



CITY OF GLOUCESTER

North Warehouse
The Docks
Gloucester
GL1 2EP

14 June 2004

TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend the **ANNUAL MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the North Warehouse, The Docks, Gloucester on Tuesday 22 June 2004 at 11.30 hours for the purpose of transacting the following business :

1. **Election of Councillors**

To note details of Councillors elected to the Council following the election of 10 June 2004 as set out below:

Abbey

Robert Gardiner (Conservative - 2008)

Barnwood

Elizabeth Noakes (Conservative - 2008)

Barton and Tredworth

Usman Bhaimia (Liberal Democrat - 2008)

Elmbridge

Susan Jones (Liberal Democrat - 2008)

Grange

Stephen Morgan (Conservative - 2008)

Hucclecote

Susan Blakeley (Liberal Democrat - 2008)

Longlevens

Lucy Nethsingha (Liberal Democrat - 2008)

Matson and Robinswood

Mary Smith (Labour - 2008)

Moreland

Mark Hobbs (Labour - 2008)

Tuffley

Ann Suddards-Moss (Conservative - 2008)

2. **Prayers**

3. **Election of Mayor**

To elect a Mayor for 2004/2005.

4. **Appointment of Sheriff and Deputy Mayor**

To appoint a Sheriff and Deputy Mayor for 2004/2005.

5. **Declarations of Interest**

Members and Officers are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

6. **Minutes**

To approve as a correct record the Minutes of the Council Meeting held on 25 March 2004 - herewith.

7. **Announcements**

To receive any announcements from the Mayor and/or the Head of the Paid Service.

8. **Election of Leader of the Council and Deputy Leader of the Council and Cabinet Members 2004/2005**

To elect a Leader of the Council and Deputy Leader of the Council and Cabinet Members for 2004/2005.

9. **Cabinet Work Programme 2004/2006 - to be presented by the Leader of the Council**

To receive the Cabinet Work Programme for 2004/2006.

10. **To approve the Appointment of Members to the Scrutiny Committees, (Scrutiny No.1, Scrutiny No.2, Policy and Development, Executive, Regeneration Scrutiny Committee), Standards Committee, Organisational Development Committee, Licensing and Enforcement Committee, Planning Committee and Consultative Forums, Working Parties, etc., and to appoint deputies to Committees as appropriate**

Schedule herewith.

11. **Terms of Reference, Contract Standing Orders, Financial Regulations, Delegation to Officers and Proper Officer Appointments etc. for 2004/2005**

To consider the recommendations set out in the report of the Resources Manager (Legal and Democratic Services) - herewith.

12. **Suspension of Council Procedure Rule 1.1**

In accordance with Council Rule Procedure (CPR) 24.01, to suspend rule 1.1 to allow an adjournment and the convening of meetings of Scrutiny Committees, Licensing and Enforcement Committee and Planning Committee to appoint Chairs, Vice-Chairs and Spokespersons.

13. **Appointment of Chairs, Vice Chairs and Spokespersons for Scrutiny Committees, (Scrutiny No.1, Scrutiny No.2, Policy and Development, Executive, Regeneration Scrutiny Committee), Organisational Development Committee, Licensing and Enforcement Committee and Planning Committee**

Resource Manager (Legal and Democratic Services) to report - schedule herewith.

14. **Meetings of Scrutiny Committees, (Scrutiny No.1, Scrutiny No.2, Policy and Development, Executive, Regeneration Scrutiny Committee), Organisation Development Committee, Licensing and Enforcement Committee and Planning Committee**

To resolve that the Minutes of the above meetings held on 22 June 2004, be approved, adopted and confirmed.

15. **Programme of Ordinary Meetings of the Council**

To approve the following dates for ordinary meetings of the Council for the municipal year 2004/2005 commencing 19.30 hours as previously submitted to Council on 27 November 2003.

2004

15 July, 23 September, 25 November

2005

20 January, 10 February (Budget), 24 February (Council Tax), 17 March

16. **Cabinet Recommendations**

To consider the following recommendations from Cabinet made on the 5 May 2004

1. Planning Brief - Kwiksave, Northgate Street (Post Consultation) (PT22044A).

17. **Waiver of Council Procedure Rules**

To waive Council Procedure Rules to allow officers to address the Council in respect of Agenda Item No. 18.

18. **Special Report - Great Grove (PT08064E)**

Following receipt of a request that the decision taken at Planning Committee on 8 June 2004 relating to Great Grove be referred to a meeting of the Council by a requisition from five Members, to consider the decision of the Planning Committee regarding the two options for this site.

Extract of the minutes of the Planning Committee held on 8 June 2004 and the report by the Principal Planning Officer submitted to the Committee herewith.

19. **2004 Best Value Performance Plan (BVPP)**

To consider the recommendations set out in the report of the Cabinet Member for Corporate Performance - herewith.

20. **Minutes of Committees**

1. To receive the Minutes of the Scrutiny Committee No.1 - 11 March 2004 - herewith.
2. To receive the Minutes of the Scrutiny Committee No.2 - 4 March and 1 April 2004.
3. To receive the Minutes of the Joint Meeting of Scrutiny Committee Nos. 1 and 2 - 13 May 2004 - herewith.
4. To receive the Minutes of the Executive Scrutiny Committee - 24 March and 19 May 2004 - herewith.
5. To receive the Minutes of the Policy Development and Review Scrutiny Committee - 17 March and 6 May 2004 - herewith.
6. To receive the Minutes of the Planning Committee - 2 March, 6 April, 4 May and 20 May 2004 - herewith.
7. To receive the Minutes of the Licensing and Enforcement Committee 26 April and 18 May 2004.
8. To receive the Minutes of the Standards Committee - 29 March 2004 - herewith.

21. **Any Other Business**

Any other business which under Council Procedure Rule 1.1 may or must be transacted at the Annual Council Meeting.

Yours faithfully

A.W. Webb
Resource Manager (Legal and Democratic Services)