



# Gloucester City Council

## Overview and Scrutiny Committee

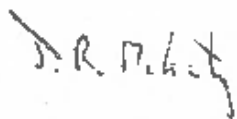
Meeting: Monday, 28th March 2022 at 6.30 pm in

<b>Membership:</b>	Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Castle, Dee, Evans, Gravells MBE, Hilton, Kubaszczyk, O'Donnell, Organ, Padilla, Sawyer, Wilson and Zaman
<b>Contact:</b>	Democratic and Electoral Services 01452 396126 <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a>

## AGENDA

<b>1.</b>	<b>APOLOGIES</b>  To receive any apologies for absence.
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>  To receive from Members, declarations of
<b>3.</b>	<b>DECLARATION OF PARTY WHIPPING</b>  To declare if any issues to be covered in the Agenda are under party whip.
<b>4.</b>	<b>MINUTES</b> (Pages 5 - 14)  To approve as a correct record the minutes of the meeting held on 28 <sup>th</sup> February 2022.
<b>5.</b>	<b>PUBLIC QUESTION TIME (15 MINUTES)</b>  To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none"><li>• Matters which are the subject of current or pending legal proceedings or</li><li>• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.</li></ul> To ask a question at this meeting, please submit it to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a> by 12 noon on Wednesday 25 <sup>th</sup> January 2022 or telephone 01452 396203 for support.
<b>6.</b>	<b>PETITIONS AND DEPUTATIONS (15 MINUTES)</b>  To receive any petitions and deputations provided that no such petition or deputation is in relation to: <ul style="list-style-type: none"><li>• Matters relating to individual Council Officers, or</li></ul>

	<ul style="list-style-type: none"> <li>• Matters relating to current or pending legal proceedings</li> </ul> <p>To present a petition or deputation at this meeting, please submit it to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a> by 12 noon on Wednesday 25<sup>th</sup> January 2022 or telephone 01452 396203 for support.</p>
7.	<p><b>ACTION POINTS ARISING FROM PREVIOUS MEETINGS</b> (Pages 15 - 16)</p> <p>To note the outcomes of action points arising from previous meetings.</p>
8.	<p><b>OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN</b> (Pages 17 - 36)</p> <p>To receive the latest version of the Committee's work programme and the Council's Forward Plan.</p>
9.	<p><b>EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>To <b>RESOLVE</b> that:</p> <p>The press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972 as amended.</p> <p><b>Agenda Item no:</b></p> <p>10.</p> <p><b>Description of Exempt Information:</b></p> <p>Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>
10.	<p><b>GLOUCESTERSHIRE AIRPORT UPDATE</b> (Pages 37 - 52)</p> <p>To receive an update on the current financial position of Gloucestershire Airport.</p>
11.	<p><b>DATE OF NEXT MEETING</b></p> <p>Monday 25<sup>th</sup> April 2022 at 6.30pm.</p>



**Jon McGinty**  
**Managing Director**

**Date of Publication: Friday, 18 March 2022**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, "securities" means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council's meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Chair aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



## OVERVIEW AND SCRUTINY COMMITTEE

**MEETING** : Monday, 28th February 2022

**PRESENT** : Cllrs. Field (Chair), Pullen (Vice-Chair), Durdey (Spokesperson), Ackroyd, Dee, Gravells MBE, Hilton, Kubaszczyk, O`Donnell, Organ, Padilla, Sawyer, Wilson, Zaman and Conder

### Others in Attendance

Cabinet Member for Performance and Resources, Councillor Hannah Norman.

Director of Policy and Resources.  
Democratic and Electoral Services Officer.

**APOLOGIES** : Cllrs. Castle and Evans

### 101. DECLARATIONS OF INTEREST

There were no declarations of interest.

### 102. DECLARATION OF PARTY WHIPPING

There were no declarations of party whipping.

### 103. MINUTES

103.1 Councillor Hilton referred to the narrative in the draft minutes at 98.7 and the statement that 'Councillor Hilton referred to narrowboat events in the Docklands which previously took place on alternative years and asked whether there was a possibility that these events could take place yearly.' He explained that at the previous meeting, he asked that given the Tall Ships Festival takes place biannually in Gloucester, whether a similar event could take place for narrowboats. It was agreed that this error would be corrected.

103.2 Councillor Ackroyd thanked the Chair for noticing that Bathurst Road and Gladstone Road were in Moreland rather than Podsmead and confirmed that

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

she had made the same observation when reading the Gloucester City Monuments Review.

103.3 In response to a query from Councillor Durdey regarding the narrative at 99.1, the Democratic and Electoral Services Officer confirmed that the Head of Culture had provided clarification that the Search Engine Optimisation (SEO) work was undertaken internally and the Council's paid digital media was outsourced externally following the meeting. It was agreed that the minutes would be amended to make this fact clearer.

**RESOLVED** - That the minutes of the meeting held on 31<sup>st</sup> January 2022 be corrected with the above amendments for approval at the next Overview and Scrutiny Committee meeting on 28<sup>th</sup> March 2022.

**104. PUBLIC QUESTION TIME (15 MINUTES)**

There were no public questions.

**105. PETITIONS AND DEPUTATIONS (15 MINUTES)**

There were no petitions nor deputations.

**106. ACTION POINTS ARISING FROM PREVIOUS MEETINGS**

**RESOLVED** – That the Overview and Scrutiny Committee **NOTE** the updates.

**107. OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME AND COUNCIL FORWARD PLAN**

107.1 The Chair introduced the latest version of the Council Forward Plan and invited suggestions as to any items Members wanted to add to the Overview and Scrutiny Committee Work Programme. He confirmed that the Gloucester City Plan – Main Modifications report had been added to the Overview and Scrutiny Committee meeting on 28<sup>th</sup> March 2022.

107.2 In response to a request from Councillor Hilton for the Committee to consider the Future of Eastgate Indoor Market, the Democratic and Electoral Services Officer confirmed that this item had been deferred on the Forward Plan. It was agreed that it would be added to the Overview and Scrutiny Work Programme with a date to be confirmed.

107.3 Councillor Hilton requested that the Gloucester Local List report be added to the Overview and Scrutiny Work Programme and it was agreed that this item would be added to the meeting on 25<sup>th</sup> April 2022. The Chair noted that it was likely that the Committee would also consider the annual report of the

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

Overview and Scrutiny Committee at the April meeting, ahead of the annual Council meeting in May 2022.

**RESOLVED –**

- 1) That the Overview and Scrutiny Work Programme be amended to reflect the above and
- 2) To **NOTE** the Work Programme.

**108. TASK AND FINISH GROUP DISCUSSION**

108.1 The Chair confirmed that the purpose of the item was to approve the proposed Membership of the Task and Finish Group, established to consider how the Council engages with young people. He referred to the narrative in Agenda Item 9 recommending that the Overview and Scrutiny Committee approve that Councillor A. Chambers, Councillor Chambers-Dubus, Councillor Gravells, Councillor O'Donnell and Councillor Radley sit on the Task and Finish Group.

108.2 Referring to the statement in the narrative that the Task and Finish Group would meet regularly, Councillor Pullen expressed the view that the timescale for the enquiry should be a short one and suggested that 3 months would be an appropriate timescale. Councillor Organ commented that this would be a matter for the Task and Finish Group Chair to decide.

108.3 Councillor Pullen further noted that there were in fact 4 parts to the motion approved by full Council at the meeting on 27<sup>th</sup> January, and that the resolution to actively involve young people in the process was missing from the narrative. He expressed the view that this was a very important resolution and hoped that this would be an active element of the Task and Finish Group enquiry.

**RESOLVED –** That the Overview and Scrutiny Committee **APPROVE** the proposed membership of the Task and Finish Group.

**109. FINANCIAL MONITORING QUARTER 3 REPORT**

109.1 The Cabinet Member for Performance and Resources introduced the report and confirmed that the purpose was to present the current best estimate of the Council's financial position against the agreed budgets for the 2021/22 financial year. She confirmed that the forecast year-end position was a decrease to the General Fund balance of £109k against a budgeted increase of £129k, and that the year-end forecast position had therefore switched from a net increase of £180k to the General Fund forecast at Quarter 2 to a net decrease of £109k.

109.2 The Cabinet Member for Performance and Resources noted that as per the narrative in section 3 of the report, there was continued uncertainty

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

surrounding the recovery of income streams as a result of the financial implications of Covid-19 and the cyber incident which had impacted the Council since December 2021. She confirmed that the Planning and Performance and Resources portfolio areas were experiencing pressures.

- 109.3 With regards to parking income, the Cabinet Member for Performance and Resources confirmed that the year-end forecast outcome had decreased by £25k as visitors to the city over the festive period had reduced due to the Covid-19 Omicron variant. She confirmed that the smallest percentage change could have an impact on benefit payments and Housing Subsidies, however she noted that the cost of providing such payments was out of the Council's control and mitigated by some extent by benefit overpayments that had reduced the net service spend by £237k. The Cabinet Member for Performance and Resources further confirmed that there were pressures in the Commercial Property and Crematorium service, however with the easing of restrictions, the opportunity to hold additional wakes was offsetting some of this pressure.
- 109.4 The Chair referred to the narrative at 3.5 in the report regarding the Sales, Fees and Charges (SFC) compensation scheme and asked for clarification on the statement that the settlement of the £400k accrued for Quarter 1 was still outstanding. The Director of Policy and Resources confirmed that the Sales Fees and Charges settlement had been agreed by central Government and that he expected that the Council would receive the money by the end of the financial year.
- 109.5 In response to a request from the Chair for clarification on what was meant by the SWRDA acronym at 5.2, the Director of Policy and Resources clarified that it referred to the 'South West Regional Development Agency.' The Director of Policy and Resources further explained that at the end of the financial year, this money was placed into the Council's financial reserve and reviewed at year-end to check against the net balance. The Chair asked whether additional narrative on this area could be provided in future reports and the Director of Policy and Resources confirmed that he would be happy to provide a further paragraph explaining the SWDRA position going forward.
- 109.6 Councillor Wilson referred to the narrative at 4.2 concerning the December cyber incident and commented that the incident had resulted in a swing of £289k. He asked whether the forecast loss would impact the Council's reserve for the following year. The Director of Policy and Resources confirmed that the Council had received £50k from the Local Government Association and £200k from the Cyber Security Fund to help towards the cost pressures brought about by the cyber incident. He explained that costs were to be managed in-year, and that the £380k cyber reserve would be for future expenditure rather than for the current financial year. He also confirmed that £150k was at a net cost to the council. The Cabinet Member for Performance and Resources explained that at the current stage of recovery from the cyber incident, it was best to create a reserve as a General Fund reserve estimate was needed at the time of the Council's budget.



**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

- 109.7 In response to a further query from Councillor Wilson regarding whether external auditors might be concerned about the £380k not being in the Council's accounts at the end of the financial year, the Director of Policy and Resources noted that the money was not due until 2022/23 and that it was impossible for Councils to place future moneys into a reserve when they had not yet received it. He further explained that the cyber incident had been identified as an additional pressure and it was being managed as such. The Director of Policy and Resources noted that the Council was managing the financial outturn as best it could and that it would manage the pressures in-year to put the Council in a better position for next year.
- 109.8 The Chair referred to the narrative at 5.14 concerning the pressures in the Planning service as a result of the surge in small scale planning applications. In relation to the statement that the 'statutory nature of the fees that can be charged prevents the full cost of the service from being recouped', he requested confirmation that central Government was responsible for setting the fees. The Director of Policy and Resources confirmed that this was the case.
- 109.9 In response to a further query from the Chair as to whether the Council was lobbying the Government to make changes to the statutory fees in light of this challenge, the Cabinet Member for Performance and Resources confirmed that the Managing Director had brought the matter to the attention of the Member of Parliament. She noted that if changes were made to the statutory fees by Government, then it was her hope that the costs would be aligned accordingly.
- 109.10 Councillor Hilton referred to the narrative at 5.13 concerning the lost income in the Planning service and asked whether the additional loss of £82k could be directly attributed to the cyber incident, given that applicants were unable to request searches or make new applications online. The Cabinet Member for Performance and Resources explained that at the time the report was written, there was no work-around for the Planning service and therefore the Finance team had calculated the forecast to the best of their ability without having access to the system. She explained that without access to the previous figures, it was difficult to confirm whether the loss could be directly attributed to the cyber incident, however she confirmed that an interim Planning service workaround was now operating. The Director of Policy and Resources further explained that the report was based on the best estimate of the income levels prior to December 2021 and the projected outturn.
- 109.11 Councillor Hilton expressed the view that the £212k forecast variance in the Planning portfolio was worrying. Referring to the grant aid and £380k reserve, he asked whether the Council was considering making changes to how the Planning service operates as a result of the cyber incident, noting that the current workaround was more time-consuming for officers compared to the previous system. The Director of Policy and Resources noted that Planning was outside of his areas of responsibility but confirmed that the Council was in the recovery stage and that applications were being brought back online. The Director of Policy and Resources also noted that he

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

expected that WiFi would soon be available in the Crematorium and Guildhall., and confirmed that the costs would become more apparent as the recovery progressed.

- 109.12 Councillor Hilton referred to the narrative concerning payment performance at 7.1 and expressed concern that no invoice figures were available due to the cyber incident. He asked the Cabinet Member whether she had any concerns about Councillors not paying their Council Tax on time. The Cabinet Member for Performance and Resources stated that she hoped that all 39 Councillors within the City Council would hold themselves to the principles of integrity and honesty and that there was a Code of Conduct and sanctions to hold Members to account if they fell short of that standard.
- 109.13 In response to a follow-up question from Councillor Hilton as to whether the cyber incident had impacted payments to the Council's creditors and suppliers, the Director of Policy and Resources confirmed that processes had been put in place to ensure the continued payment of the Council's creditors. He confirmed that he was confident that the relevant controls were in place and that Purchase Orders (POs) were issued to the Senior Management Team and Heads of Service only. The Director of Policy and Resources further noted that the Council's income was partly managed through Capita Pay, a PCI secure system.
- 109.14 The Cabinet Member for Performance and Resources paid tribute to officers across the Council, from senior management to junior officers, and commended staff for their hard work in managing the challenges of the cyber incident and for finding creative workarounds to keep services running.
- 109.15 In response to a follow up question from Councillor Hilton regarding the Council's statement of accounts, the Director of Policy and Resources confirmed that Councils across the country were experiencing delays and that many other Councils had not started their audits. He noted that the City Council had 90% of audits completed by the July deadline.
- 109.16 The Chair queried whether the Cabinet Member had any concerns around the £150 Council Tax rebate for residents. The Cabinet Member for Performance and Resources stated that she did not have any particular concerns but encouraged Members to inform residents that the process of accessing the rebate would be much smoother if they paid their Council Tax by direct debit. She explained that without having a direct debit, the rebate process would not be automatic. The Director of Policy and Resources clarified that there would be an application process for non-direct debit holders as there would need to be an additional check for fraud. He explained that it may well take longer for non-direct debit holders to access the rebate as a result.
- 109.17 In response to a query from Councillor Organ as to whether the support would be available for Council Tax bands A-D only, the Director of Policy and Resources confirmed that this was the case, however additional support would be provided to low income families living in larger properties

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

and it was likely that there would be an application process for residents to access this support. In response to a follow-up query from Councillor Organ, the Director of Policy and Resources confirmed that the rebate did not apply to empty properties.

- 109.18 Councillor Durdey asked whether the Council was aware of any issues with missed payments. The Director of Policy and Resources noted that there was still an immediate payments system in place, with a mechanism for officers to raise a Purchase Order and pay the invoice as appropriate. Councillor Durdey expressed the view that this was a testament to the hard work of the Finance team.
- 109.19 Councillor Pullen asked whether the Council would be writing to residents who did not pay their Council Tax by direct debit to advise them that they needed to apply for the £150 Council Tax rebate. The Director of Policy and Resources indicated that this had not yet been defined since guidance had only been received by central Government the previous week. The Director of Policy and Resources reiterated that it was likely that non-direct debit holders would need to apply for the rebate and an option under consideration was a Council Tax information leaflet.
- 109.20 Councillor Pullen expressed the view that this information needed to be shared as widely as possible so that residents who did not have Council Tax direct debits were aware that they needed to apply for the £150 Council Tax rebate. The Cabinet Member for Performance and Resources confirmed that the Council's social media accounts would be updated with information about the Council Tax rebate and application process for non-direct debit holders. She also confirmed that advice agencies in Gloucester would be fully briefed.
- 109.21 Councillor Pullen referred to the forecast shortfall in the Planning service and the statement in the narrative at 5.14 that it was 'hoped that major development projects planned within the city will boost this income in the next year.' He asked whether the Committee could receive an update on what major planning applications were in the pipeline, such as the old Debenhams building, HKP warehouses and the Fleece Hotel, and where they were likely to be. It was agreed that follow-up enquiries would be made with Planning officers. The Cabinet Member for Performance and Resources suggested that the Overview and Scrutiny Committee may wish to invite the Cabinet Member for Planning and Housing Strategy and the new Head of Place to the Overview and Scrutiny Committee meeting in June 2022 for the discussion around the year-end Financial and Performance Monitoring reports, so that they could put any Planning service queries to the Cabinet Member directly.
- 109.22 Referring back to the Council Tax rebate, Councillor Wilson asked whether there was a deadline for residents who did not have direct debit payments to apply. The Director of Policy and Resources reiterated that local authorities had only received guidance from central Government the previous week, however there was no deadline that he was aware of at this stage. He confirmed that the rebate would be available for all residents and

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

there may be steps in place to remind people who do not apply about the rebate and application process, similar to the Covid-19 grant process.

109.23 Councillor Gravells asked for the Cabinet Member's comments as to how Councillors could best promote awareness of the Council Tax rebate, noting that some residents did not rely on social media for their news. He queried whether there were any plans to target community centres. The Cabinet Member for Performance and Resources confirmed that the Communications team would be developing a detailed plan and Councillors may be approached in due course for advice as to how best raise awareness within their communities.

109.24 In response to an additional question from Councillor Gravells regarding the unavailable data, the Cabinet Member for Performance and Resources confirmed that this was the first Financial Monitoring report presented in this way due to the cyber incident. Councillor Gravells acknowledged the challenges faced by officers, initially during the Covid-19 pandemic and more recently the cyber incident and commended staff for their efforts. He asked the Director of Policy and Resources to pass on his thanks to the Finance team for their hard work.

**RESOLVED** - That the Overview and Scrutiny Committee **NOTE** the report.

**110. PERFORMANCE MONITORING QUARTER 3 REPORT**

110.1 The Cabinet Member for Performance and Resources introduced the report and confirmed that the purpose was to inform Members of the Council's performance against key measures in Quarter 3 of 2021/22. She noted that the report set out the Council's performance against a set of key performance indicators (KPIs) and where targets exist, they were included along with a narrative to explain the data.

110.2 The Cabinet Member for Performance and Resources explained that as a result of the cyber incident in December 2021, Quarter 3 data was unavailable for 11 of the 26 KPIs.

110.3 The Chair referred to the KPI CCM-2 concerning the number of enviro-crime FPNs issued by enforcement officers. He noted that the trend was improving but also that the number of FPNs issued had increased from Quarter 1 to Quarter 3 and asked for the Cabinet Member's comments as to whether this was a positive trend as it might indicate increased levels of fly-tipping.

110.4 The Cabinet Member for Performance and Resources noted that in an ideal world, there would be no fly-tipping, however she commented that in her view it was positive to see that the FPNs were being enforced as a penalty on those people committing environmental crimes and that the figures were proportionate to the cases reported.

110.5 The Chair commented that the enviro-crime team were relatively new and noted that he was aware from conversations with a local PCSO that the

**OVERVIEW AND SCRUTINY COMMITTEE**  
**28.02.22**

FPNs were proving to be effective. He asked whether the Council was issuing any press releases to update residents on the good work. The Cabinet Member for Performance and Resources confirmed that the Leader of the Council discussed potential press releases with the Communications team on a frequent basis and that good news stories were shared wherever possible.

- 110.6 In response to a follow-up request for the contact details of the enviro-crime team to be shared with Members, the Cabinet Member for Performance and Resources explained that the advice from the Director of Communities was for Members to raise any issues through the 'Here to Help' facility, as all this way, all referrals would be triaged and referred to the most appropriate service or officer to deal with that particular query.
- 110.7 Councillor Wilson referred to the missing Quarter 3 data and asked whether it was likely that the data was permanently lost as a result of the cyber incident. The Director of Policy and Resources confirmed his understanding that the data back-ups had worked, and that the data should not be permanently lost.
- 110.8 In relation to the number of enviro-crime FPNs issued, Councillor Pullen asked whether the Committee could receive an update on where they were being issued and whether the team could provide information about any emerging patterns or trends. It was agreed that follow-up enquiries would be made with the Communities team, however the Cabinet Member for Performance and Resources noted that an annual report might be a better means of answering this query.
- 110.9 Councillor Zaman referred to his own experience of working with the enviro-crime team to address fly tipping issues in the Barton and Tredworth area and confirmed that the FPNs had helped the situation. He expressed the view that educating people was key in tackling the issue. A discussion ensued about the hard work of the enviro-crime team in dealing with fly-tipping reports.
- 110.10 Councillor Zaman referred to the Cabinet Member for Performance and Resources' earlier advice for Members to report issues on behalf of residents through 'Here to Help' and noted that this was also the advice he had received from enviro-crime officers.

**RESOLVED** - That the Overview and Scrutiny Committee **NOTE** the report.

**111. DATE OF NEXT MEETING**

**Time of commencement: 6.30 pm hours**  
**Time of conclusion: 7.40 pm hours**

**Chair**

This page is intentionally left blank

## OVERVIEW AND SCRUTINY COMMITTEE

Monday 28<sup>th</sup> March 2022

### ACTION POINTS ARISING FROM PREVIOUS OVERVIEW AND SCRUTINY COMMITTEE MEETINGS

1. **Meeting Date:** Monday 28<sup>th</sup> February 2022

**Agenda Item:** 10. Financial Monitoring Quarter 3 Report

**Request:**

For an update on what major development projects are planned within the city and where they are likely to be.

**Update:**

The majority of major development projects are outside of the control of the City Council and any information received by the Council in advance of an application is subject to pre-application confidentiality requirements. We can confirm that a planning application in respect of the Debenhams building has been submitted and recently approved.

With regard to housing development applications, the draft City Plan allocations are set out below:

<b>City Plan Allocation</b>	<b>Indicative dwellings proposed</b>
Land at the Wheatridge	10
Former Prospect House, 67-69 London Road	60
Wessex House, Great Western Road	40
Land at Great Western Road Sidings	300
Former Quayside House - Greater Blackfriars	50
Former Fleece Hotel and Longsmith Street Carpark	25
Land at St Oswalds	300
Former Colwell Youth & Community Centre	20
Land off New Dawn View	30
Land south of Winneycroft Allocation	30
Land off Lower Eastgate Street	15
Jordan's Brook House	10
Land off Myers Road	10
Part of West Quay, the Docks	20
<b>TOTAL</b>	<b>920</b>

These

projects may come forward within the next few years but again, most are outside of the Council's control. The number of proposed dwellings might also change which would have an impact on any fees derived from the planning applications. The land at Great Western Road Sidings and St Oswalds may have significant fee potential and are currently moving forward.

Schemes such as the Matson and Podsmead regeneration initiative, repurposing some buildings in the city centre and a potential new use for the EFS campus in Barnwood are in the pipeline but are in very early stages. We are not in a position to provide figures or timescales on these schemes at the moment.

## 2. **Meeting Date:** Monday 28<sup>th</sup> February 2022

**Agenda Item:** 11. Performance Monitoring Quarter 3 Report

### **Request:**

In relation to enviro-crime Fixed Penalty Notices (FPNs), to provide information on the areas where FPNs are being issued in the city and whether any patterns or trends are being identified in particular areas.

### **Update:**

A report will be brought forward to Cabinet and the Overview and Scrutiny Committee in October 2022 to update Members on the work of the Enviro-crime team during 2021-22.





# Gloucester City Council

## FORWARD PLAN FROM MARCH 2022 TO FEBRUARY 2023

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

### Cabinet Members

Portfolio	Name	Email Address
<b>Leader and Environment (LE)</b>	Councillor Richard Cook	<a href="mailto:richard.cook@gloucester.gov.uk">richard.cook@gloucester.gov.uk</a>
<b>Deputy Leader and Performance &amp; Resources (P&amp;R)</b>	Councillor Hannah Norman	<a href="mailto:hannah.norman@gloucester.gov.uk">hannah.norman@gloucester.gov.uk</a>
<b>Planning &amp; Housing Strategy (P&amp;HS)</b>	Councillor Stephanie Chambers	<a href="mailto:stephanie.chambers@gloucester.gov.uk">stephanie.chambers@gloucester.gov.uk</a>
<b>Communities &amp; Neighbourhoods (C&amp;N)</b>	Councillor Justin Hudson	<a href="mailto:justin.hudson@gloucester.gov.uk">justin.hudson@gloucester.gov.uk</a>
<b>Culture &amp; Leisure (C&amp;L)</b>	Councillor Andrew Lewis	<a href="mailto:andrew.lewis@gloucester.gov.uk">andrew.lewis@gloucester.gov.uk</a>

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to be made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk), Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

**CONTACT:**

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

SUBJECT (and summary of decision to be taken)		PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
<b>MARCH 2022</b>						
NON	<p><b>Public Access Defibrillator Provisions</b></p> <p><u>Summary of decision:</u> To outline considerations made in identifying locations for new Public Access Defibrillators (PADs).</p> <p><i>Wards affected: All Wards</i></p>	9/03/22	Cabinet Cabinet Member for Communities and Neighbourhoods			William Larcombe, Community Wellbeing Officer Tel: 01452 396057 william.larcombe@gloucester.gov.uk
NON	<p><b>Community Protection Notices</b></p> <p><u>Summary of decision:</u> to implement Community Protection Notices and set the threshold for cases to be considered for enforcement powers.</p> <p><i>Wards affected: All Wards</i></p>	9/03/22	Cabinet Cabinet Member for Communities and Neighbourhoods			Yvonne Welsh, Community Wellbeing Team Leader Tel: 01452 396333 yvonne.welsh@gloucester.gov.uk

NON	<p><b>Pay Policy Statement 2022-23</b></p> <p><u>Summary of decision:</u> To seek approval for the annual Pay policy Statement 2022-23 in accordance with Section 38 of the Localism Act 2011.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/22</p> <p>24/03/22</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON Page 20	<p><b>Capital Strategy</b></p> <p><u>Summary of decision:</u> To approve the Capital Strategy 2022-23.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/22</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
BPF	<p><b>Treasury Management Strategy</b></p> <p><u>Summary of decision:</u> To seek approval for the Treasury Management Strategy.</p> <p><i>Wards affected: All Wards</i></p>	<p>9/03/22</p> <p>24/03/22</p>	<p>Cabinet</p> <p>Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p><b>Financial Monitoring Quarter 3 Report</b></p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2021/22.</p> <p><i>Wards affected: All Wards</i></p>	28/02/22  9/03/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON  Page 21	<p><b>Performance Monitoring Quarter 3 Report</b></p> <p><u>Summary of decision:</u> To note the Council's performance in quarter 3 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	28/02/22  9/03/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>
NON	<p><b>Cultural Strategy Update</b></p> <p><u>Summary of decision:</u> To provide Cabinet with a annual update in relation to the Cultural Strategy Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	9/03/22	<p>Cabinet Cabinet Member for Culture and Leisure</p>			<p>Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk</p>

APRIL 2022						
KEY	<p><b>Gloucester City Plan - Main Modifications</b></p> <p><u>Summary of decision:</u> To seek approval from Cabinet for the publication of the Main Modifications to the Gloucester City Plan for public consultation.</p> <p><i>Wards affected: All Wards</i></p>	<p>28/03/22</p> <p>6/04/22</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Planning and Housing Strategy</p>			<p>Adam Gooch, Planning Policy Manager Tel: 01452 396836 adam.gooch@gloucester.gov.uk</p>
NON	<p><b>Equalities Action Plan Annual Report</b></p> <p><u>Summary of decision:</u> To receive an update on activities undertaken to support the Equalities Action Plan.</p> <p><i>Wards affected: All Wards</i></p>	<p>6/04/22</p>	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Emily Bolland, Community Engagement Officer Tel: 01452 396268 emily.bolland@gloucester.gov.uk</p>

MAY 2022						
NON	<p><b>Community Engagement Policy</b></p> <p><u>Summary of decision:</u> To update Members on the Community Engagement Policy</p>	4/05/22	Cabinet Cabinet Member for Communities and Neighbourhoods			Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.gov.uk
NON	<p><b>Gloucester Local List</b></p> <p><u>Summary of decision:</u> To adopt a list of non-designated heritage assets in the city.</p> <p><i>Wards affected: All Wards</i></p>	25/04/22  4/05/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Planning and Housing Strategy			David Evans, City Growth and Delivery Manager Tel: 01452 396847 david.evans@gloucester.gov.uk

JUNE 2022						
Page 24	KEY	<p><b>Appointment of a Managing Agent for Kings Quarter and The Eastgate</b></p> <p><u>Summary of decision:</u> To appoint a managing agent for The Eastgate, Kings Walk and Kings Square with subsequent further responsibilities following the development of The Forum.</p> <p><i>Wards affected: Westgate</i></p>	15/06/22	Cabinet Leader of the Council		Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.uk
	NON	<p><b>2021-22 Financial Outturn Report</b></p> <p><u>Summary of decision:</u> To update Cabinet on the Financial Outturn Report 2020-21.</p> <p><i>Wards affected: All Wards</i></p>	6/06/2022  15/06/22	Overview and Scrutiny Committee  Cabinet Member for Performance and Resources		Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk



NON	<p><b>Treasury Management Year End Annual Report 2021/22</b></p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	15/06/22	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Head of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	<p><b>2021-22 Year End Performance Report</b></p> <p><u>Summary of decision:</u> To consider the Council's performance in 2021-22 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	6/06/22  15/06/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources			Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk

NON	<p><b>Annual report on the Grant Funding provided to Voluntary and Community Sector</b></p> <p><u>Summary of decision:</u> To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.</p> <p><i>Wards affected: All Wards</i></p>	15/06/22	Cabinet Cabinet Member for Communities and Neighbourhoods			Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov.uk
NON Page 26	<p><b>Green Travel Plan Progress Report 2021-22 and Update</b></p> <p><u>Summary of decision:</u> Annual update on initiatives in the Green Travel Plan</p> <p><i>Wards affected: All Wards</i></p>	6/06/22  15/06/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Environment			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

KEY	<p><b>Community Infrastructure Levy (CIL) Review New Charging Schedule</b></p> <p><u>Summary of decision:</u> To review the Community Infrastructure Levy New Charging Schedule</p> <p><i>Wards affected: All Wards</i></p>	<p>15/06/22</p> <p>8/07/22</p>	<p>Overview and Scrutiny Committee</p> <p>Cabinet</p> <p>Council Cabinet Member for Planning and Housing Strategy</p>			<p>Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.gov.uk</p>
<b>JULY 2022</b>						
NON Page 27	<p><b>Annual Risk Management Report</b></p> <p><u>Summary of decision:</u> To update Members on the Council's Strategic Risk Register.</p> <p><i>Wards affected: All Wards</i></p>	<p>7/03/22</p> <p>13/07/22</p>	<p>Audit and Governance Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.gov.uk</p>
<b>AUGUST 2022 - No meetings</b>						

SEPTEMBER 2022						
NON	<p><b>Financial Monitoring Quarter 1 Report</b></p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the first quarter 2022/23.</p> <p><i>Wards affected: All Wards</i></p>	14/09/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON Page 28	<p><b>Performance Monitoring Quarter 1 Report</b></p> <p><u>Summary of decision:</u> To note the Council's performance in quarter 1 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	14/09/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>

OCTOBER 2022						
NON	<p><b>Environmental Crime Enforcement Update</b></p> <p><u>Summary of decision:</u> To update Members on the activities of the Environmental Crime Team 2021-22.</p> <p><i>Wards affected: All Wards</i></p>	12/10/22	Cabinet Cabinet Member for Environment			<p>Ismael Rhyman, City Centre Manager Tel: 01452 396784 Ismael.rhyman@gloucester.gov.uk</p>
NON Page 29	<p><b>City Council Energy Costs and Reduction Projects Annual Report</b></p> <p><u>Summary of decision:</u> To update Cabinet on the City Council Energy Costs and Reduction Projects.</p> <p><i>Wards affected: All Wards</i></p>	12/10/22	Cabinet Cabinet Member for Environment			<p>Abi Marshall, Property Commissioning Manager Tel: 01452 396212 abi.marshall@gloucester.gov.uk</p>

NON	<p><b>Armed Forces Community Covenant Update</b></p> <p><u>Summary of decision:</u> To update Cabinet on the work done by Gloucester City Council to support current and ex-service personnel as part of the Gloucestershire Armed Forces Community Covenant.</p> <p><i>Wards affected: All Wards</i></p>	12/10/22	Cabinet Cabinet Member for Communities and Neighbourhoods			Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov.uk
<b>NOVEMBER 2022</b>						
NON	<p><b>Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide</b></p> <p><u>Summary of decision:</u> To request that Members review and update the Council's procedural guidance on RIPA.</p> <p><i>Wards affected: All Wards</i></p>	9/11/22	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

DECEMBER 2022						
NON	<p><b>Draft Budget Proposals (including Money Plan and Capital Programme)</b></p> <p><u>Summary of decision:</u> To update Cabinet on the draft budget proposals.</p> <p><i>Wards affected: All Wards</i></p>	7/12/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Leader of the Council, Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p><b>Treasury Management Six Monthly Update 2022/23</b></p> <p><u>Summary of decision:</u> To update Cabinet on treasury management activities.</p> <p><i>Wards affected: All Wards</i></p>	7/12/22	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>

NON	<p><b>Financial Monitoring Quarter 2 Report</b></p> <p><u>Summary of decision:</u> To receive an update on financial monitoring information for the third quarter 2022/23.</p> <p><i>Wards affected: All Wards</i></p>	7/12/22	<p>Overview and Scrutiny Committee</p> <p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>
NON	<p><b>Performance Monitoring Quarter 2 Report</b></p> <p><u>Summary of decision:</u> To note the Council's performance in quarter 2 across a set of key performance indicators.</p> <p><i>Wards affected: All Wards</i></p>	7/12/22	<p>Cabinet Cabinet Member for Performance and Resources</p>			<p>Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov.uk</p>
BPF	<p><b>Local Council Tax Support</b></p> <p><u>Summary of decision:</u> To advise members of the requirement to review the Local Council Tax Support Scheme (LCTS).</p> <p><i>Wards affected: All Wards</i></p>	7/12/22 26/01/23	<p>Cabinet Council Cabinet Member for Performance and Resources</p>			<p>Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk</p>



JANUARY 2023						
KEY	<p><b>Festivals and Events Programme</b></p> <p><u>Summary of decision:</u> To seek approval for the 2023-24 Festivals and Events Programme.</p> <p><i>Wards affected: All Wards</i></p>	11/01/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov.uk
FEBRUARY 2023						
DPF Page 33	<p><b>Final Budget Proposals (including Money Plan and Capital Programme)</b></p> <p><u>Summary of decision:</u> To seek approval for the final Budget Proposals for 2023-4, including the Money Plan and Capital Programme.</p> <p><i>Wards affected: All Wards</i></p>	8/02/23 23/02/23	Cabinet  Council Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	<p><b>Tourism and Destination Marketing Report 2023</b></p> <p><u>Summary of decision:</u> To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2022.</p> <p><i>Wards affected: All Wards</i></p>	8/02/23	Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Cultural Services Tel: 01452 396355 philip.walker@gloucester.gov.uk
<b>ITEMS DEFERRED- Dates to be confirmed</b>						
Page 34 NON	<p><b>Blackfriars Priory Renewal Business Case</b></p> <p><u>Summary of decision:</u> To approve the Blackfriars Priory Business Case including the Development Plan.</p> <p><i>Wards affected: All Wards</i></p>		Overview and Scrutiny Committee  Cabinet Cabinet Member for Culture and Leisure			Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov.uk

**Gloucester City Council  
Overview and Scrutiny Committee Work Programme  
Updated 18<sup>th</sup> March 2022**

<b>Item</b>	<b>Format</b>	<b>Lead Member (if applicable)/Lead Officer</b>	<b>Comments</b>
<b>28<sup>th</sup> March 2022</b>			
Gloucestershire Airport Update	Briefing and Presentation	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
<b>25<sup>th</sup> April 2022</b>			
Gloucester City Plan – Main Modifications	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Gloucester Local List	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Annual Report of the Overview and Scrutiny Committee 2021-22	Draft Report		
<b>6<sup>th</sup> June 2022</b>			
Green Travel Plan Progress Report 2022 and Update	Cabinet Report	Leader of the Council and Cabinet Member for Environment	Requested by Overview and Scrutiny Committee
2021-22 Financial Outturn Report	Cabinet Report	Cabinet Member for Performance and Resources	Part of Committee's Rolling Programme of Work
2021-22 Year End Performance Report	Cabinet Report	Cabinet Member for Performance and Resources	Part of Committee's Rolling Programme of Work

<b>4<sup>th</sup> July 2022</b>			
Community Safety Update		Cabinet Member for Communities and Neighbourhoods	Requested by Group Leads
<b>Dates to be confirmed</b>	<b>Format</b>	<b>Lead Member (if applicable)/Lead Officer</b>	<b>Comments</b>
Blackfriars Priory Renewal Business Case	Cabinet Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee
Community Infrastructure Levy (CIL) Review New Charging Schedule	Cabinet Report	Cabinet Member for Planning and Housing Strategy	Requested by Overview and Scrutiny Committee
Future of Eastgate Indoor Market	Cabinet Report	Cabinet Member for Culture and Leisure	Requested by Overview and Scrutiny Committee

agreed by the Chair, Vice-Chair and Spokesperson of the Overview and Scrutiny Committee

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank