



DECISION RECORD

Gloucester City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	6
Title	City Plan		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Anthony Wilson, Head of Planning		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. That the next stages of the City Plan work programme as set out in this report be endorsed;
2. That a further report be prepared on the City Plan work programme once the Joint Core Strategy (JCS) has been adopted
3. Subject to the approval of the budget proposals for 2015/16, the City Plan future budget requests in this report be approved.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 4 February 2015

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

Decision Maker:

Date: 28 January 2015

Councillor Paul James
Leader of the Council



Proper Officer:
Martin Shield
Corporate Director of Services and
Neighbourhoods

Date: 28 January 2015





DECISION RECORD

Gloucester City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	7
Title	Regeneration and Economic Development Strategy		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Anthony Hodge, Head of Regeneration and Economic Development		
Wards Affected	All Wards	Key Decision	Yes

DECISION:

RESOLVED:

1. That the contents of this report be noted.
2. That the broad direction of the Regeneration and Economic Development Strategy be approved.
3. That the Regeneration and Economic Development Strategy be subject to a public consultation exercise.

REASON FOR DECISION:

The preparation of the draft strategy has included working closely with the city's major investors. Whilst an important part, they are only one part of the regeneration equation. If there is to be real buy in and success, all elements of the city's communities should be given the opportunity to be consulted.

ALTERNATIVE OPTIONS CONSIDERED:

The alternative options considered are to remain with the previous draft strategy or to take regeneration opportunities as they arise. Neither option is recommended as many factors have changed since the previous draft strategy was written and a clear and up-to-date strategy is needed to maximise the benefits to the city from regeneration and economic development activity.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Leader of the Council



Date: 28 January 2015

Proper Officer:

Martin Shield
Corporate Director of Services and
Neighbourhoods



Date: 28 January 2015



DECISION RECORD

Gloucester City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	8
Title	Festivals and Events Programme		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Sarah Gilbert, Guildhall Service Manager		
Wards Affected	All Wards	Key Decision	Yes

**DECISION:
RESOLVED:**

That the 2015/16 programme of Council funded and supported events as set out in Section 3 of the report be approved.

That the criteria set out in paragraph 5.3 of the report are still relevant and should form the basis of any strategic decision making when planning future events and festivals.

REASON FOR DECISION:

1. The events set out in paragraphs 3.16 to 3.33 are planned to span the majority of 2015 to ensure that the City is animated through the year. This will, in turn, increase visitor numbers and spend into the City whilst also being attractive to our residents.
2. The proposed events set out in Section 3 will also be complementary to those being created or staged by our partners to ensure that we have a diverse annual events programme.
3. The alternative funding proposal in 4.2 allows for the promotion of activity during the RWC2015 events and will support all other proposed activity and encourage a larger footfall during that period.
4. Cabinet considered a report in March 2010 proposing that a more strategic approach should be taken to supporting festivals in future years- as laid in the report.

ALTERNATIVE OPTIONS CONSIDERED:

A standard recommendation has been proposed which ensures a continuous series of activities throughout the year as laid out in the report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

Councillor Paul James declared a personal interest in Agenda item 9 (Growing Gloucester's Visitor Economy) by virtue of his role as chair of Marketing Gloucester Limited.

SCRUTINY (including details of call-in procedure where applicable):

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Martin Shield
Corporate Director of Services and
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Date: 28 January 2015



DECISION RECORD

Gloucester City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	9
Title	Gloucester City Centre Strategy		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Oliver Whittaker, Economic Development Officer		
Wards Affected	All Wards	Key Decision	No
DECISION: RESOLVED:			
<ol style="list-style-type: none">1. That the development of a draft City Centre Strategy for Gloucester be approved.2. That the indicative strategic priorities and key actions (for wider consultation with stakeholders) outlined in Appendix 1 be noted.3. That the Head of Regeneration and Economic Development Service, in consultation with the Cabinet Member for Regeneration and Culture, be given delegated responsibility to co-ordinate and work with other stakeholders who have an interest in the city centre, to prepare and deliver a draft City Centre Strategy for Gloucester.			
REASON FOR DECISION: The report looks to address and seek endorsement on some of the key priorities for the city. This will enable the City Council to maximise the co-ordination of its effort and resources, as well as those of key stakeholders and partners, and to also explore and secure further external investment.			
ALTERNATIVE OPTIONS CONSIDERED: The report provides a thorough overview of the strategic priorities and key actions required to support Gloucester's city centre and is considered to represent a well balanced approach to achieving the best outcomes for the city.			
OTHER RELEVANT MATTERS CONCERNING THE DECISION: None			
CONFLICTS OF INTEREST (including any dispensations granted): None			

SCRUTINY (including details of call-in procedure where applicable):

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Proper Officer:

Martin Shield
Corporate Director of Services and
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Date: 28 January 2015



DECISION RECORD

Gloucester City Council

Publication Date

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	10
Title	Risk Management Strategy		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Stephanie Payne, Audit, Risk Management and Value for Money Officer		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

That the Risk Management Strategy be approved.

REASON FOR DECISION:

The Council Code of Governance requires the Council to ensure that an effective risk management approach is in place. The existence and application of an up to date and effective Risk Management Strategy is a fundamental part of this.

ALTERNATIVE OPTIONS CONSIDERED:

Not applicable

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 4 February 2015

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Leader of the Council

Date: 28 January 2015



Proper Officer:
Martin Shield
Corporate Director of Services and
Neighbourhoods

Date: 28 January 2015

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DECISION RECORD

Gloucester City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	12
Title	Proposed IT Capital Infrastructure Upgrade		
Report Of	Proposed IT Capital Infrastructure and Resources		
Report Author	Sadie Neal, Head of Business Improvement		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED:

1. That the Council's servers be relocated to a purpose built offsite data centre in order to improve, performance and regulatory compliance concerns that exist whilst the infrastructure remain in its current location.
2. That Members access email via a managed device and webmail remain in an offline state.

REASON FOR DECISION:

Not applicable

ALTERNATIVE OPTIONS CONSIDERED:

The following alternatives were considered, as laid out in the report:

With regards to the data centre:

1. Do nothing
2. Address regulatory compliance only
3. Migrate the computer room from HKP to a managed data centre

For the upgrade to the desktop infrastructure, two options are proposed:

1. Do nothing:
2. Replace hardware older than 5 years and upgrade to Windows 7 and Office 2010

For Outlook Web Access, two options are proposed:

1. Do nothing
2. Create a Compliant Webmail Infrastructure

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Martin Shield
Corporate Director of Services and
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Date: 28 January 2015



DECISION RECORD

Gloucester
City Council

Publication Date 29 January 2015

Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	13
Title	Developing Trade Links with China, India and South Korea		
Report Of	Cabinet Member for Regeneration and Culture		
Report Author	Anthony Hodge, Head of Regeneration and Economic Development		
Wards Affected	All Wards	Key Decision	No
DECISION: RESOLVED:			
<ol style="list-style-type: none">1. That a strategy be prepared identifying how the City can develop its international links with other global locations including India and South Korea, in a manner that brings solid economic benefits to the City's businesses and citizens;2. That subject to any comments Council may wish to make, a friendship agreement with Guangzhou Municipality be signed by the Mayor of Gloucester, on such terms as may be agreed by the Cabinet Member for Regeneration and Culture.			
REASON FOR DECISION: To ensure Members are aware of and agree to establishing greater links with China and to facilitate opportunities for local businesses to exploit. The objective being for the public sector to undertake much of the process issues, freeing up the private sector to exploit opportunities created.			
ALTERNATIVE OPTIONS CONSIDERED: The do nothing option would retain the status quo and would not support local business to gain access to the vast markets in China. Join in China does present us with the opportunity to consider, uniquely, how the City can provide these opportunities. The City could allow GFirst and the County to be the primary drivers for this initiative and that would be a wholly acceptable solution. But as the County town and a major economic driver, it is considered important that the City Council actively participates in this opportunity, working closely with the County and GFirst.			
OTHER RELEVANT MATTERS CONCERNING THE DECISION: None			
CONFLICTS OF INTEREST (including any dispensations granted):			

None

SCRUTINY (including details of call-in procedure where applicable):

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Date: 28 January 2015



DECISION RECORD

Gloucester City Council

Publication Date

29 January 2015

Decision Of

Cabinet

Date of Decision

28 January 2015

Item No.

14

Title

Building Control

Report Of

Cabinet Member for Regeneration and Culture

Report Author

Ruth Silk, Business Improvement Officer

Wards Affected

All Wards

Key Decision

Yes

DECISION:

RESOLVED:

1. That the creation of a Shared Building Control Service as set out in this report be approved with effect from 1 April 2015 ("the Commencement Date) or such other date as is agreed between Gloucester City Council and Stroud District Council.
2. That the Council's Building Control Function be delegated to Stroud District Council in accordance with the provisions of Section 101 of the Local Government Act 1972, and all other enabling powers.
3. That an Agreement under S101 of the Local Government Act 1972 (the S101 Agreement) be entered into with Stroud District Council.
4. That authority be delegated to the Head of Legal and Policy Development to negotiate and approve the terms of the S101 Agreement.
5. That the transfer of staff to Stroud District Council as Host Authority from the Commencement Date on the terms set out in the S101 Agreement be approved.
6. That a Shared Services Board involving the officers from each of the authorities be approved.
7. That the Monitoring Officer be authorised to make any consequent changes to the Council's Constitution to reflect the shared services arrangements and delegation of the Building Control service function to the appropriate officer at Stroud District Council.

REASON FOR DECISION:

There is a clear business case for the shared service between Gloucester City Council and Stroud District Council. The key drivers are efficiency savings,

additional resilience, strengthening the quality of service and enabling the Council to generate additional income.

ALTERNATIVE OPTIONS CONSIDERED:

The following alternatives were considered, as laid out in the report:

1. Keep the service in house, recruit into some posts and restructure
2. Commissioning to outsource specialists
3. Approved Inspectors
4. Mutual
5. Shared Service

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Date: 28 January 2015


Proper Officer:

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Date: 28 January 2015

RESOLVED AND RECOMMENDED TO COUNCIL

	<h2 style="margin: 0;">DECISION RECORD</h2>	<h1 style="margin: 0;">Gloucester City Council</h1>	
	Publication Date 29 January 2015		
Decision Of	Cabinet		
Date of Decision	28 January 2015	Item No.	11
Title	Internal Audit Shared Service		
Report Of	Cabinet Member for Performance and Resources		
Report Author	Jon Topping, Head of Finance		
Wards Affected	All Wards	Key Decision	No
<p>DECISION: RESOLVED TO RECOMMENDED TO COUNCIL:</p> <ol style="list-style-type: none"> 1. Agrees to the creation of a Shared Internal Audit and Risk Management Service with effect from 1 April 2015 ("the Commencement Date) or such other date as is agreed between Gloucester City Council, Stroud District Council, and Gloucestershire County Council on the basis set out in this report; 2. Delegates this Council's Internal Audit Function to Gloucestershire County Council in accordance with the provisions of Section 101, of the Local Government Act 1972, Sections 19 and 20 of the Local Government Act 2000 and all other enabling powers subject to (6) below; 3. Agrees to enter into an Administrative Collaboration Agreement, under S101 of the Local Government Act 1972 with the partner authorities; 4. Delegates authority to the Corporate Director Services and Neighbourhoods, in consultation with the Cabinet Member for Performance and Resources, to approve the terms of the Administrative Collaboration Agreement; 5. Agrees to the transfer of staff to Gloucestershire County Council as Host Authority on the terms set out in the Administrative Collaboration Agreement from the Commencement Date; 6. Agrees to the formation of an Internal Audit and Risk Management Shared Services Board involving the Section 151 officers from each of the participating authorities, to oversee the implementation and ongoing monitoring of the s101 Agreement; and 7. Authorises the Monitoring Officer to make any consequent changes to the Council's Constitution to reflect the shared services arrangements and delegation of the 			

internal audit service function to the Head of the Internal Audit and Risk Management Shared Service at Gloucestershire County Council.

REASON FOR DECISION:

Due to the success of the current internal audit shared service arrangements between GCC and SDC, the s151 Officers of GCC, SDC and Glos CC agreed to consider extending the current shared service arrangement to include Glos CC and review the opportunities available to:

1. Formally share internal audit and risk management services between the three Councils; and
2. Bring the management of an extended shared service under one manager.

The recommended option for the delivery of the shared service is via a Delegated Function Model. This option is recommended as it has a proven track record and it is relatively straightforward to set up, in that it only requires a s101 Agreement to be prepared and implemented and staff to be TUPE'd to the host authority.

ALTERNATIVE OPTIONS CONSIDERED:

The alternative options identified and considered for the provision of Internal Audit Services, are as follows:

1. No Change
2. Outsourcing
3. Other Partnerships

The option to join other partnerships cannot be ruled out. Equally, to continue to grow the Gloucestershire shared service arrangement is also an option that can be pursued once the new shared service has been established.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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CALL-IN PROCEDURE

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

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