvements.

The observations and recommendations broadly cover the following themes:

- Oversight and governance
- Staffing
- Systems
- Reporting
- Policy

Decisions have been taken to ensure the following:

- Oversight of the process, monitoring and reporting sits in one place- with the Head of Place
- Once information is fully up to date reports will be shared with the Planning Committee on a bi-annual basis (due to the low and reducing number of S106 Agreements).
- Quarterly information will be reviewed by SMT.
- Exacom will be the primary system used for recording, monitoring and reporting and links to the finance system will be explored.
- Two part time Officers will replace the previous one full time Officer- one in Planning and one in Open Spaces.

The action plan is comprehensive and will be regularly reviewed by the working group which includes those named on the action plan. The first priority is to appoint staff to enable work on delivering improvements to begin and the first member of staff has been appointed, with a start date to be confirmed following pre-employment checks.

Target dates will be added to the action plan, following the next meeting of the working group.