



Herbert Warehouse  
The Docks  
Gloucester  
GL1 2EQ

Wednesday, 19 September 2018

**TO EACH MEMBER OF GLOUCESTER CITY COUNCIL**

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite - North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 27th September 2018 at 6.30 pm** for the purpose of transacting the following business:

**AGENDA**

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 9 - 26)**

To approve as a correct record the minutes of the Council Meeting held on 12 July 2018.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **CALL OVER**

- (a) Call over (item 9 only) will be read out at the meeting and Members invited to reserve the items for discussion.
- (b) To approve the recommendations of those reports which have not been reserved for discussion.

**5. PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

**6. PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

**7. ANNOUNCEMENTS (10 MINUTES)**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chairs of Committees
- e) Head of Paid Service

**8. MEMBERS' QUESTION TIME**

- a) Leader and Cabinet Members' Question Time (30 Minutes)

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

- c) Questions to Chairs of Meetings (15 Minutes)

## **ISSUES FOR DECISION BY COUNCIL**

### **9. ANNUAL REPORT OF THE AUDIT AND GOVERNANCE COMMITTEE 2017/18 (Pages 27 - 40)**

To consider the Chair of the Audit and Governance Committee's Annual Report.

## **MOTIONS FROM MEMBERS**

### **10. NOTICES OF MOTION**

#### **1. PROPOSED BY COUNCILLOR BRAZIL**

"This Council recognises:

the value of having public drinking fountains in a number of key areas in the city where people can fill their own bottles or drink straight from the fountain. With the hot weather we experienced this Summer it would also benefit visitors and residents alike. This would also reduce the quantity of plastic bottles of water being purchased locally, reduce the need for recycling and promote water as a healthy option.

Council resolves to:

- 1) acknowledge the importance of providing access to free drinking water around the city, welcome the recent establishment of Refill Gloucester and give its support to the reintroduction of public drinking fountains,
- 2) ask Cabinet to work with Gloucester Bid and Severn Trent Water to look at the feasibility of installing and maintaining public drinking fountains in the city."

#### **2. PROPOSED BY COUNCILLOR HILTON**

"This council welcomes, ahead of a planning application, the public consultation being carried out over the new plans for redevelopment of the Kings Quarter.

This council agrees the Kings Quarter redevelopment should include office accommodation and that it could be an ideal location to relocate the city council's civic and administrative headquarters.

This council also agrees that a new justice centre is desperately needed in Gloucester and the Kings Quarter could also include new crown, magistrates and county courts, which would enhance the scheme still further.

This council also notes that the city council HQ and a justice centre would be adjacent to the new bus station, an improved railway station and a new multi-storey car park, making easy access to these public facilities for everyone."

### **3. PROPOSED BY COUNCILLOR STEPHENS**

“This council notes:

Though slavery was abolished in the UK in 1833, there are more slaves today than ever before in human history. Figures from the International Labour Organisation (ILO) suggest that there are more than 40 million people in modern slavery across the world, with nearly 25 million held in forced labour.

There were 3805 victims of modern slavery identified in the UK in 2016. A rising number but still well below the 10,000 and 13,000 potential victims estimated by the Home Office.

Modern Slavery is happening nationwide. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment. This can include sexual and criminal exploitation.

This council believes:

That action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK.

That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government.

That councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.

#### **This council resolves:**

To adopt the Co-operative Party's Charter against Modern Slavery to ensure our procurement practices don't support slavery.

Gloucester City Council will:

1. Train its corporate procurement team to understand modern slavery through the Chartered Institute of Procurement and Supply's (CIPS) online course on Ethical Procurement and Supply.
2. Require its contractors to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
3. Challenge any abnormally low-cost tenders to ensure they do not rely upon the potential contractor practising modern slavery.
4. Highlight to its suppliers that contracted workers are free to join a trade union and are not to be treated unfairly for belonging to one.

5. Publicise its whistle-blowing system for staff to blow the whistle on any suspected examples of modern slavery.
6. Require its tendered contractors to adopt a whistle-blowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
7. Review its contractual spending regularly to identify any potential issues with modern slavery.
8. Highlight for its suppliers any risks identified concerning modern slavery and refer them to the relevant agencies to be addressed.
9. Refer for investigation via the National Crime Agency's national referral mechanism any of its contractors identified as a cause for concern regarding modern slavery.
10. Report publicly on the implementation of this policy annually."

#### **4. PROPOSED BY COUNCILLOR HAIGH**

"This Council notes that sanitary products are essential items for people who have periods and that people visiting Council buildings may need such products when they visit. Council believes that people in Council buildings should have free access to sanitary products in the same way as they are provided with toilet paper and soap.

Council notes that the County Council has set up a scheme to provide access to products for people vulnerable to period poverty.

This Council therefore resolves to provide free sanitary products in all City Council buildings."

#### **5. PROPOSED BY COUNCILLOR JAMES**

"This Council:

- welcomes the progress made by Gloucester City Football Club in working towards a return to playing at Meadow Park, including groundworks to raise the level of the pitch and the relocation of the telecommunications mast;
- supports the Club's ambition to be playing back in Gloucester for the 2019/20 season;
- notes that the majority of the £100,000 allocated to the Club by the City Council from the Regeneration Account to enable its return to the city has been drawn down with the remainder available to assist with the final stages of the project;
- will support funding applications by the Club to the Football Association and

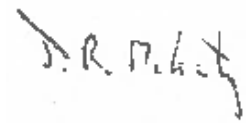
other funders to help finance the new stadium;

- calls upon businesses, individuals, the local media and other key stakeholders in the city to get behind the club to finally bring an end to its years in exile.”

11. **WRITTEN QUESTIONS TO CABINET MEMBERS (Pages 41 - 46)**

Written questions and answers. Only one supplementary question is allowed per question.

Yours sincerely

A handwritten signature in black ink, appearing to read "J. R. McGinty".

**Jon McGinty**  
**Managing Director**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share

- capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.