



COUNCIL

**Meeting: Monday, 21st May 2018 at 3.00 pm
in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP**

ADDENDUM

The following items, although provided for on the agenda front sheet, were not available at the time of dispatch:

| | |
|----|--|
| 7. | <p>APPOINTMENTS TO COMMITTEES, CONSULTATIVE FORUMS AND WORKING GROUPS AND NOMINATIONS FOR CHAIRS OF COMMITTEES AND VICE-CHAIRS FOR 2018/19 (PAGES 5 - 14)</p> <p>To appoint Members to Committees, Consultative Forums and Working Groups and to nominate Chairs and Vice-Chairs of Committees as set out in the attached schedule.</p> |
| 8. | <p>APPOINTMENTS TO OUTSIDE BODIES FOR 2018/19 (PAGES 15 - 18)</p> <p>To appoint Members to Outside Bodies as set out in the attached schedule.</p> |

Yours sincerely

**Jon McGinty
Managing Director**

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

| <u>Interest</u> | <u>Prescribed description</u> |
|---|---|
| Employment, office, trade, profession or vocation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992. |
| Contracts | Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged |
| Land | Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income. |
| Licences | Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer. |
| Corporate tenancies | Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest |
| Securities | Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and |

- (b) either –
- i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, tanya.davies@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.

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**APPOINTMENTS MADE AT
ANNUAL COUNCIL MEETING
MONDAY 21 MAY 2018**

**Including appointments to Committees, Consultative Forums and Working Groups
and Nomination for Chairs of Committees and Vice Chairs for 2018/19**

***NB. The appointment of Chairs and Vice Chairs to Committees
will be confirmed at the first meeting of each Committee***

Recommendations

Council is asked to **RESOLVE** that

- (1) The schedule of appointments of Members to Committees, Consultative Forums and Working Groups for 2018/19 be approved.
- (2) In respect of the above, the Council, in accordance with Council Procedure Rules, appoint all Members as named deputies for all those meetings (with the exception of Cabinet, Planning Committee and Licensing and Enforcement Committee) to which the Member has not been appointed.
- (3) That the nominations for Chair and Vice Chair of Committees, as set out in the schedule, be noted and that each Committee at its first meeting in the new municipal year 2018/19 confirms and appoints its Chair and Vice Chair.

The political balance calculation in respect of the total number of committee seats includes main or parent committees only. Seats on sub-committees are determined separately. In accordance with the Council's Constitution, representation on the following committees/bodies is **not** subject to political balance rules.

- Senior Appointments Committee
- Appeals Committee
- Regeneration Advisory Board
- Gloucestershire Police and Crime Panel
- Safer Gloucester Partnership
- Gloucestershire Economic Growth Joint Committee
- Gloucestershire Joint Waste Committee
- One Legal Joint Liaison and Monitoring Group
- Member Development Working Group
- Planning Policy Member Working Group

Alternative arrangements for appointments to these committees/bodies can be approved provided no Member of the Council votes against.

The number of seats based on proportionality and each political party's entitlement is therefore as follows:

| | Provisional allocation | Entitlement to seats on committees/bodies based on proportionality/Widdicombe principles | Variation |
|-------------------------|------------------------|--|-----------|
| Conservative | 31 | 31 | 0 |
| Labour | 14 | 14 | 0 |
| Liberal Democrat | 10 | 10 | 0 |

Committees subject to political proportionality

| OVERVIEW & SCRUTINY COMMITTEE | | | |
|--|-----------------------------|----------------|--------------------|
| Membership (15) | Con (8) | Lab (4) | Lib Dem (3) |
| Cllr. Coole | (Lab) (Chair) | | |
| Cllr. Ryall | (Lib) (Vice Chair) | | |
| Cllr. Hawthorne | (Con) (Spokesperson) | | |
| Cllr. Dee | (Con) | | |
| Cllr. Finnegan | (Con) | | |
| Cllr. Haigh | (Lab) | | |
| Cllr. Hampson | (Lab) | | |
| Cllr. Hilton | (Lib) | | |
| Cllr. Lewis | (Con) | | |
| Cllr. Morgan | (Con) | | |
| Cllr. Pullen | (Lab) | | |
| Cllr. Taylor | (Con) | | |
| Cllr. Toleman | (Con) | | |
| Cllr. Walford | (Con) | | |
| Cllr. Wilson | (Lib) | | |

NB. Comprised of non-Executive Members, must be Chaired by a Member of the opposition

| PLANNING COMMITTEE | | | |
|---------------------------|---------------------------|----------------|---|
| Membership (13) | Con (8) | Lab (3) | Lib Dem (2) |
| Cllr. Taylor | (Con) (Chair) | | |
| Cllr. Lewis | (Con) (Vice Chair) | | |
| Cllr. D. Brown | (Lib) | | |
| Cllr. J. Brown | (Lib) | | |
| Cllr. Dee | (Con) | | |
| Cllr. Fearn | (Lab) | | |
| Cllr. Finnegan | (Con) | | |
| Cllr. Hanman | (Con) | | |
| Cllr. Hansdot | (Lab) | | |
| Cllr. Lugg | (Lab) | | Named Substitutes |
| Cllr. Morgan | (Con) | | Cllrs. Melvin, Patel, Tracey and Williams |
| Cllr. Toleman | (Con) | | Cllrs. Smith and Hampson |
| Cllr. Walford | (Con) | | Cllrs. Hilton, Hyman and Wilson |

NB. Comprised of non-Executive Members

| LICENSING & ENFORCEMENT COMMITTEE | | | |
|--|---------------------------|----------------|--------------------|
| Membership (13) | Con (7) | Lab (3) | Lib Dem (3) |
| Cllr. H. Norman | (Con) (Chair) | | |
| Cllr. Pearsall | (Con) (Vice Chair) | | |
| Cllr. Brazil | (Lib) | | |
| Cllr. D. Brown | (Lib) | | |
| Cllr. Gravells | (Con) | | |
| Cllr. Haigh | (Lab) | | |
| Cllr. Hanman | (Con) | | |
| Cllr. Hansdot | (Lab) | | |
| Cllr. Hyman | (Lib) | | |
| Cllr. Lugg | (Lab) | | |
| Cllr. Patel | (Con) | | |
| Cllr. Tracey | (Con) | | |
| Cllr. Walford | (Con) | | |

NB. Comprised of non-Executive Members

| AUDIT & GOVERNANCE COMMITTEE | | | |
|---|---------------------------|----------------|--------------------|
| Membership (7) | Con (4) | Lab (2) | Lib Dem (1) |
| Cllr. Gravells | (Con) (Chair) | | |
| Cllr. Melvin | (Con) (Vice Chair) | | |
| Cllr. H. Norman | (Con) | | |
| Cllr. Pearsall | (Con) | | |
| Cllr. Smith | (Lab) | | |
| Cllr. Stephens | (Lab) | | |
| Cllr. Wilson | (Lib) | | |

NB. Comprised of non-Executive Members

| GENERAL PURPOSES COMMITTEE | | | |
|-----------------------------------|---------------------------|----------------|--------------------|
| Membership (7) | Con (4) | Lab (2) | Lib Dem (1) |
| Cllr. Williams | (Con) (Chair) | | |
| Cllr. H. Norman | (Con) (Vice Chair) | | |
| Cllr. Coole | (Lab) | | |
| Cllr. Hanman | (Con) | | |
| Cllr. Hilton | (Lib) | | |
| Cllr. Pullen | (Lab) | | |
| Cllr. Taylor | (Con) | | |

Ad Hoc Committees

| SENIOR APPOINTMENTS COMMITTEE | | | |
|--------------------------------------|---------------------------|----------------|--------------------|
| Membership (5) | Con (3) | Lab (1) | Lib Dem (1) |
| Cllr. James | (Con) (Chair) | | |
| Cllr. Watkins | (Con) (Vice Chair) | | |
| Cllr. Hilton | (Lib) | | |
| Cllr. D. Norman | (Con) | | |
| Cllr. Pullen | (Lab) | | |

NB. Membership to include Group Leaders, or their appointed nominees

| APPEALS COMMITTEE | | | |
|--------------------------|---------------------------|----------------|--------------------|
| Membership (5) | Con (3) | Lab (1) | Lib Dem (1) |
| Cllr. James | (Con) (Chair) | | |
| Cllr. Watkins | (Con) (Vice Chair) | | |
| Cllr. Hilton | (Lib) | | |
| Cllr. D. Norman | (Con) | | |
| Cllr. Stephens | (Lab) | | |

NB. Membership to include Group Leaders, or their appointed nominees

Joint Committees, Consultative Forums, Working Groups NOT subject to political proportionality

| REGENERATION ADVISORY BOARD – MEETS AT 2 PM | | | |
|--|-------------------------|----------------|---|
| Membership (3 Cllrs) | Con (1) | Lab (1) | Lib Dem (1) |
| Cllr. Hilton Cllr. Melvin Cllr. Stephens | (Lib) (Con) (Lab) | plus | <ul style="list-style-type: none"> ▪ Dean of Gloucester Cathedral, Reverend Stephen Lake (Chair) ▪ University of Gloucestershire representative ▪ One representative of the former GHURC Board ▪ Major employer member ▪ SME member ▪ Community member ▪ Heritage member |
| Plus the Cabinet Member for Regeneration and Economy in an ex-officio capacity | | | |

| GLOUCESTERSHIRE POLICE AND CRIME PANEL | | | |
|---|----------------|--|--|
| Membership (1 Cllr) | Con (1) | Lab (0) | Lib Dem (0) |
| Cllr. Dee | (Con) | plus one representative from each | <ul style="list-style-type: none"> ▪ Gloucestershire County Council ▪ Gloucestershire Constabulary ▪ Gloucestershire Primary Care Trust ▪ Gloucestershire Fire and Rescue Service ▪ Gloucestershire Police Authority ▪ Gloucestershire Probation Trust |
| Substitute Cllr. Finnegan | (Con) | | |

| SAFER GLOUCESTER PARTNERSHIP | | | |
|-------------------------------------|----------------|----------------|--|
| Membership (1 Cllr) | Con (1) | Lab (0) | Lib Dem (0) |
| Cllr. Watkins | (Con) | plus | <ul style="list-style-type: none"> ▪ 1 Councillor from each of the other 5 Districts in Gloucestershire ▪ 4 Councillors from Gloucestershire County Council ▪ 2 independent members |

| GLOUCESTERSHIRE ECONOMIC GROWTH JOINT COMMITTEE – MEETS IN DAYTIME | | | |
|---|----------------|----------------|---|
| Membership (1 Cllr) | Con (1) | Lab (0) | Lib Dem (0) |
| Cllr. James | (Con) | plus | <ul style="list-style-type: none"> ▪ 1 Councillor from each of the other 5 Districts in Gloucestershire ▪ 1 Councillor from Gloucestershire County Council ▪ Chair and 1 other board member of GFirst Local Economic Partnership |

NB. To be the Leader of the Council or other appointed Executive Member

| GLOUCESTERSHIRE JOINT WASTE COMMITTEE – MEETS IN DAYTIME (Co- Opted and non- voting) | | | |
|---|----------------|---|--------------------|
| Membership (2 Cllrs) | Con (1) | Lab (1) | Lib Dem (0) |
| Cllr. Cook Cllr. Pullen | (Con) (Lab) | plus ▪ 2 Councillors each from Cheltenham Borough Council, Cotswold District Council, Gloucestershire County Council, Forest of Dean District Council, Tewkesbury Borough Council and Stroud District Council | |

NB. One Member must be a Member of the Executive

| GLOUCESTERSHIRE AIRPORT SHAREHOLDER FORUM – MEETS IN DAYTIME | | | |
|---|----------------|---|--------------------|
| Membership (1 Cllr) | Con (1) | Lab (0) | Lib Dem (0) |
| Cllr. D. Norman | (Con) | plus ▪ 3 Officers from Gloucester City Council ▪ 1 Councillor and 3 Officers from Cheltenham Borough Council | |

NB. To be the Leader of the Council or other appointed Executive Member

| ONE LEGAL JOINT LIAISON & MONITORING GROUP – MEETS IN DAYTIME | | | |
|--|----------------|---|--------------------|
| Membership (2 Cllrs) | Con (1) | Lab (1) | Lib Dem (0) |
| Cllr. Lugg Cllr. D. Norman | (Lab) (Con) | plus ▪ 2 Members from Cheltenham Borough Council ▪ 2 Members from Tewkesbury Borough Council ▪ 1 Officer from Gloucester City Council ▪ 1 Officer from Cheltenham Borough Council ▪ 1 Officer from Tewkesbury Borough Council | |

| MEMBER DEVELOPMENT WORKING GROUP | | | |
|---|--|---------------------|-------------------------|
| Membership (min. 3) | Con (min. 1) | Lab (min. 1) | Lib Dem (min. 1) |
| Cllr. D. Norman Cllr. Coole Cllr. Hyman | (Con) (Chair) (Lab) (Lib) | | |

NB. Comprised of any number of Members, subject to there being one from each political Group.

| PLANNING POLICY MEMBER WORKING GROUP | | | |
|---|----------------------|----------------|--------------------|
| Membership (9) | Con (5) | Lab (2) | Lib Dem (2) |
| Cllr. Organ | (Con) (Chair) | | |
| Cllr. Dee | (Con) | | |
| Cllr. Hansdot | (Lab) | | |
| Cllr. Hilton | (Lib) | | |
| Cllr. Lewis | (Con) | | |
| Cllr. Lugg | (Lab) | | |
| Cllr. Morgan | (Con) | | |
| Cllr. Taylor | (Con) | | |
| Cllr. Wilson | (Lib) | | |

NB. To be Chaired by the Cabinet Member for Housing and Planning or their appointed substitute as required. To include a Council representative on the Joint Core Strategy Members Steering Group or equivalent.

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COUNCIL APPOINTMENTS TO OUTSIDE BODIES, COMMUNITY BODIES AND FORA, ETC. FOR 2018-19 CONFIRMED AT ANNUAL COUNCIL ON 21 MAY 2018

| | Organisation | Representatives 2017/18 | Representatives 2018/19 | Term of Office | Meeting frequency |
|----|--|--|--|------------------------------------|--|
| 1. | Aspire Sports and Cultural Trust | 1. Cllr. Hampson 2. Cllr. Walford | 1. Cllr. Hampson 2. Cllr. Toleman | 1 year | Quarterly |
| 2. | Barton and Tredworth Development Ltd | 1. Vacant | 1. Vacant | 1 year | Monthly, usually Mondays 5.00pm |
| 3. | Charity of John Ward | 1. Cllr. Lugg 2. Mr B. Large 3. Mr T. Haines 4. Mr S. Ayland | 1. Cllr. Lugg 2. Mr B. Large 3. Mr T. Haines 4. Mr S. Ayland | 4 years | Quarterly |
| 4. | Citizens' Advice Bureau | 1. Cllr. Finnegan 2. Cllr. Hansdot | 1. Cllr. Finnegan 2. Cllr. Hansdot | 1 year | Bi-monthly, evenings AGM lunchtime in June |
| 5. | Environment and Ecology Forum | 1. Cllr. Bhaimia 2. Cllr. Brazil 3. Cllr. D.Brown 4. Cllr. Cook 5. Cllr Taylor | 1. Cllr. Bhaimia 2. Cllr. Brazil 3. Cllr. D.Brown 4. Cllr. Cook 5. Cllr. Taylor | 1 year | 3 times a year |
| 6. | Free Hospital Fund for Children | 1. Dr G. Cole 2. Mrs D Fenton 3. Mr R. Stanley 4. Ms H. Sutcliffe 5. Ms R. Woodliffe | 1. Dr G. Cole 2. Mrs D Fenton 3. Mr R. Stanley 4. Ms H. Sutcliffe 5. Ms R. Woodliffe | 4 years | Quarterly |
| 7. | Gloucester Docks Estate Company Ltd | 1. Cllr. Cook | 1. Cllr. Cook | 1 year | Quarterly |
| 8. | Gloucestershire Playing Fields Association | 1. Cllr. Noakes | 1. Cllr. Noakes | 1 year renewed each December | Quarterly |
| 9. | Gloslinks | 1. Cllr. Bhaimia 2. Cllr. Gravells 3. Cllr. Tracey | 1. Cllr. Bhaimia 2. Cllr. Gravells 3. Cllr. Tracey | 1 year | Annually and ad-hoc |

| Organisation | | Representatives 2017/18 | Representatives 2018/19 | Term of Office | Meeting frequency |
|--------------|--|--|--|---|--|
| 10. | Gloucester Charities Trust | 1. Cllr. Lugg 2. Cllr. Melvin 3. Cllr. Tracey 4. Mr S Ayland 5. Mr G Howell 6. Mr T Haines 7. Mr M White | 1. Cllr. Lugg 2. Cllr. Melvin 3. Cllr. Tracey 4. Mr S Ayland 5. Mr G Howell 6. Mr T Haines 7. Mr M White | May 2022 May 2020 May 2020 May 2020 May 2021 May 2021 May 2020 (4 years) | Monthly, daytime |
| 11. | Gloucester City Homes Board (3 year period) | 1. Mr J Beeley 2. Mr D. Johnson 3. Ms. K Law-Fox | 1. Mr J Beeley 2. Mr D. Johnson 3. Ms. K Law-Fox | May 2020 May 2020 May 2020 (3 years) | Monthly, Weds |
| 12. | Gloucester Culture Board | 1. Cllr. Noakes | 1. Cllr. Noakes | The Cabinet Member for Culture and Leisure or their appointed nominee | |
| 13. | Gloucester Historic Buildings Limited | 1. Cllr. Dee 2. Cllr. Fearn 3. Cllr. Toleman 4. Mr G. Heath | 1. Cllr. Dee 2. Cllr. Hampson 3. Cllr. Toleman 4. Mr G. Heath | 1 year | Bi-monthly |
| 14. | Gloucester Law Centre Management Committee | 1. Cllr. Lugg 2. Cllr. Williams | 1. Cllr. Lugg 2. Cllr. Williams | 1 year | Monthly |
| 15. | Gloucester Relief in Sickness Fund | 1. Cllr. Bhaimia | 1. Cllr. Bhaimia | 4 years | Monthly usually second Monday of month |
| 16. | Gloucester United Schools Charity | 1. Cllr. Pearsall | 1. Cllr. Pearsall | 1 year | 4 times a year |
| 17. | Gloucestershire Airport ltd - 1 Director | 1. Cllr. Melvin | 1. Cllr. Melvin | May 2019 (3 years) | Monthly |
| 18. | Gloucestershire Airport Consultative Committee | 1. Vacant | 1. Vacant | Ongoing | Quarterly |

| Organisation | | Representatives 2017/18 | Representatives 2018/19 | Term of Office | Meeting frequency |
|---------------------|---|---|---|--|------------------------------|
| 19. | Gloucestershire Economic Growth Overview and Scrutiny Committee | 1. Cllr. Melvin Substitute 1. Cllr. Haigh | 1. Cllr. Patel Substitute 1. Cllr. Stephens | Ongoing | Bi-monthly |
| 20. | Gloucestershire Health and Care Overview and Scrutiny Committee | 1. Cllr. Finnegan Substitute 1. Cllr. Hampson | 1. Cllr. Finnegan Substitute 1. Cllr. Hampson | 1 year | Bi-monthly |
| 21. | Llanthony Secunda Priory Trust | 1. Cllr. Tracey | 1. Cllr. Tracey | 1 year | Bi-monthly |
| 22. | Local Government Association General Assembly | 1. Cllr. James | 1. Cllr James | 1 year | Annually |
| 23. | Lower Severn Drainage Board | 1. Cllr. Morgan | 1. Cllr. Morgan | 1 year | Quarterly plus ad-hoc |
| 24. | Marketing Gloucester Limited | 1. Cllr. James | 1. Cllr. James | The Leader of the Council or their appointed nominee | Bi-monthly |
| 25. | National Parking Adjudication Service | 1. Cllr. James | 1. Cllr. James | Executive Member with responsibility for parking | AGM |
| 26. | South West Councils | 1. Cllr. James | 1. Cllr. James | The Leader of the Council or their appointed nominee | 3 per year plus AGM |
| 27. | South West Provincial Council | 1. Cllr. James | 1. Cllr. James | The Leader of the Council or their appointed nominee | Twice a year |
| 28. | St Ann Society of Gloucester | 1. Cllr. Tracey | 1. Cllr. Tracey | 1 year | Not known |

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