

# FORWARD PLAN FROM NOVEMBER 2022 TO OCTOBER 2023

This Forward Plan contains details of all the matters which the Leader believes will be the subject of a Key Decision by the Cabinet or an individual Cabinet Member in the period covered by the Plan (the subsequent 12 months). A Key Decision is one that is:

- a decision in relation to a Cabinet function which results in the Local Authority incurring expenditure or making of a saving which is significant having regard to the budget for the service or function to which the decision relates; or
- a decision that is likely to have a significant impact on two or more wards within the Local Authority; or
- a decision in relation to expenditure in excess of £100,000 or significant savings; or
- a decision in relation to any contract valued in excess of £500,000

A decision maker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Constitution.

### **Cabinet Members**

Portfolio	Name	Email Address
Leader and Environment (LE)	Councillor Richard Cook	richard.cook@gloucester.gov.uk
Deputy Leader and Performance & Resources (P&R)	Councillor Hannah Norman	hannah.norman@gloucester.gov.uk
Planning & Housing Strategy (P&HS)	Councillor Stephanie	stephanie.chambers@gloucester.gov.
	Chambers	<u>uk</u>
Culture & Leisure (C&L)	Councillor Andrew Lewis	andrew.lewis@gloucester.gov.uk
Communities & Neighbourhoods (C&N)	Councillor Raymond Padilla	raymond.padilla@gloucester.gov.uk

The Forward Plan also includes Budget and Policy Framework items; these proposals are subject to a period of consultation and the Overview and Scrutiny Committee has the opportunity to respond in relation to the consultation process.

#### **Gloucester City Council Forward Plan**

A Budgetary and Policy Framework item is an item to be approved by the full City Council and, following consultation, will form the budgetary and policy framework within which the Cabinet will make decisions.

Publication Date: 8 November 2022

For each decision included on the Plan the following information is provided:

- (a) the matter in respect of which a decision is to be made;
- (b) where the decision maker is an individual, his/her name and title if any and, where the decision maker is a body, its name and details of membership;
- (c) the date on which, or the period within which, the decision is to be made;
- (d) if applicable, notice of any intention to make a decision in private and the reasons for doing so;
- (e) a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the decision is to made;
- (f) the procedure for requesting details of those documents (if any) as they become available.

(the documents referred to in (e) and (f) above and listed in the Forward Plan are available on request from Democratic Services <a href="mailto:democratic.dervices@gloucester.gov.uk">democratic.dervices@gloucester.gov.uk</a>, Tel 01452 396126, PO Box 3252, Gloucester GL1 9FW. Contact the relevant Lead Officer for more information).

The Forward Plan is updated and published on Council's website at least once a month.

KEY	= Key Decision	CM KEY	= Individual Cabinet Member Key Decisions
NON	= Non-Key Decision	CM NON	= Individual Cabinet Member Non-Key Decision
BPF	= Budget and Policy Framework		

#### **CONTACT:**

For further detailed information regarding specific issues to be considered by the Cabinet/Individual Cabinet Member please contact the named contact officer for the item concerned. To make your views known on any of the items please also contact the Officer shown or the portfolio holder.

Copies of agendas and reports for meetings are available on the web site in advance of meetings.

For further details on the time of meetings and general information about the Plan please contact:

Democratic and Electoral Services on 01452 396126 or send an email to <a href="mailto:democratic.services@gloucester.gov.uk">democratic.services@gloucester.gov.uk</a>.

(and su	SUBJECT ummary of decision to be taken)	PLANNED DATES	DECISION MAKER & PORTFOLIO	NOTICE OF PRIVATE BUSINESS (if applicable)	RELATED DOCUMENTS (available on request, subject to restrictions on disclosure)	LEAD OFFICER (to whom Representations should be made)
NOVE	MBER 2022					
NON	2021-22 Financial Outturn Report  Summary of decision: To update Cabinet on the Financial Outturn Report 2020-21.  Wards affected: All Wards	31/10/22 9/11/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Green Travel Plan Progress Report 2021-22 and Update  Summary of decision: Annual update on initiatives in the Green Travel Plan  Wards affected: All Wards	31/10/22 9/11/22	Overview and Scrutiny Committee Cabinet Cabinet Member for Environment			Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk

NON	Regulation of Investigatory Powers Act 2000 (RIPA) - Review of Procedural Guide  Summary of decision: Summary of decision: To request that Members review and update the Council's procedural guidance on RIPA.  Wards affected: All Wards	9/11/22	Cabinet Cabinet Member for Performance and Resources		Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
DECE	MBER 2022				
NON	Gloucester Community Building Collective  Summary of decision: To update Members on the activities of the Community Building Collective and the progress towards a community governance model.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Communities and Neighbourhoods		Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk

KEY	Kings Quarter The Forum Plot 3c Residential New Build Update  Summary of decision: An update report for the viability of residential accommodation to be constructed on plot 3c Market Parade in Kings Quarter The Forum.  Wards affected: Westgate	7/12/22	Cabinet Leader of the Council	Philip Ardley, Regeneration Consultant Tel: 01452 396106 philip.ardley@gloucester.gov.u k
BPF	Summary of decision: To adopt the Gloucester City Plan.  Wards affected: All Wards	7/12/22 9/01/23 26/01/23	Cabinet  Overview and Scrutiny Committee  Council Cabinet Member for Planning and Housing Strategy	Adam Gooch, Planning Policy Team Leader Tel: 01452 396836 adam.gooch@gloucester.gov. uk

NON	Transfer of Land Adjacent to School Lodge Matson Lane  Summary of decision: To consider the proposed disposal of land to Gloucester City Homes (GCH) in return for the freehold of School Lodge for leasing to Together in Matson for a community building.  Wards affected: Matson, Robinswood and White City	7/12/22	Cabinet Cabinet Member for Performance and Resources	Abi Marshall, Property Commissioning Manager Tel: 01452 396212 abi.marshall@gloucester.gov.u k
NON	Tourism and Destination Marketing Report 2022  Summary of decision: To update Members on the progress that has been made in achieving the Growing Gloucester's Visitor Economy Action Plan during 2022.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov. uk

NON	Annual report on the Grant Funding provided to Voluntary and Community Sector  Summary of decision: To update Members on the impact of grant funding on the Voluntary and Community Sector (VCS) and value for money that has been achieved.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Communities and Neighbourhoods		Ruth Saunders, Director of Communities Tel: 01452 396789 ruth.saunders@gloucester.gov .uk
KEY	Summary of decision: To give authority to enter negotiations with Gloucester City Homes over the transfer of land in Podsmead to enable the regeneration of the estate.  Wards affected: Podsmead	28/11/22 7/12/22	Overview and Scrutiny Committee Cabinet Cabinet Member for Planning and Housing Strategy		David Evans, City Growth and Delivery Manager Tel: 01452 396847 david.evans@gloucester.gov.u k

KEY	Infrastructure Funding Statement (IFS) 2022  Summary of decision: To approve for publication the Community Infrastructure Levy and S106 reports for 2021/22 and the Infrastructure List.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Planning and Housing Strategy	Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.go v.uk
NON	Statement of Community Involvement Consultation  Summary of decision: To approve a public consultation on an updated Statement of Community Involvement.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Planning and Housing Strategy	Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov. uk

NON	Statement of Community Involvement  Summary of decision: To consider an updated Statement of Community Involvement.  Wards affected: All Wards	7/12/22 26/01/23	Cabinet  Council Cabinet Member for Planning and Housing Strategy	Claire Haslam, Principal Planning Officer Tel: 01452 396825 claire.haslam@gloucester.gov. uk
NON	Draft Budget Proposals (including Money Plan and Capital Programme)  Summary of decision: To update Cabinet on the draft budget proposals.  Wards affected: All Wards	5/12/22 7/12/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources, Leader of the Council	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Treasury Management Six Monthly Update 2022/23  Summary of decision: To update Cabinet on treasury management activities.  Wards affected: All Wards	7/12/22	Cabinet Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

NON	Financial Monitoring Quarters 1-2 Report  Summary of decision: To receive an update on financial monitoring information for the first and second quarters 2022/23.  Wards affected: All Wards	28/10/22 7/12/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Performance Monitoring Quarter 2 Report  Summary of decision: To note the Council's performance in quarter 2 across a set of key performance indicators.  Wards affected: All Wards	28/11/22 7/12/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
BPF	Local Council Tax Support Scheme  Summary of decision: To advise members of the requirement to review the Local Council Tax Support Scheme (LCTS).  Wards affected: All Wards	7/12/22 26/01/23	Cabinet  Council Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

JANU	JANUARY 2023					
NON	Tourist Information Centre Provision  Summary of decision: To support a change in function from a Tourist Information Centre into a Visitor Information Point.  Wards affected: All Wards	11/01/23	Cabinet Cabinet Member for Culture and Leisure		Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov. uk	
NON	Parking Review  Summary of decision: To consider a review of parking charges.  Wards affected: All Wards	9/01/23 11/01/23 26/01/23	Overview and Scrutiny Committee  Cabinet  Council Cabinet Member for Performance and Resources		Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk	

NON	City Council Energy Costs and Reduction Projects Annual Report  Summary of decision: To update Cabinet on the City Council Energy Costs and Reduction Projects.  Wards affected: All Wards	9/01/23	Overview and Scrutiny Committee  Cabinet Cabinet Member for Environment	Abi Marshall, Property Commissioning Manager Tel: 01452 396212 abi.marshall@gloucester.gov.u k
NON	Task and Finish Group Report - Engagement with Young People  Summary of decision: To consider the findings and recommendations of the Task and Finish Group as to how the Council engages with young people.  Wards affected: All Wards	31/10/22	Overview and Scrutiny Committee  Cabinet Cabinet Member for Communities and Neighbourhoods	Lauren Richards Tel: 01452 396735 lauren.richards@gloucester.go v.uk

KEY	Community Infrastructure Levy (CIL) Charging Schedule  Summary of decision: To approve a draft new CIL Charging Schedule for public consultation.  Wards affected: All Wards	11/01/23	Cabinet Cabinet Member for Planning and Housing Strategy		Paul Hardiman, Joint Core Strategy CIL Manager paul.hardiman@gloucester.go v.uk
KEY	Festivals and Events Programme  Summary of decision: To seek approval for the 2023-24 Festivals and Events Programme.  Wards affected: All Wards	11/01/23	Cabinet Cabinet Member for Culture and Leisure		Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov. uk

NON	Capital Strategy  Summary of decision: To approve the Capital Strategy 2023-24.  Wards affected: All Wards	8/03/23 23/03/23	Cabinet  Council Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
BPF	Treasury Management Strategy  Summary of decision: To seek approval for the Treasury Management Strategy.  Wards affected: All Wards	8/03/23 23/03/23	Cabinet  Council Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Financial Monitoring Quarter 3 Report  Summary of decision: To receive an update on financial monitoring information for the third quarter 2022-23.  Wards affected: All Wards	27/02/23 8/03/23	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources	Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk

<b>Publicat</b>	tion Da	te: 8 N	ovember	2022
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NON	Performance Monitoring Quarter 3 Report  Summary of decision: To note the Council's performance in quarter 3 across a set of key performance indicators.  Wards affected: All Wards	27/02/23 8/03/23	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources	Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk
NON	Cultural Strategy Update  Summary of decision: To provide Cabinet with an annual update in relation to the Cultural Strategy Action Plan.  Wards affected: All Wards	8/03/23	Cabinet Cabinet Member for Culture and Leisure	Philip Walker, Head of Culture Tel: 01452 396355 philip.walker@gloucester.gov. uk
APRIL	2023			
NON	Equalities Action Plan Annual Report  Summary of decision: To receive an update on activities undertaken to support the Equalities Action Plan.  Wards affected: All Wards	5/04/23	Cabinet Cabinet Member for Communities and Neighbourhoods	Isobel Johnson, Community Wellbeing Officer Tel: 01452 396298 isobel.johnson@gloucester.go v.uk

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## **JUNE 2023**

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NON	2022-23 Financial Outturn Report Summary of decision:	14/06/23	Overview and Scrutiny Committee  Cabinet		Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk			
	To update Cabinet on the Financial Outturn Report 2022-23.		Cabinet Member for Performance and Resources					
	Wards affected: All Wards							
NON	Treasury Management Year End Annual Report 2022/23	14/06/23	Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk		
	Summary of decision: To update Cabinet on treasury management activities.					Jeekka@@a.e.e.eae.e.e.		
	Wards affected: All Wards							

NON	2022-23 Year End Performance Report  Summary of decision: To consider the Council's performance in 2021-22 across a set of key performance indicators.  Wards affected: All Wards	14/06/23	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources	Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk
NON	Green Travel Progress Report 2022-23  Summary of decision: Annual update on initiatives in the Green Travel Plan .  Wards affected: All Wards	14/06/23	Cabinet Cabinet Member for Environment	Jon Burke, Climate Change Manager Tel: 01452 396170 Jon.Burke@gloucester.gov.uk
JULY	2023			
NON	Annual Risk Management Report  Summary of decision: To update Members on the Council's Strategic Risk Register.  Wards affected: All Wards	12/07/23	Audit and Governance Committee  Cabinet Cabinet Member for Performance and Resources	Paul Brown, Senior Risk Management Advisor Tel: 01452328884 paul.brown@gloucestershire.g ov.uk

# AUGUST 2023 - No meetings

## **SEPTEMBER 2023**

SEPTEMBER 2023						
NON	Financial Monitoring Quarter 1 Report  Summary of decision: To receive an update on financial monitoring information for the first quarter 2023/24.  Wards affected: All Wards	13/09/23	Overview and Scrutiny Committee Cabinet Cabinet Member for Performance and Resources			Jon Topping, Director of Policy and Resources Tel: 01452 396242 jon.topping@gloucester.gov.uk
NON	Performance Monitoring Quarter 1 Report  Summary of decision: To note the Council's performance in quarter 1 across a set of key performance indicators.  Wards affected: All Wards	13/09/23	Overview and Scrutiny Committee  Cabinet Cabinet Member for Performance and Resources			Tanya Davies, Policy and Governance Manager Tel: 01452 396125 tanya.davies@gloucester.gov. uk

Wards affected: All Wards