



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	7
Title	Draft Money Plan 2022-27 & Budget Proposals 2022/23		
Report Of	Leader of the Council (Councillor Richard Cook), Cabinet Member for Performance and Resources (Councillor Hannah Norman)		
Report Author	Jon Topping, Director of Policy and Resources		
Wards Affected	All Wards	Key Decision	No
DECISION: RESOLVED that: (1) that the assumptions contained in the Council's Draft Money Plan from 2022/23 to 2026/27 and revisions to the draft revenue budget are approved (2) the Draft Money Plan and attached appendices, to be updated when there is more certainty regarding Local Government financing, is noted.			
REASON FOR DECISION: The Council must set a balanced budget in time to start collecting Council Tax by 1 st April 2022.			
ALTERNATIVE OPTIONS CONSIDERED: Alternative proposals put forward for budget savings will be considered as part of this process.			
OTHER RELEVANT MATTERS CONCERNING THE DECISION: None			
CONFLICTS OF INTEREST (including any dispensations granted): None			
SCRUTINY (including details of call-in procedure where applicable): This decision will come into force at the expiry of 5 working days from the date of the publication of the decision. Call-in Deadline: 16 December 2021			

CONFIRMED AS A TRUE RECORD:

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 and is a true and accurate record of that decision:

Decision Maker:

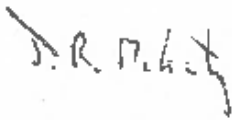
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	8
Title	Treasury Management Update - Mid Year Report 2021/22		
Report Of	Cabinet Member for Performance and Resources (Councillor Hannah Norman)		
Report Author	Jon Topping, Director of Policy and Resources		
Wards Affected	All Wards	Key Decision	No
DECISION:			
RESOLVED that the contents of the report are noted.			
REASON FOR DECISION:			
The CIPFA (Chartered Institute of Public Finance and Accountancy) Code of Practice for Treasury Management recommends that members be updated on treasury management activities regularly (TMSS, annual and midyear reports). The report covers the six months 1st April 2021 to 30th September 2021 and therefore, ensures the Council is implementing best practice in accordance with the Code.			
ALTERNATIVE OPTIONS CONSIDERED:			
None			
OTHER RELEVANT MATTERS CONCERNING THE DECISION:			
None			
CONFLICTS OF INTEREST (including any dispensations granted):			
None			
SCRUTINY (including details of call-in procedure where applicable):			
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Call-in Deadline: 16 December 2021			

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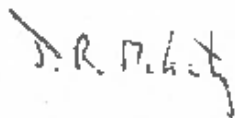
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	9
Title	Financial Monitoring - Quarter 2, 2021/22		
Report Of	Cabinet Member for Performance and Resources (Councillor Hannah Norman)		
Report Author	Jon Topping, Director of Policy and Resources		
Wards Affected	All Wards	Key Decision	No

DECISION:

RESOLVED it is noted that:

- (1) the forecast year-end position for the financial year is currently an increase to the General Fund balance of £173k against a budgeted increase of £123k
- (2) the details of specific budgetary issues identified by officers and the actions being taken to address those issues
- (3) the current level of Capital expenditure as shown in Appendix 2 of the report
- (4) the financial implications of COVID-19 and the level of economic recovery from the effects of the pandemic will continue to be monitored and reported alongside any grant funding provided to mitigate the spend or lost income.

REASON FOR DECISION:

It is a good practice for members to be regularly informed of the current financial position of the Council. This report is intended to make members any of any significant issues in relation to financial standing and any actions that officers are taking in response to identified variances.

ALTERNATIVE OPTIONS CONSIDERED:

A wide range of options are explored by officers in order to reduce budgetary pressure, to achieve savings targets, and to ensure value for money.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 16 December 2021

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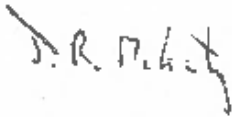
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of

Cabinet

Date of Decision

08 December 2021

Item No.

10

Title

Performance Monitoring Quarter 2 - 2021/22

Report Of

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

Report Author

Tanya Davies, Policy and Governance Manager

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED that the Quarter 2 Performance Report 2021/22 at Appendix 1 of the report is noted.

REASON FOR DECISION:

The Council is committed to embedding a culture of Performance Management across the organisation and this report provides Members with an overview of corporate performance during the first quarter of 2021/22.

ALTERNATIVE OPTIONS CONSIDERED:

There are no alternative options.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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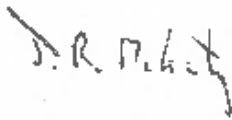
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of

Cabinet

Date of Decision

08 December 2021

Item No.

11

Title

Local Council Tax Support Scheme 2022/23

Report Of

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

Report Author

Jon Topping, Director of Policy and Resources

Wards Affected

All Wards

Key Decision

No

DECISION:

RECOMMENDED that:

- (1) the current Local Council Tax Support scheme, as the approved scheme for Gloucester City in 2021/22, be adopted for 2022/23
- (2) the scheme approved at 2.1(1) in the report be updated to align with any legislation changes in January 2022 and to be implemented from 01 April 2022
- (3) any urgent amendments to the scheme approved at 2.1(1) in the report, in the event of a national emergency and authorised by the government, be adopted and implemented immediately.

REASON FOR DECISION:

Gloucester City Council have managed to maintain the current scheme broadly mirroring the original fully funded scheme for nine years, to date. Whilst the Council are facing a range of financial pressures, it is not considered pertinent to amend the scheme at this time. The UK is recovering from an unprecedented pandemic which saw an increased uptake of the council tax support scheme. The current scheme offers a degree of financial stability in uncertain financial times for our residents.

As government funding continues to decrease, we also need to strike a balance between a revised scheme that is fair and affordable for those who receive support, and also for all our residents who receive council services. However, we do remain committed to providing support to our residents with low incomes.

ALTERNATIVE OPTIONS CONSIDERED:

Amendments to the scheme have not been considered for the 2022-23 year.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 16 December 2021

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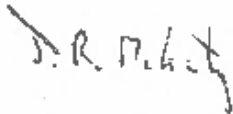
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	12
Title	Estate Management Company for Kings Quarter		
Report Of	Leader of the Council (Councillor Richard Cook)		
Report Author	Ian Edwards, Head of Place		
Wards Affected	Westgate	Key Decision	Yes

DECISION:

RESOLVED that:

- (1) authority is delegated to the Head of Place or the Head of Policy & Resources in consultation with the Leader of the Council, the Cabinet Member for Environment to prepare and complete associated documentation for the creation of a Management Company to manage the Kings Quarter Estate
- (2) progress on the regeneration and refurbishment of Kings Square is noted
- (3) the progress with The Forum phase 1, plot 3b presently under construction with archaeology and enabling works on plot 4, is noted.

REASON FOR DECISION:

The proposition to set up a management company, as successfully operated for Gloucester Docks, is to provide a high quality, fully resourced structure for the Council and adjacent stakeholders to see its aspirations for the Quarter and Campus realised. Best in class facilities managing agents will be instructed to oversee services and income generation to ensure the vibrant attractive space is utilised fully, managed actively and income opportunities are maximised within the constraints of the service level agreements and maintained following best practice. This will provide tenants and stakeholders with confidence that there is a professional audited overview for the operation of the Estate.

ALTERNATIVE OPTIONS CONSIDERED:

The Council officer team have reviewed alternative options to manage the estate going forward including internally managing utilising existing Council resources or outsourcing to the same property managers appointed to run the shopping centres but acting as the intelligent client. As detailed in the relevant section of the report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in Deadline: 16 December 2021

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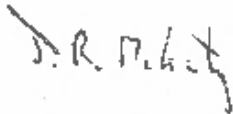
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of

Cabinet

Date of Decision

08 December 2021

Item No.

13

Title

Grounds Maintenance

Report Of

Cabinet Member for Environment

Report Author

Ruth Saunders, Director of Communities

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED that:

- (1) the options set out in the report are received and noted;
- (2) Gloucestershire County Council and Gloucester City Homes are thanked for their co-operation and support in the review of these options
- (3) arrangements are made to progress with option B in the report
- (4) the licensing and gating order elements will be considered under a separate report, brought forward to Cabinet at a later date
- (5) delegated authority is given to the Head of Communities, in consultation with the Cabinet Lead for the Environment, to finalise negotiations and implement these recommendations
- (6) should the recommended option not be possible, and negotiations fail with one or both partners, option A will be considered, with the possibility of a short term arrangement to avoid any break in service.

REASON FOR DECISION:

Option B is the recommended option. This will ensure consistent delivery of grounds maintenance in the City as one provider will be delivering all of the work, managed by one organisation.

Residents will have clarity on where to go to raise issues regardless of which piece of land the issue relates to. The Council will have the ability to manage issues as they arise, prioritise and communicate on a case by case basis in a consistent way.

Staff currently working on this contract with knowledge and experience of the City and

working together as a team will continue to do so under Ubico.

Agreeing to the recommended option will see the Council financially compensated for the delivery of this work.

ALTERNATIVE OPTIONS CONSIDERED:

Options are identified in item 4 and impacts explained.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 16 December 2021

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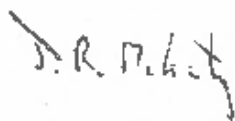
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	14
Title	Infrastructure Funding Statement (IFS) 2020/21 and Annual Community Infrastructure Levy (CIL) Rate Summary Statement		
Report Of	Cabinet Member for Planning and Housing Strategy (Councillor Andrew Gravells MBE)		
Report Author	Paul Hardiman, Joint Core Strategy CIL Manager		
Wards Affected	All Wards	Key Decision	Yes

DECISION:

RESOLVED that the publication of the Infrastructure Funding Statement and the Annual Community Infrastructure Levy Rate Summary Statement relating to the financial year ending 31st March 2021 by 31st December 2021 is approved.

REASON FOR DECISION:

An Infrastructure Funding Statement (IFS) and Annual CIL Rate Summary Statement are required by legislation.

ALTERNATIVE OPTIONS CONSIDERED:

None as the production of these reports are statutory requirement of the Council.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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Call-in Deadline: 16 December 2021

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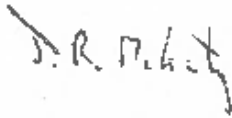
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester City Council

Publication Date 9 December 2021

Decision Of

Cabinet

Date of Decision

08 December 2021

Item No.

15

Title

Review of Office Accommodation

Report Of

Cabinet Member for Performance and Resources (Councillor Hannah Norman)

Report Author

Jayne Wilsdon, Asset Management Officer

Wards Affected

All Wards

Key Decision

No

DECISION:

RESOLVED that:

- (1) negotiations are commenced immediately with Gloucestershire County Council on current rental levels
- (2) the option to relocate to the Eastgate Shopping Centre in Summer 2022 is approved.

REASON FOR DECISION:

The recommended option will provide the Council with good suitable office space whilst also delivering significant financial savings and delivering value for money.

ALTERNATIVE OPTIONS CONSIDERED:

As detailed in the relevant section of the report.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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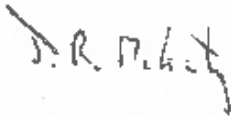
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Gloucester
City Council

	Publication Date	9 December 2021	
Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	16
Title	Proposed Disposal of Barbican House, 31 Commercial Road, to Gloucestershire Academy of Music		
Report Of	Cabinet Member for Performance and Resources (Councillor Hannah Norman)		
Report Author	Abi Marshall, Property Commissioning Manager		
Wards Affected	Westgate	Key Decision	No
DECISION:			
<p>RESOLVED that the Property Commissioning Manager is delegated authority in consultation with the Cabinet Member for Performance & Resources and the Head of Policy and Resources to dispose of the freehold interest in Barbican House to Gloucestershire Academy of Music (GAM) within the next 18 months at best consideration (disregarding tenant's improvements if appropriate) and upon such other terms as the Property Commissioning Manager in consultation with the Council Solicitor considers reasonable and appropriate.</p>			
REASON FOR DECISION:			
<p>It is recommended that Barbican House is disposed to support the good work of GAM and to allow them to further invest in the building and be in a better position to apply for more grant monies.</p> <p>The Council no longer require the building and by disposing of it the Council would receive a capital receipt.</p>			
ALTERNATIVE OPTIONS CONSIDERED:			
<p>Retain the property and continue to rent the property to GAM. The property is no longer needed for strategic purposes as the Blackfriars/Barbican site has been disposed of for student accommodation. The car park land is not required for access to the prison site. Under the terms of the lease the Council as landlord is responsible for external repairs so we would lose this liability.</p> <p>Sell the property on the open market, this may mean that GAM is not successful in acquiring the property</p>			
OTHER RELEVANT MATTERS CONCERNING THE DECISION:			
None			

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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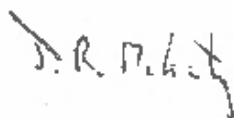
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021



DECISION RECORD

Publication Date 9 December 2021

**Gloucester
City Council**

Decision Of	Cabinet		
Date of Decision	08 December 2021	Item No.	17
Title	Kings Quarter The Forum Phase 2 Approval		
Report Of	Leader of the Council (Councillor Richard Cook)		
Report Author	Ian Edwards, Head of Place		
Wards Affected	Westgate	Key Decision	Yes

DECISION:

RESOLVED that:

- (1) the Head of Place or the Head of Policy and Resources in consultation with the Leader of the Council and Cabinet Member for Environment and the Council Solicitor is authorised in accordance with the Development Funding Agreement to complete a JCT Building Contract with the successfully tendered construction company to implement Phase 2 of Kings Quarter The Forum in its entirety as set out in Appendix 4 of the report.
- (2) authority is delegated to the Head of Place or the Head of Policy and Resources in consultation with the Council Solicitor to take all necessary steps and undertake necessary procedures, including entering into any legal arrangements or other documentation as may be required to implement or facilitate Phase 2 for the Kings Quarter The Forum in accordance with the Council decision taken on 28th January 2021 to proceed with the entire redevelopment scheme within the total capital cost of £107m.

REASON FOR DECISION:

As detailed in the relevant section of the report.

The proposal offered has the potential to provide a high quality and rapid opportunity for the Council to see its regeneration aspirations for Kings Quarter realised. It would potentially create employment space for over 1,000 new employees, which could equate to over £100m injected into the local economy each year.

ALTERNATIVE OPTIONS CONSIDERED:

The Council Officers did review alternative options to bring forward the redevelopment of Kings Quarter. The options included:

- Solely utilising Public Works Loan Board funding and managing the redevelopment of the site in house using procured contractors for each separate

phase.

- Advertising for a development partner and seeking expressions of interest.
- Selling the site on a plot by plot basis with planning consent.

OTHER RELEVANT MATTERS CONCERNING THE DECISION:

None

CONFLICTS OF INTEREST (including any dispensations granted):

None

SCRUTINY (including details of call-in procedure where applicable):

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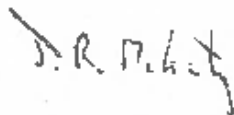
Councillor Richard Cook
Leader of the Council



Date: 08 December 2021

Proper Officer:

Jon McGinty
Managing Director



Date: 08 December 2021

CALL-IN PROCEDURE

Call-in should only be used in exceptional circumstances, such as where Members have evidence which suggests that the Cabinet did not take the decision in accordance with the principles set out in Article 13 (Decision Making) of the Council's Constitution.

Call-in of a decision must be requested within five working days of the publication of an executive decision. The request must be communicated in writing to the Corporate Director of Resources by at least five Members of the Council.

Implementation of a decision that has been called-in is suspended until such time as it has been considered by the Overview & Scrutiny Committee and re-considered by the Cabinet in light of the Overview & Scrutiny Committee's conclusions and any recommendations.

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If you have any queries about the content of Decision Records please contact:

Tanya Davies
Policy and Governance Manager
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01452 396125