

Article 14 – Review and Revision of the Constitution

14.01 Duty to Monitor and Review the Constitution

The Head of Paid Service shall monitor and review the operation of the Constitution to ensure that the aims and principles of the Constitution are given full effect, and shall report as appropriate to Council.

Monitoring and Review of the Constitution

The Monitoring Officer is to be aware of the strengths and weaknesses of the Constitution adopted by the Council, and to make recommendations for ways in which it could be amended in order better to achieve the purposes set out in Article 1. In undertaking this task the Monitoring Officer may:

- (a) observe meetings of different parts of the Member and officer structure;
- (b) undertake an audit trail of sample decisions;
- (c) record and analyse issues raised with him/her by Members, officers, the public and other relevant stakeholders; and
- (d) compare practices in this authority with those in other comparable authorities or national examples of best practice.

14.02 Changes to the Constitution

- (a) **Approval.** Changes to the Constitution will only be approved by the full Council upon consideration of a proposal prepared by the Head of Paid Service after consultation with the General Purposes Committee.
- (b) The Head of Paid Service has delegated authority, to make minor and consequential amendments to the Constitution to reflect changes of fact including changes in allocation of Functions.