



Licensing and Enforcement Committee

**Meeting: Tuesday, 15th July 2014 at 6.30 pm
in North Warehouse, The Docks, Gloucester**

Membership:	Cllrs. Randle (Chair), Patel (Vice-Chair), Llewellyn, Noakes, Tracey, Lugg, C. Witts, Hanman, Ravenhill, Brown, Gilson, Mozol and Chatterton
Contact:	Anthony Wisdom Democratic Services Officer 01452 396158 anthony.wisdom@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	APPOINTMENT OF CHAIR AND VICE-CHAIR To note the appointments made by Council at the Annual Meeting:- Chair – Councillor Randle Vice Chair – Councillor Patel
3.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
4.	MINUTES (Pages 7 - 10) To approve as a correct record the minutes of the Special Licensing and Enforcement Committee held on 8 April 2014.
5.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"> • Matters which are the subject of current or pending legal proceedings, or • Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers

6.	<p>PETITIONS AND DEPUTATIONS (15 MINUTES, MAXIMUM 3 MINUTES PER PERSON)</p> <p>To receive any petitions and deputations provided that no such petition is in relation to:</p> <ul style="list-style-type: none"> • Matters relating to individual Council Officers, or • Matters relating to current or pending legal proceedings
7.	<p>UPDATE FROM GLOUCESTERSHIRE CONSTABULARY</p> <p>To receive an update from Gloucestershire Constabulary on matters relating to licensing and enforcement. (Time allocation up to one hour).</p>
8.	<p>TATTOO HYGIENE RATING SCHEME (Pages 11 - 18)</p> <p>To receive the report of the Head of Public Protection which outlines a proposal for a voluntary Tattoo Hygiene Rating Scheme (THRS) which would be open to all premises offering tattooing that are registered with the City Council.</p>
9.	<p>ADOPTION OF THE DRAFT SEX ESTABLISHMENT POLICY STATEMENT FOLLOWING CONSULTATION (Pages 19 - 58)</p> <p>To receive the report of the Head of Public Protection which seeks approval for adoption of the revised Sex Establishments Policy Statement (prior to its presentation to Full Council by the Chair of Licensing and Enforcement Committee).</p>
10.	<p>FINAL DRAFT STATEMENT OF LICENSING POLICY AND GUIDELINES FOR SCRAP METAL FOLLOWING A 12 WEEKS' CONSULTATION PERIOD (Pages 59 - 86)</p> <p>To receive the report of the Head of Public Protection which seeks approval for adoption of the final draft statement of Licensing Policy and Guidelines for Scrap Metal.</p>
11.	<p>MEMBERS' UPDATE (Pages 87 - 98)</p> <p>To receive the report of the Head of Public Protection which details key licensing activities carried out in the last quarter, details of any enforcement work, progress updates on the work plan and any changes in Licensing law.</p>
12.	<p>DATE OF NEXT MEETING</p> <p>Tuesday, 9 September 2014 at 6.30 p.m.</p>

M. Shields

.....
Martin Shields
Corporate Director of Services and Neighbourhoods

Date of Publication: Monday, 7 July 2014

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Sonia Tucker, 01452 396126, sonia.tucker@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

Recording of meetings

Please be aware that meetings may be recorded with the Mayor or Chair’s consent and this may include recording of persons seated in the Public Gallery or speaking at the meeting. Please notify a City Council Officer if you have any objections to this practice and the Mayor/Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.