



Herbert Warehouse
The Docks
Gloucester
GL1 2EQ

Wednesday, 16 January 2019

TO EACH MEMBER OF GLOUCESTER CITY COUNCIL

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite - North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 24th January 2019** at **6.30 pm** for the purpose of transacting the following business:

AGENDA

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 9 - 26)**

To approve as a correct record the minutes of the Council Meeting held on 21 November 2018.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **CALL OVER**

- (a) Call over (items 9-13) will be read out at the meeting and Members invited to reserve the items for discussion.
- (b) To approve the recommendations of those reports which have not been reserved for discussion.

5. PUBLIC QUESTION TIME (15 MINUTES)

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

6. PETITIONS AND DEPUTATIONS (15 MINUTES)

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings.

7. ANNOUNCEMENTS (10 MINUTES)

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chairs of Committees
- e) Head of Paid Service

8. MEMBERS' QUESTION TIME

- a) Leader and Cabinet Members' Question Time (30 minutes)

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

- c) Questions to Chairs of Meetings (15 Minutes)

ISSUES FOR DECISION BY COUNCIL

9. REVIEW OF MEMBERS' ALLOWANCES 2019 (Pages 27 - 64)

To consider the report of the Independent Remuneration Panel concerning the review of allowances and seeking approval for a Members' Allowances Scheme for 2019-20.

10. COUNCIL TAX - EMPTY HOMES PREMIUM (Pages 65 - 86)

To consider the report of the Cabinet Member for Performance and Resources concerning the introduction of a Council Tax Empty Homes Premium to be applied to all homes meeting the proposed criteria.

11. LOCAL COUNCIL TAX SUPPORT SCHEME (Pages 87 - 94)

To consider the report of the Cabinet Member for Performance and Resources concerning the Local Council Tax Support Scheme (LCTS) for 2019/20.

12. PROGRAMME OF MEETINGS, MAY 2019-APRIL 2021 (Pages 95 - 124)

To consider the report of the Policy and Governance Manager seeking approval for the two-year programme of ordinary meetings of Council and other meetings for the period of May 2019 to April 2021.

13. APPOINTMENTS

- (1) To seek ratification for the appointment of Councillor Brooker to replace Councillor H. Norman as Chair of the Licensing and Enforcement Committee.
- (2) To seek ratification for the appointment of Councillor Walford to replace Councillor Brooker as Vice-Chair of the Licensing and Enforcement Committee.
- (3) To seek ratification for the appointment of Councillor Taylor to replace Councillor H. Norman as Vice-Chair of the General Purposes Committee.

MOTIONS FROM MEMBERS

14. NOTICES OF MOTION

1. PROPOSED BY COUNCILLOR WILSON

"This Council recognises the invaluable contribution being made by EU citizens, working in both the public and private sectors, in making Gloucester a better place for us all to live and work.

This Council therefore:

1. Pledges to support and protect all EU citizens who live or work in the City, throughout and after the Brexit process;

2. Confirms that it believes that all EU citizens in the City should retain their right to vote in and be candidates in local elections;

Requests Cabinet to explore ways in which it can help EU citizens in the City apply for permanent residence and citizenship.”

2. PROPOSED BY COUNCILLOR LUGG

“This Council supports the ‘Sending a Message in a Bottle’ Campaign initiated by Llanidloes the first town on the Severn to encourage all the villages, towns , cities and counties bordering the Severn to work to prevent rubbish and plastics polluting the river on its way to the sea.”

3. PROPOSED BY COUNCILLOR HAIGH

“This Council notes that terminally ill employees are not currently protected under national disability legislation and can therefore be dismissed if they are no longer able to conduct their role with reasonable adjustments. This can mean that terminally ill people can be subjected to stressful assessments, subsequent dismissal and the loss of death in service benefits – all following the diagnosis of a terminal illness.

This Council believes that those receiving a terminal diagnosis are entitled to dignity at work.

This Council resolves to:

- Review sick pay and sickness absence procedures, with specific reference to those with a terminal diagnosis
- Make a commitment not to dismiss a member of staff with a terminal illness, due to their condition
- Ensure that the Council has a competent programme with the capacity to provide support to any person with a terminal diagnosis
- Provide staff training on dealing with terminal illnesses
- Ensure that Human Resources have procedures in place to make necessary adaptations to work arrangements for staff with a terminal illness
- Sign and adopt the TUC’s dying to work charter.”

4. PROPOSED BY COUNCILLOR BRAZIL

“This council notes that on 28th March 2018, the government announced its intention to consider introducing a deposit return scheme in England for single use drinks containers, whether plastic, glass or metal.

This council agrees that a deposit return scheme would help increase the amount of single use drinks cans and bottles that are recycled rather than left to litter our streets, being sent to landfill or to incineration.

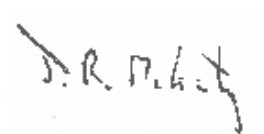
This council notes that supermarket chains (Iceland, Co-op, Morrisons and Tesco) have been trialling a deposit return scheme.

This council agrees that the three group leaders should write to the Secretary of State, Michael Gove to encourage him to introduce such a scheme and also to the MP for Gloucester to let him know that this council supports the introduction of a nationwide single use drinks container deposit return scheme.”

15. **WRITTEN QUESTIONS TO CABINET MEMBERS**

There are no written questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J. R. McGinty', written over a light blue rectangular background.

Jon McGinty
Managing Director

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share

- capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

Recording of meetings

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

FIRE / EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.