



COUNCIL

MEETING : Thursday, 21st September 2023

PRESENT : Cllrs. Hudson (Sheriff & Deputy Mayor), Cook, Norman, S. Chambers, Lewis, Padilla, Hilton, Chambers-Dubus, Gravells MBE, Tracey, Morgan, Wilson, Bhaimia, D. Brown, Taylor, Field, Patel, Brooker, Finnegan, J. Brown, Hyman, Bowkett, Ackroyd, Castle, A. Chambers, Dee, Durdey, Evans, Kubaszczyk, O'Donnell, Zaman, Sawyer and Campbell

Others in Attendance

Managing Director
Corporate Director
Monitoring Officer
Head of Culture
Head of Finance and Resources
Head of Place
Head of Transformation and Commissioning
Policy and Governance Manager
Democratic and Electoral Services Officer

APOLOGIES : Cllrs. Williams, Toleman, Pullen, Conder, Radley and Trimnell

27. MINUTES

The minutes of the Special Council Meeting and Ordinary Council Meeting held on 13 July 2023 were agreed and signed by the Mayor as a correct record.

28. DECLARATIONS OF INTEREST

Councillor Brooker declared an interest in Notices of Motion due to her employment by the Member of Parliament for Gloucester.

29. CALL OVER

The Sheriff and Deputy Mayor invited Members to indicate whether they wishes to reserve agenda items 9, 10 and 11 for discussion. None of these items were reserved.

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30. PUBLIC QUESTION TIME (15 MINUTES)

30.1 A Gloucester resident submitted the following question:

How can local residents count on our council members individually in each ward to keep our beloved Booking Offices open as the cherished gateway to our precious Gloucestershire AONB, without losing our relationship with our active travel communities face to face whilst being lobbied by the online ticketing racketeers?

Councillor Cook responded that both the MP and Councillors were keen to see the Gloucester Train Station ticket office remain to some extent. He noted that Council would be debating this issue in a motion later and that he hoped that the questioner would remain to hear the debate.

31. PETITIONS AND DEPUTATIONS (15 MINUTES)

There were no petitions nor deputations.

32. ANNOUNCEMENTS

Members of the Cabinet

Councillor Norman paid tribute to the late former Gloucester City Councillor Philip Beer, on behalf of former City Councillors Paul James and Mark Hawthorne. She noted that Mr Beer had been elected as the City Councillor for Kingsholm back in 1999 and as the representative for Longlevens in 2002, and had been one of the youngest serving Councillors at the time. Councillor Norman stated that Mr Beer had enjoyed a career in insurance and was a proud family man. She noted that the thoughts of the Council were with Mr Beer's family and friends.

Following a suggestion from Councillor Gravells and unanimous agreement by Council, a period of silence was held to allow Members to reflect and pay their respects to Mr Beer.

33. MEMBERS' QUESTION TIME

33.1 In respect of question 1, Councillor Hilton asked for confirmation of whether or not any additional funds were due to be transferred to Aspire Sports and Cultural Trust in the current financial year to cover any deficit and whether any extra financial support had been provided in the previous financial year. Councillor Norman responded that no additional support had been provided to the Aspire Trust over the current financial year over the budgeted amount. She noted that negotiations regarding the contract and management fee for Aspire Leisure were ongoing and that it was her intention to bring forward a Cabinet report to update Members in due course.

33.2 In response to a supplementary question from Councillor Hilton in respect of question 2 and whether Councillor Norman was relieved that the council had

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not received a fine from the Information Commissioner's Office (ICO), Councillor Norman stated that she was pleased that no financial penalty had been issued and indicated that she had been quietly confident as the attack was outside the control of the Council, noting that the cyber-attack had been sophisticated in nature.

- 33.3 In response to a supplementary question from Councillor A. Chambers regarding question 5 and the tender process for City Council contracts, Councillor Norman asked Councillor A. Chambers to write to her with further information so that she could respond in further detail.
- 33.4 Councillor A. Chambers referred to question 6 and asked whether the Cabinet Member for Performance and Resources would commit to investigating whether the Council's Contract Rules were followed during the procurement process for the Wellington Parade Garden tender. Councillor Norman confirmed that she would seek further information about the matter. She stated that she took claims of corruption seriously but would refute them to residents as she believed that both Members and Council staff sought to do the right thing.
- 33.5 In respect of a supplementary question from Councillor O'Donnell concerning question 7, Councillor Padilla confirmed that he directly worked with communities, organisations and stakeholders. He noted that the Community Engagement Team was a small one, and was responsible for covering a wide variety of areas including community safety, hate crime, young people and equalities. He noted that this was a demanding service area but reiterated assurances that he listened carefully to community organisations in the city.
- 33.6 Referring to question 8, Councillor Gravells asked whether the Managing Director would continue to monitor the postal service and any arising issues. Councillor Cook confirmed that the situation would be monitored should the Council receive complaints. He noted that the regulator of Royal Mail was OfCom rather than the City Council, however he paid tribute to Councillor Gravells for raising awareness which he believed had had an impact on recruitment issues at Royal Mail.
- 33.7 In respect of question 11, Councillor Hilton referred to the new Exacom software to manage s106 agreements and asked whether Members would receive regular reports on s106 agreements in their wards. Councillor Norman explained that the Exacom software would allow Officers to see the single source of spending, and that she was confident that the vast majority of s106 agreements had been spent within the timeframe. Councillor Norman stated that s106 agreements were discussed at Planning Committee meetings and that Members would be able to see s106 agreements in their ward within Planning Committee documents.
- 33.8 Councillor A. Chambers asked in relation to question 12, why roles such as Independent Investigators for Code of Conduct complaints were not advertised. Councillor Norman confirmed that she would find out further information to understand the process of appointing Independent

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Investigators and would respond in writing to Councillor A. Chambers. She further explained that it was standard practice to appoint Monitoring Officers through a shared service and that candidates for this role were still subject to an interview process and were required to appear before the Senior Appointments Committee, which had cross-party membership.

- 33.9 In response to a supplementary question from Councillor O'Donnell in respect of question 13 and funding for a local playground in Matson, Councillor Cook explained that s106 funding had to be spent in a designated manner, however it was his understanding that the area Councillor O'Donnell referred to was owned by Gloucester City Homes (GCH) and it would be up to GCH whether to install play equipment on their land.
- 33.10 In respect of question 14, Councillor Field noted his understanding that the Museum of Gloucester was in possession of JMW Turner paintings however they were too valuable to be put on display. He asked whether the Cabinet Member for Culture and Leisure was aware of any plans to display the paintings or sell them. Councillor Lewis confirmed that he would discuss the latest position with the Head of Culture and provide Councillor Field with a written response.
- 33.11 Councillor Hilton referred to question 15 and asked whether any funding to maintain City Protection Officer patrols in Kingsholm would be ongoing or time-limited. Councillor Padilla confirmed that he would ask the relevant Officer to write to Councillor Hilton with further information regarding the source of funding and proposed length of the funding period. He further stressed the importance of reminding residents to report incidences of anti-social behaviour to the police, as other areas of the city which had made reports had seen increased patrols.
- 33.12 In response to a supplementary question from Councillor A. Chambers in respect of question 16, Councillor Norman noted that she was aware of the case and that a review had been commissioned to look at the processes followed. She noted that this review found no evidence of wrongdoing and it was therefore her view that the matter was concluded.
- 33.13 In response to a supplementary question from Councillor O'Donnell regarding question 17, Councillor Padilla noted that he was open to working collaboratively with Councillor O'Donnell and that he was in the process of increasing his social media presence. He further noted that would be publishing regular updates on community work in Matson in due course.
- 33.14 Councillor S. Chambers responded to a supplementary question from Councillor Hilton in respect of question 19, confirming that she would speak with relevant Officers with a view of discussing active planning enforcement action with him confidentially. She also suggested putting the issue on the agenda for future Planning Policy Members Working Group meetings, noting that the preferred approach of the Planning Enforcement Team was to engage, inform and support ahead of taking enforcement action.

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- 33.15 In response to a supplementary question from Councillor A. Chambers regarding the structural engineer reports on RAAC concrete within council buildings, Councillor Norman confirmed that positive findings had been received from the structural engineer regarding the museum roof and that other investigations were ongoing. She confirmed that safety was a priority and that she would be happy to share the relevant information with Members on the outcome of the remaining investigations.
- 33.16 Referring to question 21, Councillor O'Donnell asked a supplementary question regarding Councillor Padilla's responsiveness to correspondence from residents and community organisations. Councillor Padilla stated that he completely disagreed with such comments and that he would welcome evidence so that he could respond accordingly. Councillor Padilla further advised that as Cabinet Member for Communities and Neighbourhoods, he was responsible with working with community groups all over the city of Gloucester, as well as Matson.
- 33.17 In respect of question 22, Councillor Field asked whether the new street cleaning machine and reduced chemical costs was likely to transcend into a budget saving. Councillor Cook confirmed that he would provide Councillor Field with a written response however it was his expectation that the saving was likely to be offset by the capital cost of investing in the machine. This said, Councillor Cook noted that he was still supportive of the change.

34. STATEMENT OF COMMUNITY INVOLVEMENT

RESOLVED that:-

- (1) The Response Report (Appendix 1) be endorsed.
- (2) The Revised Statement of Community Involvement be adopted.
- (3) Authority be delegated for the correction of any errors such as spelling, grammar, referencing and formatting to the Planning Policy Manager, in consultation with the Cabinet Member for Planning and Housing Strategy.

35. AUDIT AND GOVERNANCE COMMITTEE ANNUAL REPORT 2022-23

RESOLVED that the Annual Report of the Audit and Governance Committee 2022-23 be approved.

36. APPOINTMENTS

RESOLVED that:- Council **NOTE** that Councillor Brooker and Councillor Kubaszczuk have replaced Councillor Finnegan and Councillor Williams as Chair and Vice-Chair of the Licensing and Enforcement Committee respectively.

37. NOTICES OF MOTION

- 37.1 Councillor Chambers-Dubus proposed and Councillor Bhaimia seconded the following motion:

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“Great Western Railway is consulting on the future of the ticket office at Gloucester Railway Station with a predicted closure date of June 2024.

In recent years there has been a huge investment in the Railway Station, Transport Hub and the Forum area of the City. This has included:

- Gloucester Rail Station – £6 million investment from Gfirst LEP and the Government.
- Gloucester transport hub - £7.5 million investment from Gfirst LEP and the Government.
- The Forum - £85 million investment from the Reef Group and Gloucester City Council.

Gloucester Railway Station, alongside the Transport Hub and the Forum development are the gateway to our proud City for anyone arriving by public transport. The ticket office at the station is an integral part of that for both visitors and residents and is frequently busy providing customers with far more than just tickets. Losing the ticket office would be detrimental to the visitor and resident experience when accessing or leaving the City by train and therefore detrimental to the wider scheme of improvements in that part of the City.

Whilst acknowledging the limitations of the Council regarding the retention of the ticket office at Gloucester Railway Station, this Council pledges to do all within its power to reverse any decision that may lead to the ticket office’s closure.

Therefore, this Council resolves to:

1. Write to The Rt Hon Mark Harper MP, Secretary of State for Transport, to express concern about the possible closure of the ticket office at Gloucester Railway Station.
2. Write to Richard Graham MP for Gloucester to ask for their support to retain the ticket office at Gloucester Train Station.
3. Write to Laurence Robertson MP for Tewkesbury to ask for their support to retain the ticket office at Gloucester Train Station.
4. Liaise with Great Western Railway regarding the importance of the ticket office at Gloucester Railway Station and it’s retention.

37.2 Councillor Cook moved and Councillor Gravells seconded the following amendment:

“Great Western Railway is consulting on the future of the ticket office at Gloucester Railway Station with a predicted closure date of June 2024.

In recent years **this administration, working with the MP for Gloucester, has won** ~~there has been a~~ huge investment in the Railway Station, Transport Hub and the Forum area of the City. This has included:

- Gloucester Rail Station – £6 million investment from Gfirst LEP and **£1.3m from** the Government.

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- Gloucester transport hub - £7.5 million investment from Gfirst LEP and the Government.
- The Forum - £85 million investment from the Reef Group and Gloucester City Council.

Gloucester Railway Station, alongside the Transport Hub and the Forum development are the gateway to our proud City for anyone arriving by public transport. The ticket office at the station is an integral part of that for both visitors and residents and is frequently busy providing customers with far more than just tickets. Losing the ticket office would be detrimental to the visitor and resident experience when accessing or leaving the City by train and therefore detrimental to the wider scheme of improvements in that part of the City.

Whilst acknowledging the limitations of the Council regarding the retention of the ticket office at Gloucester Railway Station, this Council pledges to do all within its power to reverse any decision that may lead to the ticket office's closure.

Therefore, this Council resolves to:

1. Write to The Rt Hon Mark Harper MP, Secretary of State for Transport, to express concern about the possible closure of the ticket office at Gloucester Railway Station.
 2. **Write to the Managing Director of GWR to support our MPs counter proposal from his letter of 26th July.**
 3. Write to Richard Graham MP for Gloucester **to express support for his counter proposal to keep a minimum of one fully staffed ticket window open** ~~to ask for their support to retain the ticket office at Gloucester Train Station.~~
 4. **Continue to work with the MP for Gloucester, GWR and others on regeneration of Gloucester Station including looking at changes to lay out to reflect modern passenger usage.**
-
- ~~3. Write to Laurence Robertson MP for Tewkesbury to ask for their support to retain the ticket office at Gloucester Train Station.~~
 - ~~4. Liaise with Great Western Railway regarding the importance of the ticket office at Gloucester Railway Station and it's retention."~~

37.3 The amendment was accepted by the proposer of the original motion and therefore became the substantive motion. The motion was put to the vote and was carried.

37.4 **RESOLVED that:-**

"Great Western Railway is consulting on the future of the ticket office at Gloucester Railway Station with a predicted closure date of June 2024.

In recent years this administration, working with the MP for Gloucester, has won huge investment in the Railway Station, Transport Hub and the Forum area of the City. This has included:

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- Gloucester Rail Station – £6 million investment from Gfirst LEP and £1.3m from the Government.
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2. Write to the Managing Director of GWR to support our MPs counter proposal from his letter of 26th July.
3. Write to Richard Graham MP for Gloucester to express support for his counter proposal to keep a minimum of one fully staffed ticket window open at Gloucester Train Station.
4. Continue to work with the MP for Gloucester, GWR and others on regeneration of Gloucester Station including looking at changes to lay out to reflect modern passenger usage.

37.5 Councillor Gravells proposed and Councillor Finnegan seconded the following motion:

“This Council:

1. Recognises the valuable work of the many voluntary, community and sporting groups right around the city;
2. Takes note that many such groups often have to rely on grant funding through competitive bidding processes to be able to deliver the services, facilities and projects which residents in the city enjoy and which enhance our neighbourhoods;
3. Agrees that more could be done to maximise the amount of external grant funding brought into the city through council-led and community-led applications;

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4. Agrees therefore to convene a meeting of the VCS Alliance, Gloucestershire University, Gloucestershire Funders Network, and the Growth Hub to discuss how, in a system to be devised, we could support the VCS and community groups in this area to be more successful in their applications and bids for external grant funding.”

37.6 The motion was put to the vote and was carried.

37.7 **RESOLVED that:-**

“This Council:

1. Recognises the valuable work of the many voluntary, community and sporting groups right around the city;
2. Takes note that many such groups often have to rely on grant funding through competitive bidding processes to be able to deliver the services, facilities and projects which residents in the city enjoy and which enhance our neighbourhoods;
3. Agrees that more could be done to maximise the amount of external grant funding brought into the city through council-led and community-led applications;
4. Agrees therefore to convene a meeting of the VCS Alliance, Gloucestershire University, Gloucestershire Funders Network, and the Growth Hub to discuss how, in a system to be devised, we could support the VCS and community groups in this area to be more successful in their applications and bids for external grant funding.”

37.8 Councillor Hilton moved and Councillor Wilson seconded the following motion:

“This council notes that the administration has failed to meet the deadline to produce audited accounts for the 2021/22 financial year.

Council notes that the Department for Levelling Up, Housing and Communities (DLUHC) had extended the deadline for the publication of 2021/22 audited accounts to 30th November 2022. This makes our accounts more than 9 months late.

This Council agrees with the view of Alison Ring, the director for Public Sector and Taxation at the Institute of Chartered Accountants in England and Wales that “Delayed audit opinions lead to delayed accountability and issues being identified when it is too late, which is a real problem given the financial pressures facing local authorities.”

This council also notes that the deadline for publishing the 2022/23 accounts is fast approaching.

This council calls on the cabinet member for performance and resources to promise that fully audited accounts for both the 2021/22 and 2022/23 financial years are published at least 3 months before the 2024 city council elections.”

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37.9 Councillor Norman moved and Councillor Morgan seconded the following amendment:

“This council notes that **only 12% of local government bodies received audit opinions on their finances in time to publish accounts for the 2021/22 financial year within the extended deadline (UK Parliament, Public Accounts Committee, June 2023). Gloucester was one of the authorities to not meet this deadline due to challenges faced following the cyber incident** ~~the administration has failed to meet the deadline to produce audited accounts for the 2021/22 financial year.~~

Council notes that the Department for Levelling Up, Housing and Communities (DLUHC) had extended the deadline for the publication of 2021/22 audited accounts to 30th November 2022. ~~This makes our accounts more than 9 months late.~~

This Council agrees with the view of Alison Ring, the director for Public Sector and Taxation at the Institute of Chartered Accountants in England and Wales that “Delayed audit opinions lead to delayed accountability and issues being identified when it is too late, which is a real problem given the financial pressures facing local authorities.”

This council also notes that the deadline for publishing the 2022/23 accounts is fast approaching.

This council calls on the cabinet member for performance and resources to **work with the council’s finance team and the external auditors Deloitte to produce** ~~promise that fully audited accounts for both the 2021/22 and 2022/23 financial years as soon as is practically possible are published at least 3 months before the 2024 city council elections.~~

37.10 The amendment was not accepted by the mover of the original motion. The amendment was put to the vote and was carried, thus becoming the substantive motion.

37.11 The motion was put to the vote and was carried.

37.12 **RESOLVED that:-**

“This council notes that only 12% of local government bodies received audit opinions on their finances in time to publish accounts for the 2021/22 financial year within the extended deadline (UK Parliament, Public Accounts Committee, June 2023). Gloucester was one of the authorities to not meet this deadline due to challenges faced following the cyber incident.

Council notes that the Department for Levelling Up, Housing and Communities (DLUHC) had extended the deadline for the publication of 2021/22 audited accounts to 30th November 2022.

This Council agrees with the view of Alison Ring, the director for Public Sector and Taxation at the Institute of Chartered Accountants in England and

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Wales that “Delayed audit opinions lead to delayed accountability and issues being identified when it is too late, which is a real problem given the financial pressures facing local authorities.”

This council also notes that the deadline for publishing the 2022/23 accounts is fast approaching.

This council calls on the cabinet member for performance and resources to work with the council’s finance team and the external auditors Deloitte to produce fully audited accounts for both the 2021/22 and 2022/23 financial years as soon as is practically possible.”

37.13 Councillor A. Chambers moved and Councillor O’Donnell seconded the following urgent motion without notice:

“This council notes that keeping the public and City Council employees safe while in council owned buildings is fundamental to all aspects of business.

This council understand that buildings and structures owned by the council are not safe and there are significant issues around the safety and maintenance of council assets and buildings.

As a result the council will ensure that immediate investigations are conducted on all council owned buildings to ensure the safety of those that use the building.

The inspections will include:

- Fire inspection by Gloucestershire Fire & Rescue
- Asbestos inspections to ensure an up to date log of where asbestos is located and ensuring that the asbestos is marked up with stickers and users of the building are made aware of the risks associated with asbestos.
- Building control inspections with local authority LABC inspectors looking at all aspects of the building.
- Structural report by a qualified RICS (Royal Institute of Chartered Surveyors) engineer
- All fire doors to be surveyed and logged in a fire door register and all defects to be completed and carried out within 30 Days
- Electrical inspections and maintenance by professional NAPIT or EIRC Qualified inspectors
- All portable plug in Devices to be PAT tested
- All GAS pipes and boilers to be commercial GAS SAFE checked.
- Inspection by a qualified and accredited concrete surveyor

These inspections will be carried out within a minimum of 4 weeks of this motion being passed.

Any dangerous building concerns raised by the instructed professionals will mean that these buildings will be temporarily closed or parts of the building closed while the urgent works are carried out.

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The city council will refer themselves to any appropriate authorities, bodies and institutes where they have been in breach of any HSE, Fire, Asbestos, Electrical, GAS or any other legislation.

The city council will issue a report on each building that has been inspected of the defects and the resolution to the said defect. Within 3 months of the inspection taking place and present this to the public.

The city council will refer themselves to the following appropriate bodies for an immediate investigation of any building and structure within their ownership.

The Chief Fire Officer of Gloucestershire Fire Brigade
<https://www.gloucestershire.gov.uk/glosfire/about-us/chief-fire-officer/>

The HSE inspector for the checking of the buildings including asbestos
<https://www.hse.gov.uk/contact/index.htm>

LABC local building inspector
<https://www.gbcpartners.co.uk>

NAPIT electrical inspector
<https://www.napit.org.uk/schemes/inspection-testing-scheme.aspx>

Asbestos Trained Inspector

GAS SAFE Inspector
<https://www.gassaferegister.co.uk>

Accredited concrete inspection surveyor

<https://www.apaconcreterepairs.co.uk/service/concrete-inspection>

RICS inspector

https://www.localsurveyorsdirect.co.uk/building-surveyors-reports.aspx?gclid=EAlalQobChMI2I3cuf27gQMVGO3tCh2QYAaQEAAAYAiAAEgLQqPD_BwE

- 37.14 Councillor Norman moved and Councillor Cook seconded the following amendment:

“This council notes that keeping the public and City Council employees safe while in council owned buildings is fundamental to all aspects of business.

This council understand **notes concerns raised** that buildings and structures owned by the council are not safe and **notes concerns that there may be** ~~are~~ significant issues around the safety and maintenance of council assets and buildings.

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As a result ~~result~~, the council will ensure ~~the~~ that immediate **inspection investigations are conducted on** ~~of~~ all council owned **and managed** buildings **which have not been inspected over the last six months** to ensure the safety of those that use the building.

The inspections will include:

- Fire inspection **by a qualified Fire Inspector, including a review of fire doors** Gloucestershire Fire & Rescue
- **Review** asbestos inspections registers to ensure an up to date log of where asbestos is located **and take appropriate action** and ensuring that the asbestos is marked up with stickers and users of the building are made aware of the risks associated with asbestos.
- Building control inspections with local authority LABC inspectors looking at all aspects of the building.
- Structural surveys **by a suitably qualified professional** report by a qualified RICS (Royal Institute of Chartered Surveyors) engineer
- All fire doors to be surveyed and logged in a fire door register and all defects to be completed and carried out within 30 Days
- **Review** electrical inspections and maintenance **records and take appropriate action** by professional NAPIT or EIRC Qualified inspectors
- **Review of PAT testing** for all portable plug in devices **owned by the Council and send a reminder to all lease holders of their obligation for PAT testing** to be PAT tested
- **Review of All GAS** pipes and boilers maintenance records and take appropriate action to be commercial GAS SAFE checked.
- Inspection by a qualified and accredited concrete surveyor
- These inspections will be carried out within a minimum of 4 weeks of this motion being passed.

Any dangerous building concerns raised by the instructed professionals will **be risk assessed to determine the appropriate course of action.** ~~mean~~ that these buildings will be temporarily closed or parts of the building closed while the urgent works are carried out.

~~The city council will refer themselves to any appropriate authorities, bodies and institutes where they have been in breach of any HSE, Fire, Asbestos, Electrical, GAS or any other legislation.~~

The city council **will create a record** ~~issue a report~~ on each building that has been inspected of the defects and the resolution to the said defect within 3 months of the inspection taking place and make this available for public inspection. ~~present this to the public.~~

~~The city council will refer themselves to the following appropriate bodies for an immediate investigation of any building and structure within their ownership.~~

~~The Chief Fire Officer of Gloucestershire Fire Brigade~~
<https://www.gloucestershire.gov.uk/glosfire/about-us/chief-fire-officer/>

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~~The HSE inspector for the checking of the buildings including asbestos~~
~~<https://www.hse.gov.uk/contact/index.htm>~~

~~LABC local building inspector~~
~~<https://www.gbcpartners.co.uk>~~

~~NAPIT electrical inspector~~
~~<https://www.napit.org.uk/schemes/inspection-testing-scheme.aspx>~~

~~Asbestos Trained Inspector~~

~~GAS SAFE Inspector~~
~~<https://www.gassaferegister.co.uk>~~

~~Accredited concrete inspection surveyor~~
~~<https://www.apaconcreterepairs.co.uk/service/concrete-inspection>~~

~~RICS inspector~~
~~https://www.localsurveyorsdirect.co.uk/building-surveyors-reports.aspx?gclid=EA1aIQobChMI2I3cuf27gQMVG03tCh2QYAaQEAAAYAiAAEgLQqPD_BwE~~

37.15 The amendment was accepted by the proposer of the original motion and therefore became the substantive motion. The motion was put to the vote and was carried.

37.16 **RESOLVED That:-**

“This council notes that keeping the public and City Council employees safe while in council owned buildings is fundamental to all aspects of business.

This council notes concerns raised that buildings and structures owned by the council are not safe and notes concerns that there may be issues around the safety and maintenance of council assets and buildings.

As a result, the council will ensure the immediate inspection of all council owned and managed buildings which have not been inspected over the last six months to ensure the safety of those that use the building.

The inspections will include

- Fire inspection by a qualified Fire Inspector, including a review of fire doors
- Review asbestos inspections registers to ensure an up to date log of where asbestos is located and take appropriate action
- Structural surveys by a suitably qualified professional
- Review electrical inspections and maintenance records and take appropriate action

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- Review of PAT testing for all portable plug in devices owned by the Council and send a reminder to all lease holders of their obligation for PAT testing
- Review of GAS pipes and boilers maintenance records and take appropriate action

These inspections will be carried out within a minimum of 4 weeks of this motion being passed.

Any building concerns raised by the instructed professionals will be risk assessed to determine the appropriate course of action.

The city council will create a record on each building that has been inspected of the defects and the resolution to the said defect. Within 3 months of the inspection taking place and make this available for public inspection.”

**Time of commencement: 6.37 pm hours
Time of conclusion: 9.33 pm hours**

Chair