

# Gloucester **City Council**

## FEEES and CHARGES

2023/24

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**FEES AND CHARGES 2023/24**  
**FOREWORD**

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown on the contents page.

## ENVIRONMENTAL HEALTH

All Non Business for VAT purposes unless where stated

### Rodent Control:

#### 2023/2024 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
1st Visit:	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>
2nd Visit:	£19.58	£3.92	<b>£23.50</b>	£22.92	£4.58	<b>£27.50</b>
3rd Visit:	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>

#### 2022/2023 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>
	£19.58	£3.92	<b>£23.50</b>	£22.92	£4.58	<b>£27.50</b>
	£38.75	£7.75	<b>£46.50</b>	£44.17	£8.83	<b>£53.00</b>

### Disinfestation of Premises:

#### 2023/2024 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
1st Visit:	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>
2nd Visit:	£22.08	£4.42	<b>£26.50</b>	£24.58	£4.92	<b>£29.50</b>
3rd Visit:	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>

#### 2022/2023 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>
	£22.08	£4.42	<b>£26.50</b>	£24.58	£4.92	<b>£29.50</b>
	£44.17	£8.83	<b>£53.00</b>	£53.33	£10.67	<b>£64.00</b>

**NB:** A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.  
Residents receiving Council Tax Support or Housing Benefits are entitled to a 50% reduction in the charges above.

### Wasp Nests:

#### 2023/2024 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
Cost Per Visit:	£37.92	£7.58	<b>£45.50</b>	£37.92	£7.58	<b>£45.50</b>

Increase  
%

#### 2022/2023 Charges

	Premises Type					
	Domestic			Commercial/Industrial		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
	£37.92	£7.58	<b>£45.50</b>	£37.92	£7.58	<b>£45.50</b>

**NB:** If two wasps nests are reported at the same domestic property, the charge will be as above, plus an additional £10.

### Work in default fees will be a reasonable charge on a case by case basis:

The reasonable costs associated with enforcement will be charged to the responsible persons.

For example, the costs of inspection and notice being served under the Housing Act 2004 and the cost of officer time associated with any emergency remedial action or works in default which may be carried out.

## ENVIRONMENTAL HEALTH

All Non Business for VAT purposes unless where stated

2023/2024 Charges	<u>2023/24</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>	
<b>Environmental Health Officer Rate (Hourly Rate - court charges)</b> <i>(Including examination of food for voluntary surrender)</i>	<b>£54.00</b>	£54.00	Exempt from VAT
<b>Environmental Health Officer Rate (Hourly Rate) (BBFA)</b>	<b>£70.00</b>	£70.00	Exempt from VAT
<b>Skin Piercing, Acupuncture etc registration:</b>			
Premises	<b>£120.00</b>	£120.00	
Per Person	<b>£120.00</b>	£120.00	
<b>High Hedge Nuisance:</b>	<u>2023/24</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>	
Investigation Fee - Full	<b>£412.55</b>	£412.55	
Investigation Fee - Concessionary	<b>£70.15</b>	£70.15	
<b>High hedge/investigation Concessions (circa 83%) are provided to:</b>			
Those in receipt of Council Tax Support or Housing Benefit			
People in receipt of disability benefit			
People over 65 years old			
Those in receipt of Income Support, Pension Credit Guarantee or State Pension			
<b>Environmental Information Regulations: VAT at standard rate:</b>			
Personal enquiries (per photocopied sheet)			
Others (based on 1 hours work)			
<b>Fixed Penalty Notices:</b>			
Depositing Litter <b>£100</b> ( <i>Reduced fee of £75 if paid within 10 days</i> )			
Failure to comply with a street litter control notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to comply with a litter clearing notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to produce waste documents <b>£300</b> ( <i>Reduced fee of £180 if paid within 10 days</i> )			
Failure to produce authority to transport waste <b>£300</b> ( <i>Reduced fee of £180 if paid within 10 days</i> )			
Unauthorised distribution of free printed matter <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Failure to comply with a waste receptacles notice <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Failure to comply with a Dog Control Order <b>£75</b> ( <i>Reduced to £50 if paid within 10 days</i> )			
Graffiti <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Fly-posting <b>£75</b> ( <i>Reduced fee of £50 if paid within 10 days</i> )			
Exposing vehicles for sale on a road <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Repairing vehicles on a road <b>£100</b> ( <i>Reduced fee of £60 if paid within 10 days</i> )			
Fixed Penalty Notices for Fly-Tipping <b>£400</b> ( <i>Reduced to £300 if paid within 10 days</i> ).			

## Environmental Health : Permits

All Non Business for VAT purposes

**Fees are provided by Environment Agency - Final confirmation expected in March 2023**

	<u>2023/24</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>LAPC and LAPPC charges</b>		
<b>Application Fees</b>		
A2 Application Fee	£3,300.00	£3,300.00
Additional fee for operating without a permit	£1,200.00	£1,200.00
<b>Annual Subsistence Charges</b>		
Annual Subsistence (Low)	£1,420.00	£1,420.00
Annual Subsistence (Medium)	£1,600.00	£1,600.00
Annual Subsistence (High)	£2,300.00	£2,300.00
<b>Variation</b>		
Substantial Variation	£1,350.00	£1,350.00
<b>Transfer</b>		
Transfer	£235.00	£235.00
<b>Surrender</b>		
Surrender	£685.00	£685.00

	<u>2023/24</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Standard Part B Fees</b>		
Standard Part B Process	£1,625.00	£1,625.00
Additional fee for currently operating without a permit	£1,175.00	£1,175.00
Stage I Petrol Vapour Recovery	£152.00	£152.00
Dry Cleaners	£152.00	£152.00
Stage I & Stage II Petrol Vapour Recovery	£255.00	£255.00
Vehicle Refinishers	£355.00	£355.00
Additional fee for operating a reduced fee activity without a permit	£70.00	£70.00
Mobile screening and crushing plant	£1,620.00	£1,620.00
- for the 3rd to 7th applications	£970.00	£970.00
- for 8th & Subsequent applications	£490.00	£490.00
<b>NB:</b> Where an application for any of the above is for a combined Part B & Waste application ( <i>in addition to the above</i> )	£305.00	£305.00

## ENVIRONMENTAL HEALTH

All Non Business for VAT purposes

Fees are provided by Environment Agency - Final confirmation expected in March 2023

	2023/2024 Charges			2022/2023 Charges		
<b>Annual Subsistence Charges:</b>						
	Standard Process			Reduced Fee Activity		
	Low	Medium	High	Low	Medium	High
Base Fee	£760.00	£1,140.00	£1,720.00	£78.00	£155.00	£235.00
Additional Fee for Combined Part B & Waste Installation	£99.00	£149.00	£198.00	£99.00	£149.00	£198.00

### Stage I & II Petrol Vapour Recovery:

	2023/2024 Charges			2022/2023 Charges		
	Low	Medium	High	Low	Medium	High
PV Recovery Fee	£111.00	£222.00	£335.00	£111.00	£222.00	£335.00

### Vehicle Refinishing:

	2023/2024 Charges			2022/2023 Charges		
	Low	Medium	High	Low	Medium	High
Refinishing Fee	£225.00	£360.00	£540.00	£225.00	£360.00	£540.00

### Mobile Plant:

	2023/2024 Charges			2022/2023 Charges		
	Low	Medium	High	Low	Medium	High
1st & 2nd Permits	£635.00	£1,020.00	£1,530.00	£635.00	£1,020.00	£1,530.00
3rd - 7th Permits	£380.00	£605.00	£910.00	£380.00	£605.00	£910.00
8th + Permits	£194.00	£309.00	£465.00	£194.00	£309.00	£465.00

NB: Part B process subject to reporting (under E-PRTR), the charge will be as above plus an additional **£102** (2019/20: £102).

### Transfer and Surrender:

	2023/2024 Charges	2022/2023 Charges
Standard process transfer	£167.00	£167.00
Standard process partial transfer	£490.00	£490.00
New operator at low risk reduced fee activity	£77.00	£77.00
Reduced fee activity partial transfer	£47.00	£47.00

### Temporary Transfer for Mobiles:

	2023/2024 Charges	2022/2023 Charges
First Transfer	£53.00	£53.00
Repeat transfer	£10.00	£10.00
Repeat following enforcement or warning	£53.00	£53.00

### Substantial Change

	2023/2024 Charges	2022/2023 Charges
Standard Process	£1,030.00	£1,030.00
Standard Process where the substantial change results in a new PPC activity	£1,620.00	£1,620.00
Reduced fee activities	£100.00	£100.00

### Notes:

**Reduced fee activities are:** Service Stations, Vehicle Refinishers and Dry Cleaners.

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by **£36.00**

In addition there is also a charge of **£50** for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued.

## Environmental Health : Permits

All Non Business for VAT purposes

Fees are provided by Environment Agency - Final confirmation expected in March 2023

LA - IPPC charges	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Application Fees</b>		
A2 Application Fee	£3,300.00	£3,300.00
Additional fee for operating without a permit	£1,170.00	£1,170.00
<b>Annual Subsistence Charges</b>		
Annual Subsistence (Low)	£1,420.00	£1,420.00
Annual Subsistence (Medium)	£1,580.00	£1,580.00
Annual Subsistence (High)	£2,290.00	£2,290.00
<b>Variation</b>		
Substantial Variation	£1,350.00	£1,350.00
<b>Transfer</b>		
Transfer	£230.00	£230.00
Partial Transfer	£685.00	£685.00
<b>Surrender</b>		
Surrender	£685.00	£685.00

### Notes:

In addition there is also a charge of £50 for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued.



## **HMO LICENCES (Act 2003)**

*All Non Business for VAT purposes*

	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<p><b>Houses Let in Multiple Occupation (HMO's)</b> Standard Application Fee Payable on Initial Application Renewal Application Fee Payable every <b>Five Years</b></p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>£840.00</b> <b>£710.00</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>£840.00 £710.00</p> </div>
<p><b>Enforcement of Housing Standards</b> Taking of enforcement action under the Housing Act 2004 Carrying out works with or without agreement Carrying out emergency remedial works</p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>£345.00</b> <b>Note 1</b> <b>Note 2</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>£345.00 Note 1 Note 2</p> </div>
<p><b>Works in Default of non-Housing Act 2004 notices</b> Carrying out works in default of non-Housing Act 2004 notices</p>	<div style="border: 1px solid black; padding: 5px;"> <p><b>Note 3</b></p> </div>	<div style="border: 1px solid black; padding: 5px; background-color: #ffffcc;"> <p>Note 3</p> </div>
<p><b>Notes:</b></p> <p><b>Note 1</b> - Where an Improvement Notice is served the council may carry out the remedial works required to revoke the notice, this will incur a 30% charge in addition to costs with a minimum charge of £300</p> <p><b>Note 2</b> - Where the council assesses that a hazard presents an imminent risk of serious harm, we may carry out Emergency Remedial Works for which the owner is charged. This will incur a 30% charge in addition to costs with a minimum charge of £300 (The fee for taking enforcement action will also apply)</p> <p><b>Note 3</b> - This charge applies where the council serves legal notices and the required remedial works are not completed and the council completes the work in default of the notice. These will incur a 30% charge in addition to costs with a minimum charge of £300</p>		

## LICENCES (Gambling Act 2005)

All Non Business for VAT purposes

<b>Premises Licences and Permit Fees</b>		<b>2023/2024 Charges</b>						
	New Small Casino	New Large Casino	Regional Casino	Bingo Club	Betting Premises (excl. Tracks)	Tracks	Family Entertainment Centres	Gaming Centre (Adult)
<b>Application Fees:</b>								
New / Provisional Statement	£5,768.00	£7,210.00	£10,815.00	£2,511.25	£2,152.50	£1,793.75	£1,435.00	£1,435.00
Variation	£2,884.00	£3,605.00	£5,407.50	£1,255.63	£1,076.25	£896.88	£717.50	£717.50
Provisional Statement Holders	£2,163.00	£3,605.00	£5,768.00	£861.00	£861.00	£681.63	£681.63	£861.00
Transfer / Reinstate	£1,297.80	£1,550.15	£4,686.50	£861.00	£861.00	£681.63	£681.63	£861.00
<b>Annual Fees</b>	<b>£3,605.00</b>	<b>£7,210.00</b>	<b>£10,815.00</b>	<b>£717.50</b>	<b>£430.50</b>	<b>£717.50</b>	<b>£538.13</b>	<b>£717.50</b>
<b>Maximum Fee Caps:</b>								
<b>Application Fees:</b>								
New / Provisional Statement	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Variation	£4,000.00	£5,000.00	£7,500.00	£1,750.00	£1,500.00	£1,250.00	£1,000.00	£1,000.00
Provisional Statement Holders	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Transfer / Reinstate	£1,800.00	£2,150.00	£6,500.00	£1,200.00	£1,200.00	£950.00	£950.00	£1,200.00
<b>Annual Fees</b>	<b>£5,000.00</b>	<b>£10,000.00</b>	<b>£15,000.00</b>	<b>£1,000.00</b>	<b>£600.00</b>	<b>£1,000.00</b>	<b>£750.00</b>	<b>£1,000.00</b>
<b>Copy of Licence</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>
<b>Notification of Change Fee</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>
<b>Notes:</b>								
Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation.								

<b>Premises Licences and Permit Fees</b>		<b>2022/2023 Charges</b>						
	New Small Casino	New Large Casino	Regional Casino	Bingo Club	Betting Premises (excl. Tracks)	Tracks	Family Entertainment Centres	Gaming Centre (Adult)
<b>Application Fees:</b>								
New / Provisional Statement	£5,768.00	£7,210.00	£10,815.00	£2,511.25	£2,152.50	£1,793.75	£1,435.00	£1,435.00
Variation	£2,884.00	£3,605.00	£5,407.50	£1,255.63	£1,076.25	£896.88	£717.50	£717.50
Provisional Statement Holders	£2,163.00	£3,605.00	£5,768.00	£861.00	£861.00	£681.63	£681.63	£861.00
Transfer / Reinstate	£1,297.80	£1,550.15	£4,686.50	£861.00	£861.00	£681.63	£681.63	£861.00
<b>Annual Fees</b>	<b>£3,605.00</b>	<b>£7,210.00</b>	<b>£10,815.00</b>	<b>£717.50</b>	<b>£430.50</b>	<b>£717.50</b>	<b>£538.13</b>	<b>£717.50</b>
<b>Maximum Fee Caps:</b>								
<b>Application Fees:</b>								
New / Provisional Statement	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Variation	£4,000.00	£5,000.00	£7,500.00	£1,750.00	£1,500.00	£1,250.00	£1,000.00	£1,000.00
Provisional Statement Holders	£8,000.00	£10,000.00	£15,000.00	£3,500.00	£3,000.00	£2,500.00	£2,000.00	£2,000.00
Transfer / Reinstate	£1,800.00	£2,150.00	£6,500.00	£1,200.00	£1,200.00	£950.00	£950.00	£1,200.00
<b>Annual Fees</b>	<b>£5,000.00</b>	<b>£10,000.00</b>	<b>£15,000.00</b>	<b>£1,000.00</b>	<b>£600.00</b>	<b>£1,000.00</b>	<b>£750.00</b>	<b>£1,000.00</b>
<b>Copy of Licence</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>	<b>£20.50</b>
<b>Notification of Change Fee</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>	<b>£35.88</b>

## LICENCES (Gambling Act 2005)

All Non Business for VAT purposes

Permit Fees		2023/2024 Charges					
		Family Entertainment Centre		Alcohol Licences		Club	
	Prize Gaming	Premises with 2 or less Machines	Premises with more than 2 Machines	Gaming Permit	Machine Permit	Fast Track for Gaming or Machine Permit	
New / Renewal Application	£300.00	£300.00	£50.00	£150.00	£200.00	£100.00	
Transitional / Variation Application	£100.00	£100.00	n/a	£100.00	£100.00	£100.00	
Annual Fee	n/a	n/a	n/a	£50.00	£50.00	£50.00	
Transfer	n/a	n/a	n/a	£25.00	n/a	n/a	
Change of Name	£25.00	£25.00	n/a	£25.00	n/a	n/a	
Copy of Permit	£15.00	£15.00	n/a	£15.00	£15.00	n/a	

**NB: All Fees listed are Statutory and are set by the Secretary of State and Licensing Authority**

Permit Fees		2022/2023 Charges					
		Family Entertainment Centre		Alcohol Licences		Club	
	Prize Gaming	Premises with 2 or less Machines	Premises with more than 2 Machines	Gaming Permit	Machine Permit	Fast Track for Gaming or Machine Permit	
New / Renewal Application	£300.00	£300.00	£50.00	£150.00	£200.00	£100.00	
Transitional / Variation Application	£100.00	£100.00	n/a	£100.00	£100.00	£100.00	
Annual Fee	n/a	n/a	n/a	£50.00	£50.00	£50.00	
Transfer	n/a	n/a	n/a	£25.00	n/a	n/a	
Change of Name	£25.00	£25.00	n/a	£25.00	n/a	n/a	
Copy of Permit	£15.00	£15.00	n/a	£15.00	£15.00	n/a	

# Environmental Health

*All Non Business for VAT purposes unless where stated*

Food Safety	<u>2023/2024 Charges</u>			<u>2022/2023 Charges</u>		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
Food Export Certificates	£30.75	£0.00	£30.75	£30.75	£0.00	£30.75
Food Hygiene Rating Revisit Fee	£133.33	£26.67	£160.00	£133.33	£26.67	£160.00

## Environmental Health

All Non Business for VAT purposes unless where stated

### Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018

Animal Activity Licence fees are broken down into two parts:

- An application fee payable at the time of application. This fee covers the costs associated with determining the application to the point that it is ready to issue; and
- A grant fee to cover the remaining costs which is payable at the point the application has been determined.

Please note that a licence will not be issued until such time as all the necessary fees have been paid i.e. the application fee, the grant fee, and any veterinary fees (where applicable).

Five animal activities have been identified as licensable as follows:

- Selling animals as pets
- Hiring out horses
- Keeping or training animals for exhibition
- Breeding dogs
- Providing or arranging for the provision of boarding for cats or dogs

You will note from the table below that the activity of 'providing or arranging for the provision of boarding for cats or dogs' is made up of 4 sub-categories.

A single Animal Activity Licence will be issued to cover all of the five animal activities carried out at a specified premise.

Where you intend to apply for more than one activity, the application fee is worked out by calculating the higher of the charges for each animal activity applied for, then, adding the additional activity charge for each additional activity thereafter.

The grant fee payable will be the higher of the charges for each animal activity applied for.

Licensable Activity	Application Fee / Renewal Fee Part A	Grant Fee Part B	Re-scoring Fee	Additional Costs to Applicant(s)	
Selling Animals as Pets	£138	£85	£107		
Hiring out Horses	£138	£85	£107	Vets fees for inspections on initial application then annually	
Breeding Dogs (less than 10)	£115	£71	£107	Vets fee for inspection on initial application	
Breeding Dog (10+)	£138	£85	£107	Vets fee for inspection on initial application	
Animal Boarding (less than 10)	<b>Sub Category</b>				
	Home Boarding	£115	£71	£107	
	Day Care				
	Catteries				
Kennels					
Animal Boarding (10+)	As above	£138	£85	£107	
Exhibiting Animals (3 year licence)	£93	£43	n/a		
Each Additional Activity	£71				
Variation of Licence (no inspection)	£16				
Variation of Licence (inspection required)	£77				
Duplicate Licence	£11				
Franchisor/Arranger (in district)	£82	£57			
Franchisor/Arranger (out of district)		£39			
Host Family (out of scope)		One off payment £52			

## Environmental Health

All Non Business for VAT purposes unless where stated

	<u>2023/2024</u>	<u>2022/2023</u>
<b>Scrap Metal Dealers Licence</b>	<b>Charge</b>	<b>Charge</b>
New Site Licence Application	£440.00	£440.00
New Collectors Application	£265.00	£265.00
Site Renewal Application	£345.00	£345.00
Collectors Renewal Application	£218.00	£218.00
Variation to Site Application	£235.00	£235.00
Variation to Collectors Application	£142.00	£142.00
Replacement Vehicle Badge	£20.00	£20.00
Copy of Paper Licence	£11.00	£11.00
Change of Details	£48.00	£48.00
<b>Abandoned Shopping Trolleys</b>	<b>Charge</b>	<b>Charge</b>
Collection by the Council (including admin costs) - <i>per trolley</i>	£50.00	£50.00
Storage (up to a maximum of 42 days) - <i>per day per trolley</i>	£5.00	£5.00
Return to Owner by the Council (including admin costs) - <i>per trolley</i>	£50.00	£50.00
Trolley Disposal (including admin costs) - <i>per trolley</i>	£50.00	£50.00
<b>Note:</b> Charges are made under the Environmental Protection Act 1990 Section 99 Schedule 4 Trolleys will be disposed of only after a minimum of 6 weeks storage in accordance with the legislation.		
<b>Fees are set by DEFRA - Final confirmation expected in March 2023</b>		
<b>Abandoned Vehicle Charges</b>		
<b>Charges in relation to collection of vehicles</b> [ Vehicle equal to or less than 3.5 tonnes MAM ]		
<b><u>Vehicle position and condition</u></b>	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b>Charge</b>	<b>Charge</b>
Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever its condition or position on or off the road	£154.00	£154.00
Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both	£257.00	£257.00
Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged	£205.00	£205.00
Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both	£308.00	£308.00
<b><u>Charges in relation to the storage of vehicles (per day)</u></b>		
2 wheeled vehicles	£11.00	£11.00
4 wheeled vehicles	£21.00	£21.00
<b><u>Charges in relation to the disposal of vehicles</u></b>		
Two wheeled vehicle	£52.00	£52.00
Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM	£78.00	£78.00
<b>Administration Fee Per Vehicle</b>	<b>£60.00</b>	<b>£60.00</b>

## Environmental Health: No Smoking Policy (Health Act 2006)

*All Non Business for VAT purposes*

Fixed Penalty Notices	<u>2023/2024</u> <u>Charge</u>		<u>2022/2023</u> <u>Charge</u>	
	Paid within 15 days	Paid within 29 days	Paid within 15 days	Paid within 29 days
<b>Statutory Penalties under Section 6 of the Health Act:</b> Failure to Display "No Smoking" Signs	<b>£150.00</b>	<b>£200.00</b>	£150.00	£200.00
<b>Statutory Penalties under Section 7 of the Health Act:</b> Smoking Offences in a Smoke-Free Place	<b>£30.00</b>	<b>£50.00</b>	£30.00	£50.00

## LICENCES (Act 2003)

All Non Business for VAT purposes unless where stated

Sex shop Licences:	2023/2024	2022/2023
	Charge	Charge
Grant / Renewal:		
New Application	£4,420.00	£4,420.00
Renewal Application	£2,810.00	£2,810.00
Transfer Application	£2,125.00	£2,125.00
Variation Application	£2,125.00	£2,125.00
Refund to unsuccessful new and renewal applications	£800.00	£800.00
Copy of Licence	£33.50	£33.50
Change of Details	£15.50	£15.50

Premises Licences and Club Premises Certificates						
<i>NB: All Fees listed below are Statutory and are set by the Secretary of State and Licensing Authority</i>						
2023/2024 Charges						
	NDRV	Band A	Band B	Band C	Band D	Band E
		£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	>£125,001
<b>Base Fees</b>						
Conversion / New / Variation		£100.00	£190.00	£315.00	£450.00	£635.00
Annual Fee		£70.00	£180.00	£295.00	£320.00	£350.00
<b>Fee if the Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises</b>						
Conversion / New / Variation		n/a	n/a	n/a	£900.00	£1,905.00
Annual Fee		n/a	n/a	n/a	£640.00	£1,050.00

2022/2023 Charges						
	NDRV	Band A	Band B	Band C	Band D	Band E
		£0 - £4,300	£4,301 - £33,000	£33,001 - £87,000	£87,001 - £125,000	>£125,001
<b>Base Fees</b>						
Conversion / New / Variation		£100.00	£190.00	£315.00	£450.00	£635.00
Annual Fee		£70.00	£180.00	£295.00	£320.00	£350.00
<b>Fee if the Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises</b>						
Conversion / New / Variation		n/a	n/a	n/a	£900.00	£1,905.00
Annual Fee		n/a	n/a	n/a	£640.00	£1,050.00



## LICENCES (Act 2003 - Continued)

All Non Business for VAT purposes

### Premises Licences and Club Premises Certificates

**NB: All Fees listed below are Statutory and are set by the Secretary of State and Licensing Authority**

#### Additional Fee for Licensable Activities where the Occupancy is > 5000

##### Occupancy:

5,000 - 9,999  
10,000 - 14,999  
15,000 - 19,999  
20,000 - 29,999  
30,000 - 39,999  
40,000 - 49,999  
50,000 - 59,000  
60,000 - 69,999  
70,000 - 79,999  
80,000 - 89,999  
90,000 and over

##### 2023/2024 Charge

£1,000.00  
£2,000.00  
£4,000.00  
£8,000.00  
£16,000.00  
£24,000.00  
£32,000.00  
£40,000.00  
£48,000.00  
£56,000.00  
£64,000.00

##### 2022/2023 Charge

£1,000.00  
£2,000.00  
£4,000.00  
£8,000.00  
£16,000.00  
£24,000.00  
£32,000.00  
£40,000.00  
£48,000.00  
£56,000.00  
£64,000.00

#### Licensing Act 2003 - Other Fees

Section 25 Loss or theft of premises licence or summary  
Section 29 Application for a provisional statement where premises being built etc.  
Section 33 Notification of change of name or address  
Section 37 Application to vary licence to specify individual as premises supervisor  
Application for minor variation to premises licence or club premises certificate  
Section 42 Application for transfer of premises licence  
Section 47 Interim Authority Notice following the death etc of licence holder  
Section 79 Theft, loss etc. of certificate or summary  
Section 82 Notification of change of name or alteration of rules of club  
Section 83(1) or (2) Change of relevant registered address of club  
Section 100 Temporary Event Notice  
Section 110 Theft, loss etc. or temporary event notice  
Section 117 Application for a grant of personal licence  
Section 126 Theft, loss etc. of personal licence  
Section 127 Duty to notify change of name or address  
Section 178 Right of freeholder etc. to be notified of licensing matters

##### 2023/2024 Charge

£10.50  
£315.00  
£10.50  
£23.00  
£89.00  
£23.00  
£23.00  
£10.50  
£10.50  
£10.50  
£21.00  
£10.50  
£37.00  
£10.50  
£10.50  
£21.00

##### 2022/2023 Charge

£10.50  
£315.00  
£10.50  
£23.00  
£89.00  
£23.00  
£23.00  
£10.50  
£10.50  
£10.50  
£21.00  
£10.50  
£37.00  
£10.50  
£10.50  
£21.00

## HACKNEY CARRIAGES / PRIVATE HIRE

All Outside of Scope for VAT purposes

<b>Hackney Carriage &amp; Private Hire Drivers</b>		<b>2023/2024 Charges</b>				<b>2022/2023 Charges</b>			
		<b>New</b>		<b>Renewal</b>		<b>New</b>		<b>Renewal</b>	
		<b>1 Year</b>	<b>3 Year</b>	<b>1 Year</b>	<b>3 Year</b>	<b>1 Year</b>	<b>3 Year</b>	<b>1 Year</b>	<b>3 Year</b>
HC & PH Drivers Licences		£113.00	£246.00	£79.00	£206.00	£113.00	£246.00	£79.00	£206.00
DBS Fee - payable every 3 years		£44.00		£44.00		£44.00		£44.00	
<b>NB: This fee is subject to variation in accordance with DBS increases and includes administration costs</b>									
		<b>2023/2024 Charge</b>				<b>2022/2023 Charge</b>			
HC Deposit Knowledge Test		£55.00				£55.00			
HC Knowledge Test (50% to GHCA)**		£110.00				£110.00			
<b>NB: The Knowledge Test fee is payable for the Hackney Carriage knowledge test and is non-refundable if the test is cancelled.</b>									
PH Knowledge Test		£31.00				£31.00			
Replacement Licence Badge		£10.00				£10.00			
<b>Private Hire Operators Licences</b>		<b>2023/2024 Charges</b>		<b>2022/2023 Charges</b>					
		<b>1 Year</b>	<b>5 Year</b>	<b>1 Year</b>	<b>5 Year</b>				
Micro Operator (up to 3 vehicles)		£300.00	£1,200.00	£300.00	£1,200.00				
Small Operator (4 - 10 vehicles)		£620.00	£2,480.00	£620.00	£2,480.00				
Medium Operator (11 - 30 vehicles)		£1,000.00	£4,000.00	£1,000.00	£4,000.00				
Large Operator (31 + vehicles)		£1,500.00	£6,000.00	£1,500.00	£6,000.00				
Add Premises on Operators Licence:									
New		£144.00	£450.00	£144.00	£450.00				
Renewal		£103.00	£410.00	£103.00	£410.00				
<b>Vehicles</b>		<b>2023/2024 Charge</b>		<b>2022/2023 Charge</b>					
HC Vehicle Licences		£189.00		£189.00					
PH Vehicle Licences		£189.00		£189.00					
Transfer of Ownership		£50.00		£50.00					
Temporary Change of Vehicle		£67.00		£67.00					
Replacement Plates:									
External Rear		£20.00		£20.00					
External Front		£15.00		£15.00					
Internal Window		£15.00		£15.00					
Replacement Licence Certificate		£10.50		£10.50					
Application to notify of change of address		£10.50		£10.50					
Hackney Carriage Sticker Pack (No Smoking Stickers)		£5.00		£5.00					
Private Hire Sticker Pack (Bus Lane, Insurance (x3) and No Smoking)		£10.00		£10.00					
Bus Lane Sticker		£3.00		£3.00					

## Local Planning Authority Fees 2023/24

Figures incremented by 7.5%

### Local Planning Authority Advice [All Fees below are inclusive of VAT]

Category of Development	Charge for Letter only	Charge for office meeting followed by a letter	Charge for site visit followed by a letter	Fees/charges for follow-up meeting (s) (per hour or part thereof)	Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)
<b>Residential Development (including changes of use)</b>					
1-2 Dwellings	£240	£350	£470	£120	£140
3-5 Dwellings	£590	£710	£830	£120	£180
6-9 dwellings	£710	£830	£950	£120	£180
10-49 Dwellings	£1,180	£1,540	£1,890	£180	£180
50-199 Dwellings	£2,370	£2,960	£3,190	£240	£470
200+ Dwellings	£3,550	£4,140	£4,480	£290	£590
General principles advice 10-49 Dwellings		£540			
General principles advice 50+ Dwellings		£1,080			
<b>Non residential or commercial (Gross floor area, measured externally)</b>					
Less than 500m <sup>2</sup>	£240	£350	£470	£120	£120
501-999m <sup>2</sup>	£350	£470	£590	£120	£180
1000 - 4999m <sup>2</sup>	£1,180	£1,540	£1,770	£180	£240
5000 - 9999m <sup>2</sup>	£1,770	£2,130	£2,370	£240	£470
10000m <sup>2</sup> + (More than 2ha)	£2,370	£2,960	£3,550	£350	£590
<b>Permitted Development</b>					
Householder	£43	N/A	N/A	N/A	N/A
Other	£63	N/A	N/A	N/A	N/A
<b>Pre-Application Advice</b>					
Householder	£49	£130	£170	£50	N/A (new pre-application required)
<b>Others</b>					
Listed Building/Conservation (i)	£120	£160	£190	£120	£120
Advertisements	£60	N/A	N/A	£60	£120
Change of Use (ii)	£120	£240	£350	£120	£120
Telecommunications	£120	£240	£350	£120	£120
Other (iii)	£120	£240	£350	£120	£120
Copy Consent (Dev. Control)	£20				

#### Notes:

- (i) This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development  
(ii) If the proposal is change of use to a dwelling, the fee for residential dwellings applies  
(iii) Includes development not falling within any of the above categories such as playing pitches, car parks

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisers not employed by the Council. Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

#### Exemptions: Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed buildings and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application)
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and /or are grant aiding them through Business Support grants

**Reductions:** 50% reduction in fees for local charities and local community groups providing services to the community and relating to the local provision of that service

## Local Planning Authority Fees 2022/23 (For Comparative Information only)

### Local Planning Authority Advice [All Fees below are inclusive of VAT]

Category of Development	Charge for Letter only	Charge for office meeting followed by a letter	Charge for site visit followed by a letter	Fees/charges for follow-up meeting (s) (per hour or part thereof)	Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)
<b>Residential Development (including changes of use)</b>					
1-2 Dwellings	£220	£330	£440	£110	£130
3-5 Dwellings	£550	£660	£770	£110	£165
6-9 dwellings	£660	£770	£880	£110	£165
10-49 Dwellings	£1,100	£1,430	£1,760	£165	£165
50-199 Dwellings	£2,200	£2,750	£2,970	£220	£440
200+ Dwellings	£3,300	£3,850	£4,170	£270	£550
General principles advice 10-49 Dwellings		£500			
General principles advice 50+ Dwellings		£1,000			
<b>Non residential or commercial (Gross floor area, measured externally)</b>					
Less than 500m <sup>2</sup>	£220	£330	£440	£110	£110
501-999m <sup>2</sup>	£330	£440	£550	£110	£165
1000 - 4999m <sup>2</sup>	£1,100	£1,430	£1,650	£165	£220
5000 - 9999m <sup>2</sup>	£1,650	£1,980	£2,200	£220	£440
10000m <sup>2</sup> + (More than 2ha)	£2,200	£2,750	£3,300	£330	£550
<b>Permitted Development</b>					
Householder	£40	N/A	N/A	N/A	N/A
Other	£59	N/A	N/A	N/A	N/A
<b>Pre-Application Advice</b>					
Householder	£46	£120	£154	£44	N/A (new pre-application required)
<b>Others</b>					
Listed Building/Conservation (i)	£110	£152	£176	£110	£110
Advertisements	£58	N/A	N/A	£58	£108
Change of Use (ii)	£115	£220	£329	£110	£110
Telecommunications	£115	£220	£329	£110	£110
Other (iii)	£115	£220	£329	£110	£110
Copy Consent (Dev. Control)	£17				

#### Notes:

- (i) This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development  
(ii) If the proposal is change of use to a dwelling, the fee for residential dwellings applies  
(iii) Includes development not falling within any of the above categories such as playing pitches, car parks

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisers not employed by the Council.  
Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

#### Exemptions: Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed buildings and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application)
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and /or are grant aiding them through Business Support grants

**Reductions:** 50% reduction in fees for local charities and local community groups providing services to the community and relating to the local provision of that service

## Community Infrastructure Levy

*All Non Business for VAT purposes unless where stated*

### **CIL Rates**

The following rates are expressed in £ per square metre value.

For residential sites in Gloucester City Council's administrative area CIL rates are given in table 1.1 below.

Table 1.1 also sets out the CIL rates for strategic sites that are located within Gloucester City Council's administrative area.

**Table 1.1: Residential CIL rates**

Gloucester City Council		Community Infrastructure Levy (£ per m <sup>2</sup> )	
		2023/24 Charge	2022/23 Charge
Generic sites	10 dwellings and under including extensions and annexes greater than 100m <sup>2</sup>	£0	£0
	Between 11 and 449 dwellings	£49.61	£46.40
	450 dwellings and over	£0	£0
Strategic sites	JCS Strategic Allocations B5	£0	£0

## STREET TRADING LICENCES

All Exempt for VAT purposes

		<u>2023/2024</u>	<u>2022/2023</u>
		<u>Charge</u>	<u>Charge</u>
<b>Street Trading Fees</b>			
<b>City Centre Catering</b>			
City Centre Catering annual fee (Everyday)	<i>Per Annum</i>	<b>£8,000.00</b>	£8,000.00
City Centre Catering annual fee (up to 5 days)	<i>Per Annum</i>	<b>£6,400.00</b>	£6,400.00
City Centre Catering seasonal daily rate (January - October)	<i>Per Day</i>	<b>£25.00</b>	£25.00
City Centre Catering seasonal daily rate (November - December)	<i>Per Day</i>	<b>£30.00</b>	£30.00
<b>Catering Applications outside City Centre</b>			
Catering outside City Centre annual fee (4 or more days)	<i>Per Annum</i>	<b>£3,120.00</b>	£3,120.00
Catering outside City Centre daily rate	<i>Per Day</i>	<b>£15.00</b>	£15.00
<b>Retailers City Centre</b>			
Retailers City Centre Annual fee (4 or more days)	<i>Per Annum</i>	<b>£4,000.00</b>	£4,000.00
Retailers City Centre Seasonal daily rate (Jan - October)	<i>Per Day</i>	<b>£20.00</b>	£20.00
Retailers City Centre Seasonal daily rate (Nov - December)	<i>Per Day</i>	<b>£25.00</b>	£25.00
<b>Retailer Applications outside City Centre</b>			
Retailers outside City centre annual fee (4 or more days)	<i>Per Annum</i>	<b>£2,080.00</b>	£2,080.00
Retailers outside City centre daily rate	<i>Per Day</i>	<b>£10.00</b>	£10.00
<b>Ice-Cream Mobile vendors</b>			
Mobile Ice-cream annual fee	<i>Per Annum</i>	<b>£400.00</b>	£400.00
<b>New Additional fees</b>			
New application fee		<b>£115.00</b>	£115.00
Renewal Fee		<b>£50.00</b>	£50.00
Buskers Fee	<i>Per Week</i>	<b>£5.00</b>	£5.00
Badge fee for applicants and assistants (last 3 years)		<b>£50.00</b>	£50.00
Replacement Badge		<b>£15.00</b>	£15.00
Copy of paper licence		<b>£10.50</b>	£10.50
<b>Note - Electricity where supplied is at an additional charge of:</b>			
Electricity Supply			
Full electricity Supply	<i>Per Day</i>	<b>£4.50</b>	£3.60

## LEISURE SERVICES

		<u>2023/2024 Charges</u>			<u>2022/2023 Charges</u>		
		<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
<b>Cricket</b>							
Matches - Pitch only	<i>Weekends</i>	£47.50	£9.50	<b>£57.00</b>	£44.17	£8.83	<b>£53.00</b>
Matches - Pitch only	<i>Weekdays</i>	£23.33	£4.67	<b>£28.00</b>	£21.67	£4.33	<b>£26.00</b>
Practice wickets	<i>Evenings</i>	£17.50	£3.50	<b>£21.00</b>	£16.25	£3.25	<b>£19.50</b>
Changing rooms [ <i>VAT Exempt</i> ]		£8.30	£0.00	<b>£8.30</b>	£7.70	£0.00	<b>£7.70</b>
<b>Football</b>							
Pitch only	<i>Weekends</i>	£41.25	£8.25	<b>£49.50</b>	£38.33	£7.67	<b>£46.00</b>
Pitch only	<i>Weekdays</i>	£21.04	£4.21	<b>£25.25</b>	£19.58	£3.92	<b>£23.50</b>
Changing rooms [ <i>VAT Exempt</i> ]		£8.30	£0.00	<b>£8.30</b>	£7.70	£0.00	<b>£7.70</b>
<b>Rugby</b>							
Pitch only	<i>Weekends</i>	£41.25	£8.25	<b>£49.50</b>	£38.33	£7.67	<b>£46.00</b>
Pitch only	<i>Weekdays</i>	£21.04	£4.21	<b>£25.25</b>	£19.58	£3.92	<b>£23.50</b>
Changing rooms [ <i>VAT Exempt</i> ]		£8.30	£0.00	<b>£8.30</b>	£7.70	£0.00	<b>£7.70</b>
<b>NB: Charges for teams aged under 17 are half price.</b>							
<b>Hard Play Area</b>							
Widden Street		£5.83	£1.17	<b>£7.00</b>	£5.42	£1.08	<b>£6.50</b>
<b>Special Tenancies (Seasonal Bookings)</b>							
Pitch per Season	<i>Senior</i>	£201.67	£40.33	<b>£242.00</b>	£187.50	£37.50	<b>£225.00</b>
Pitch per Season	<i>Junior</i>	£100.83	£20.17	<b>£121.00</b>	£93.75	£18.75	<b>£112.50</b>

## ALLOTMENTS

All Exempt for VAT purposes

	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Allotments</b>		
Charge per Square Metre	21.29 pence	19.23 pence
<b>The following outlines the general costs and concession rates:</b>		
	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Standard Half Plot - 126 Square Metres</b>		
Base Fee	£26.80	£24.20
Over 65 years /Housing Benefit/Council Tax Support/ Disabled	£16.10	£14.50
<b>Standard Full Plot - 253 Square Metres</b>		
Base Fee	£53.90	£48.70
Over 65 years /Housing Benefit/Council Tax Support/ Disabled	£32.30	£29.20
<b>Notes</b>		
Disabled concessions are based on certain criteria which will be clarified at the start of the tenancy. All concessions are applicable to one plot per person only.		
Please note that there is a charge of <b>£25</b> to set up a new tenancy. This is a one-off fee and you will be billed with your first invoice.		
The allotment tenancy year runs from 1st November to 31st October.		



## **Stray Dogs**

**All Exempt for VAT purposes**

Fees will be charged for every part or whole day at the kennel.

Fees are based on the following items: Statutory Fee, Admin Fee, Collection Fee, Daily Kennel Fee.

There will be a one off fee £40 for delivery back to the owner should the owner not be able to get to the kennels. There is an additional kennelling cost of £25 per day for a dog determined as dangerous.

	<b><u>2023/2024</u></b> <b><u>Charge</u></b>	<b><u>2022/2023</u></b> <b><u>Charge</u></b>
<b>Charge per Day</b>		
<b>1 Day</b>		
1 Hour collection charge	<b>£99.00</b>	£96.50
2 Hours collection charge	<b>£139.00</b>	£134.00
<b>2 Days</b>		
1 Hour collection charge	<b>£116.00</b>	£112.50
2 Hours collection charge	<b>£156.00</b>	£150.00
<b>3 Days</b>		
1 Hour collection charge	<b>£133.00</b>	£129.00
2 Hours collection charge	<b>£173.00</b>	£167.00
<b>4 Days</b>		
1 Hour collection charge	<b>£150.00</b>	£145.00
2 Hours collection charge	<b>£190.00</b>	£183.00
<b>5 Days</b>		
1 Hour collection charge	<b>£167.00</b>	£161.50
2 Hours collection charge	<b>£207.00</b>	£199.00
<b>6 Days</b>		
1 Hour collection charge	<b>£184.00</b>	£177.50
2 Hours collection charge	<b>£224.00</b>	£215.00
<b>7 Days</b>		
1 Hour collection charge	<b>£201.00</b>	£193.50
2 Hours collection charge	<b>£241.00</b>	£228.00

### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit will be charged 50% of the above fees.

Concessionary rates for stray dog service are only eligible on kennelling fees.

i.e. the customer receives 50% discount on kennel fees but will still have to pay 100% of other fees

## **Bulky Item and Garden Waste Charges**

*All Non Business for VAT purposes, except Bulky Items*

	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Bulky Items [Charge inclusive of VAT]</b>		
The City Council provides a bulky item collection service.		
<b>General Households</b>		
Up to 3 items	£24.00	£24.00
Additional items (charge per item)	£8.00	£8.00
<b>Households in receipt of Council Tax Support or Housing Benefit</b>		
Up to 3 items	£12.00	£12.00
Additional items (charge per item)	£4.00	£4.00
<b>Garden Waste</b>		
The City Council provides a fortnightly waste collection service.		
The charges cover the period from 1st February to 30th November.		
<b>General Households</b>	£50.00	£46.00
<b>Households in receipt of Council Tax Support or Housing Benefit</b>	£29.00	£27.00
<b>Note:</b> Existing Garden Waste customers are invoiced annually in February each year - the 2022/23 charge above will come into effect from <b>1 February 2023</b> for renewals.		
<b>Replacement Wheelie Bin (Black or Green)</b>		
The City Council will charge for a replacement wheelie bin where it has been damaged or lost at no fault of its contractor.		
Replacement Charge (if delivered by contractor)	£44.00	£40.00
Replacement Charge (if collected from Eastern Avenue Depot)	£33.00	£30.00

# HIRE OF PARKS FOR EVENTS

*All Exempt for VAT purposes*

Hire of Parks	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>Application Fees (non-refundable and payable on application)</b>		
Commercial Promotion	<b>£112.75</b>	£110.00
National Registered Charity	<b>£56.50</b>	£55.00
Local Charity or Not For Profit Organisation	<b>£28.25</b>	FREE
<b>Gloucester Park / Plock Court (Rate per Day)</b>		
Commercial Promotion	<b>Negotiable (i)</b>	Negotiable (i)
National Registered Charity	<b>£56.50</b>	£55.00
Local Charity or Not For Profit Organisation	<b>£28.25</b>	FREE
<b>All Other Public Open Space</b>		
Commercial Promotion	<b>Negotiable (i)</b>	Negotiable (i)
National Registered Charity	<b>£56.50</b>	FREE
Local Charity or Not For Profit Organisation	<b>£28.25</b>	FREE
<b>City Centre</b>		
Fees for the use of the City Centre are negotiable and will be based on the scale and requirements of the event. They will be considered on a case by case basis.		
<b>Notes</b>		
(i) Fees are negotiable and will be based on the scale and requirements of the event. They will be considered on a case by case basis.		
The items that will be subject to agreement (amongst others) include:		
<b>Cancellation Policy</b>		
6 Weeks Prior to Event		
5 Weeks Prior to Event		
Less than 5 Weeks		
Less than 2 Weeks		
Set up day		
Breakdown day		
<b>Bond</b>		
Dependant on size of event and equipment used.		
Minimum of £500, If large vehicles present on open space - Minimum of £2000		
<b>Film Crew</b>		
Amateur/Student crew		
Professional		
<b>Please note:</b> other charges may apply for additional services or permissions, for example:		
(i) Land use agreement (£150 - £750)		
(ii) Equipment hire		
(iii) Electrical hook-up		
(iv) Provision of water		
(v) Waste management		
(vi) Licences e.g. temporary event notices		

## Gloucester Outdoor Event Bookings

<b>Hire Fee (per day)</b>				
<b>Event type</b>	<b>City Centre</b>	<b>Gloucester Park</b>	<b>Plock Court</b>	<b>Hempsted Meadows</b>
<b>Promotional Stands (per stand)</b>				
Commercial	£100	n/a	n/a	n/a
National Registered Charity	£50	n/a	n/a	n/a
Local charity or non-for-profit organisation	Free	n/a	n/a	n/a
<b>Commercial Market</b>				
Up to 30 stalls	£180	Charged event rates		
Up to 50 stalls	£400			
Over 50 stalls	£500			
Peak times	Double			
<b>Small scale event (up to 499)</b>				
Commercial		£300	£200	£200
National Registered Charity		£100	£50	£50
Local charity or non-for-profit organisation		£25	£25	£25
<b>Large scale event (over 500)</b>				
Commercial		£500	£400	£400
National Registered Charity		£300	£200	£200
Local charity or non-for-profit organisation		£75	£50	£50
<b>Major scale event (over 1000)</b>				
Commercial		£700	£600	£600
National Registered Charity		£500	£400	£400
Local charity or non-for-profit organisation		£125	£75	£75
<b>Larger scale events will be up to negotiation.</b>				
<b>Circuses and funfairs</b>				
For allocated space	n/a	£700	n/a	£500
<b>Set-up/break-down day</b>				
25% of day rate				
<b>Bond</b>				
Dependant on scale and risk	£200 - £3,000			
<b>Other</b>				
Water (per day)	£20			
Power (per day)	£20			
Staff (per hour)	£50			
<b>The council reserves the right to negotiate fees depending on scale.</b>				
<b>Cancellation Policy</b>				
Six weeks prior to the event	10% of total fee			
Five weeks prior	20% of total fee			
Less than five weeks	50% of total fee			
Less than two weeks	100% of total fee			

## Gloucester Film Bookings

### **Commercial filming:**

<b>Crew size/type</b>	Half a day (up to 4 hours)	Full day
Small production (1-5 crew)	£262.50	£525.00
Medium production (6-11 crew)	£525.00	£1,050.00
Large production (12+ crew)	£1,050.00	£2,100.00

### **Non-commercial filming:**

<b>Crew size/type</b>	Half a day (up to 4 hours)	Full day
Small production (1-5 crew)	£79.00	£157.50
Medium production (6-11 crew)	£157.50	£315.00
Large production (12+ crew)	£315.00	£630.00

### **Application Fees:**

Commercial filming: £51.50

Non-commercial filming: £26.00



## CAR PARKING

All charges shown are inclusive of VAT

### Gloucester City Centre Off Street Car Park Charges [Continued]

Daily Charges	<u>Period of wait</u>	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
The following Zone B Car Parks have these tariffs:			
<b>North Warehouse</b>			
<b>Great Western Road Car Park</b>			
<b>Castlemeads Car Park</b>			
<b>GL1 Leisure Centre Car Park</b>			
<b>Hare Lane North Car Park</b>			
<b>Monday to Saturday:</b>			
	Up to 2 hours	<b>£2.40</b>	£2.20
	Up to 3 hours	<b>£3.50</b>	£3.20
	Up to 4 hours	<b>£4.60</b>	£4.20
	All Day	<b>£8.00</b>	£6.00
<b>Sunday Rate:</b>			
	Up to 1 hour	<b>£1.50</b>	£1.10
	All Day	<b>£2.20</b>	£2.50
<b>Hare Lane North Car Park</b>			
	Season Ticket	<b>£420.00</b>	£216.00
<b>Concessions:</b>			
People with a disability (a blue badge holder) <b>free for 3 hours</b> max stay (100% concession)			

## Bus Station Departures

All Standard Rated for VAT purposes

	<u>2023/2024 Charges</u>			<u>2022/2023 Charges</u>		
<b>Bus Station Departures (per departure):</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
Bus	£1.00	£0.20	<b>£1.20</b>	£1.00	£0.20	<b>£1.20</b>
Coach	£2.00	£0.40	<b>£2.40</b>	£2.00	£0.40	<b>£2.40</b>
Unbooked Coach	£5.00	£1.00	<b>£6.00</b>	£5.00	£1.00	<b>£6.00</b>



## Surveyors Fees

All Standard Rated for VAT purposes

### Miscellaneous Properties

#### Property Rents

Granting Landlord Consent (assignments and subletting )*	<b>£400</b>
Granting Landlord Consent (Building Alterations)*	<b>£300</b>

Schedule of Dilapidations Condition Surveys Valuations	* Charges - Surveyors charge <b>£50</b> per hour plus mileage, administration and any other departmental cost or specialist advice.
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Third Party asset valuations and survey works	<b>£300</b> minimum charge plus any additional charges depending upon the complexity and time expended.
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## Facilities Fees

All room hire is exempt from VAT unless facilities such as catering, service provisions etc are supplied in addition. The whole service will then become subject to VAT at the standard rate.

Room Hire		<u>2023/2024 Charges</u>			
		Civic Suite	Meeting Room 1	Meeting Rooms 2 & 3	Sheriff's Room
<b>Period of wait:</b>					
Per hour		£45.00	£38.00	£22.00	£27.00
Morning	8.00 - 12.30	£175.00	£155.00	£100.00	£125.00
Afternoon	12.30 - 5.00	£175.00	£155.00	£100.00	£125.00
Whole Day	8.00 - 5.00	£345.00	£296.00	£180.00	£220.00
Evening	5.00 - 11.00	£345.00	£312.00	£315.00	£315.00
Evening per hour		£60.00	£55.00	£55.00	£55.00
Saturday:	8.00 - 12.30	£275.00	£230.00		
	12.30 - 5.00	£275.00	£230.00		
	5.00 - 11.00	£345.00	£310.00		

  

<b>Additional Charges:</b>	
Multi Media Projector	£55.00
Laptop	£27.50
Flip Chart & Pens	£11.00
<b>Catering:</b>	
Kitchen	£115.00
Tea/Coffee per head	£1.50
Tea/Coffee/Biscuits per head	£1.80
Fruit Juice per head	£1.10

Room Hire		<u>2022/2023 Charges</u>			
		Civic Suite	Meeting Room 1	Meeting Rooms 2 & 3	Sheriff's Room
<b>Period of wait:</b>					
Per hour		£41.00	£35.00	£20.00	£25.00
Morning (8.00 - 12.30)	8.00 - 12.30	£165.00	£145.00	£95.00	£115.00
Afternoon (12.30 - 5.00)	12.30 - 5.00	£165.00	£145.00	£95.00	£115.00
Whole Day (8.00 - 5.00)	8.00 - 5.00	£320.00	£275.00	£165.00	£205.00
Evening (5.00 - 11.00)	5.00 - 11.00	£320.00	£290.00	£290.00	£290.00
Evening per hour		£55.00	£50.00	£50.00	£50.00
Saturday:	8.00 - 12.30	£255.00	£215.00		
	12.30 - 5.00	£255.00	£215.00		
	5.00 - 11.00	£320.00	£290.00		

  

<b>Additional Charges:</b>	
Multi Media Projector	£50.00
Laptop	£25.00
Flip Chart & Pens	£10.00
<b>Catering:</b>	
Kitchen	£105.00
Tea/Coffee per head	£1.30
Tea/Coffee/Biscuits per head	£1.65
Fruit Juice per head	£1.00

## Local Land Charges Search Fees

All Standard Rated for VAT purposes except where stated

Search / Enquiry type:	2023/2024 Charges			2022/2023 Charges		
	Net Fee	VAT	Total Fee	Net Fee	VAT	Total Fee
LLC1 Official Register	£24.00	Outside Scope	<b>£24.00</b>	£22.00	Outside Scope	<b>£22.00</b>
CON29R	£140.00	£28.00	<b>£168.00</b>	£130.00	£26.00	<b>£156.00</b>
<b>Total Full Search Fee (excl CON29O enquiries)</b>	<b>£164.00</b>	<b>£28.00</b>	<b>£192.00</b>	<b>£152.00</b>	<b>£26.00</b>	<b>£178.00</b>
<b>Additional Parcels of Land</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
<b>Total Full Search Additional Land Parcel Fee</b>	<b>£17.50</b>	<b>£3.50</b>	<b>£21.00</b>	<b>£15.83</b>	<b>£3.17</b>	<b>£19.00</b>
<b>Additional Questions (i.e. Solicitors own written enquiries, not included on CON29/O)</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
	£22.50	£4.50	<b>£27.00</b>	£20.83	£4.17	<b>£25.00</b>
<b>CON29O Optional Enquiries</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
4 Road Proposals by Private Bodies	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
5 Advertisements	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
6 Completion Notices	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
7 Parks & Countryside	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
8 Pipelines	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
9 Houses in Multiple Occupation	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
10 Noise Abatement	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
11 Urban Development Areas	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
12 Enterprise Zones, Local Development Orders & Bids	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
13 Inner Urban Improvement Areas	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
14 Simplified Planning Zones	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
15 Land Maintenance Notices	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
16 Mineral Consultation Areas and Safeguarding Areas	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
17 Hazardous Substance Consents	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
18 Environmental and Pollution Notices	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
19 Food Safety Notices	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
20 Hedgerow Notices	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
21 Flood Defence and Land Drainage Consents	£11.67	£2.33	<b>£14.00</b>	£10.83	£2.17	<b>£13.00</b>
22 Common Land and Town or Village Green	£31.67	£6.33	<b>£38.00</b>	£29.17	£5.83	<b>£35.00</b>

## Street Naming and Numbering

All Exempt for VAT purposes

	<u>2023/2024</u> <u>Charge</u>		<u>2022/2023</u> <u>Charge</u>		
<b>Individual Development</b>					
<b>Type of Application</b>					
Naming / Renaming / or Renumbering	£43.00		£40.00		
Removal of property name	£43.00		£40.00		
New Number	£62.00		£58.00		
<b>Development - New Road name and house number allocation</b>					
<b>Number of plots</b>		<b>Per Street</b>	<b>Per Street</b>	<b>Per Street</b>	<b>Per Street</b>
1-5 plots	£126.00	£61.00	£117.00	£57.00	
6-25 plots	£126.00	£64.00	£117.00	£60.00	
26-75 plots	£126.00	£49.00	£117.00	£46.00	
76+ plots	£126.00	£43.00	£117.00	£40.00	
<b>Other fees and charges</b>					
	<b>Fee</b>	<b>Per Unit</b>	<b>Fee</b>	<b>Per Unit</b>	
Naming and numbering a commercial / industrial building	£126.00	£61.00	£117.00	£57.00	
Naming or numbering a block of flats	£126.00	£64.00	£117.00	£60.00	
Providing a letter of certification	£31.00		£29.00		
Enquires from Solicitors or Building Societies	£61.00		£57.00		
<b>Street Name Plate Relocation charges</b>					
	<u>2023/2024</u> <u>Charge</u>		<u>2022/2023</u> <u>Charge</u>		
<b>Standard application fee for the initial viability investigation</b>	£58.00		£54.00		
<b>Relocating an existing or installation of a new street name plate:</b>					
Costs for installing new / moving the plate (i)	£103.00		£96.00		
New Street Name Plate (if applicable)	£48.00		£45.00		
New Posts [2] (if applicable)	£34.00		£32.00		
<b>Notes:</b>					
<b>Application fee is non-refundable and the applicant will be invoiced after application has been received. Other charges will be invoiced as applicable and are payable in advance of work being carried out.</b>					
(i) If the existing street name plate is located on anything other than the standard metal posts or the existing one is damaged there will be a charge for a new street name plate and new metal posts.					

## CEMETERIES AND CREMATORIUM FEES

All Exempt for VAT purposes except where stated

### CEMETERIES

	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>A INTERMENT FEE</b>		
1. Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)	£79.00	£77.00
2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft) (i)	£279.00	£271.50
3. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft) (i)	£802.00	£782.00
4. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft) (i)	£1,154.00	£1,125.50
5. Extra depth 7ft - 9ft	£507.00	£494.00
6. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring (i)	£1,121.00	£1,093.00
7. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost (i)	£335.00	£326.00
<b>Notes:</b>		
<b>(i) Statutory Fees</b>		
Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for free and the first interment is that of a child qualifying for free burial the fee payable will be <b>£1,292.44</b> less the appropriate child fee.		
Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.		
	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
Any Bricked Grave [ <i>Standard rated for VAT purposes</i> ]	£10,056.00	£9,811.00
<b>B INTERMENT OF CREMATED REMAINS</b>		
In an earth grave where the Exclusive Right of Burial has been purchased	£312.00	£304.00
To pour ashes into a grave where cremation took place at Gloucester	£61.00	£59.00
<b>C NEW CREMATED REMAINS GARDEN</b>		
Charges for purchase of Burial rights for cremated remains only	£312.00	£304.00
Interment fee (applicable in addition to the above charge)	£252.00	£245.00
Permission for Headstone	£156.00	£152.00
	<u>£720.00</u>	<u>£701.00</u>
<b>D SCATTERING OF CREMATED REMAINS ON A GRAVE</b>		
1. Where a cremation has taken place at Gloucester Crematorium, with or without an appointment	£61.00	£59.00
2. Where a cremation has taken place at elsewhere, with or without an appointment	£71.00	£69.00
<b>Notes:</b>		
Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains.		

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Exempt for VAT purposes except where stated*

### **CEMETERIES**

	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b><u>Charge</u></b>	<b><u>Charge</u></b>
<b>E EARTH GRAVE</b>		
Exclusive Right of Burial for 50yrs	<b>£791.00</b>	£771.00
Exclusive Right of Burial for 75yrs	<b>£1,202.00</b>	£1,172.00
Exclusive Right of Burial for 99yrs	<b>£2,002.00</b>	£1,953.00
Purchase in Reserve - <b>purchase options currently suspended</b>	<b>£1,453.00</b>	£1,417.00
<b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>		
Charge	<b>£252.00</b>	£245.00
<b>G MEMORIALS, etc. (For the right to erect or place)</b>		
1. Headstone not exceeding 3ft. in height	<b>£354.00</b>	£344.50
2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing)	<b>£100.00</b>	£97.50
3. Each inscription after the first £60.00 + £10.50 VAT	<b>£100.00</b>	£97.50
4. Raised stone 18"x12"x4" with or without flower container	<b>£156.00</b>	£152.00
<b>H GRAVE MAINTENANCE</b>		
<i>(Standard rated for VAT - charges quoted are inclusive of VAT)</i>		
1. Keeping tidy per grave annually	<b>£109.00</b>	£106.00
2. Keeping tidy and planting per grave annually	<b>£161.00</b>	£157.00
3. Keeping tidy C.W.G.C. Graves per grave annually	<b>£9.50</b>	£9.00
4. Search Fees - Records	<b>£54.00</b>	£52.50
<b>WOODLAND BURIALS</b>		
All inclusive charge for a Woodland Burial	<b>£1,826.00</b>	£1,780.50

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Exempt for VAT purposes*

### **CREMATORIUM**

	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>A CREMATION FEES</b>		
1. Stillborn child or child whose age at time of death did not exceed 3 months	£80.00	£75.00
2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday	£155.00	£145.00
3. Person who at the date of death attained his/her 17th birthday (i)	£997.00	£936.00
4. Cremation Service (45 Minutes)	£1,100.00	£1,032.00
5. Sunrise Cremation Service between 9:00 - 10:00am	£487.00	£457.00
6. Cremation of body parts ( when the cremation took place elsewhere)	£45.00	£42.00
7. Double Cremation Slot (1 Hour)	£1,288.00	£1,209.00
8. Use of Organ	£26.00	£24.00
<b>Notes:</b>		
(i) This charge includes the medical referee fee. This charge includes Mercury Abatement Fee.		
Fees numbered <b>1</b> and <b>2</b> above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council.		
Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains.		
	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
In Special circumstances a request can be made for a 4.00pm Cremation Service	£154.00	£150.00
	<u>2023/2024</u> <u>Charge</u>	<u>2022/2023</u> <u>Charge</u>
<b>B SCATTERING OF CREMATED REMAINS ON A GRAVE</b>		
1. Where a cremation has taken place at Gloucester Crematorium, with or without an appointment	£61.00	£59.00
2. Where a cremation has taken place at elsewhere, with or without an appointment	£71.00	£69.00
<b>C ADDITIONAL CREMATION CERTIFICATES</b>		
	£28.00	£27.00
<b>D MEDICAL REFEREES FEES</b>		
	£63.00	£61.50
<b>E CREMATORIUM CASKETS</b>		
Biodegradable Boxes	£4.00	£3.00
Derby Casket	£71.00	£69.00
<b>F STORAGE</b>		
Storage of Cremated Remains per Month after Initial Month	£48.00	£46.00

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Standard Rated for VAT purposes*

### **CREMATORIUM**

	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b><u>Charge</u></b>	<b><u>Charge</u></b>
<b>G NATIVE HARDWOOD GARDEN SEAT (VAT inclusive at Standard Rate)</b>	<b>£1,375.00</b>	£1,341.00
<b>GRANITE SEAT (VAT inclusive at Standard Rate)</b>	<b>£2,320.00</b>	£2,263.50
<b>H BOOK OF MEMORY</b>		
1. 2 Line Inscription	<b>£82.00</b>	£80.00
2. 5 Line Inscription	<b>£142.00</b>	£138.50
3. Book of Remembrance Motif	<b>£78.00</b>	£76.00
<b>J OBITUS</b>		
Single Photo	<b>£14.00</b>	£13.50
Simple Slideshow	<b>£44.00</b>	£42.50
Professional Photo tribute	<b>£78.00</b>	£76.00
Copy of professional tribute	<b>£24.00</b>	£23.00
Downloadable copy of photo tribute	<b>£12.00</b>	£11.50
Extra 25 Photos in photo tribute	<b>£24.00</b>	£23.00
Live Webcast	<b>£34.00</b>	£33.00
Live Webcast with a 28 day viewing option	<b>£51.00</b>	£49.00
Copy of Webcast on DVD, Blu-ray and USB	<b>£54.00</b>	£54.00
additional Copies of DVD	<b>£24.00</b>	£23.00



## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC.

All Initial Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)

<b>KERB PLAQUES, TREES, ETC. ( Initial Charge - 20 Years)</b>	<u>2023/2024</u>	<u>2022/2023</u>
	<u>Charge</u>	<u>Charge</u>
Single bronze kerb plaque	£411.00	£401.00
Single bronze kerb plaque c/w a Rose motif	£453.00	£442.00
Double bronze kerb plaque	£814.00	£793.50
Single bronze tree plaque	£447.00	£436.00
Double bronze tree plaque	£865.00	£844.00
Bronze Heart Tree Plaque (max of 50 letters/figs)	£494.00	£482.00
Bronze Heart Tree Plaque c/w a Rose motif	£527.00	£514.00
Reserved space on kerb	£97.00	£94.50
Flowering cherry tree and plaque	£1,268.00	£1,237.00
Standard Rose Tree or Shrub and plaque	£1,080.00	£1,053.00
Standard Rose Tree & bronze heart plaque	£1,126.50	£1,099.00
Standard Rose Tree & Double tree plaque	£1,498.00	£1,461.00
Single Granite Plaques	Range from	£547.50
	to	£744.50
Double Granite Plaques	Range from	£622.50
	to	£907.00
Plaque for Planter - Inscription only	£510.00	£497.50
Plaque for Planter with Motif, cost from	£539.00	£525.50

All Renewal Charges are Exempt for VAT purposes

<b>KERB PLAQUES / TREES (Renewal of Adoption - 20 Years)</b>	<u>2023/2024</u>	<u>2022/2023</u>
	<u>Charge</u>	<u>Charge</u>
Single bronze kerb plaque	£171.00	£166.00
Double bronze kerb plaque	£341.00	£332.00
Standard Rose Tree or Shrub and plaque	£274.00	£267.00
Standard Tree & plaque	£295.00	£287.00
Standard Rose Tree & Double tree plaque	£443.00	£432.00
Rose Bush & plaque	£222.00	£219.00
Renewal of Reserved Space on Kerb	£100.00	£97.00
Vase Renewal	£288.00	£281.00
Sanctum 2000 Renewal	£444.00	£433.00

New Memorial Garden Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)

<b>New Memorial Garden</b>	<u>2023/2024</u>	<u>2022/2023</u>
	<u>Charge</u>	<u>Charge</u>
Vase	£1,048.00	£1,022.00
Sanctum 2000	£1,573.00	£1,534.00
Sanctum 2	£1,834.00	£1,789.00
Tablet for Cremated remains vault (Lawn 8)	£14.00	£13.50
Use of organ and organist	£252.00	£245.00
Included in use of chapel	£700.00	£682.00

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)*

### **Gardens Price List**

<b>Gardens Price List</b>	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b><u>Charge</u></b>	<b><u>Charge</u></b>
<b><i>Trees</i></b>		
Standard Rose Tree	<b>£630.00</b>	£614.00
Single Bronze Tree Plaque	<b>£436.00</b>	£425.00
Granite Tree Plaque Standard Motif (Extra cost)	<b>£674.00</b>	£657.00
<b><i>Boutonniere Plaques</i></b>		
Text Only	<b>£566.00</b>	£552.00
Hand Painted Motif	<b>£600.00</b>	£584.50
Photo Plaque	<b>£790.00</b>	£631.50
<b><i>Granite Memorial Book</i></b>		
Plaque	<b>£407.00</b>	£396.50
Memory Lane Block	<b>£421.00</b>	£410.00
Woodland Post	<b>£447.00</b>	£436.00

### **Cremated Remains Memorials Price List**

<b>Cremated Remains Memorials</b>	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b><u>Charge</u></b>	<b><u>Charge</u></b>
<b><i>Cariad Collection Keepsakes</i></b>		
Cheviot Keepsake	<b>£53.00</b>	£51.50
Brecon Keepsake	<b>£53.00</b>	£51.50
Dynasty Keepsake	<b>£53.00</b>	£51.50
Pennine Keepsake	<b>£53.00</b>	£51.50
Mendip Keepsake	<b>£53.00</b>	£51.50
Cairngorm Keepsake	<b>£53.00</b>	£51.50
<b><i>Cariad Full Size Urns</i></b>		
Cheviot Full Size Urns	<b>£216.00</b>	£210.00
Brecon Full Size Urns	<b>£216.00</b>	£210.00
Dynasty Full Size Urns	<b>£216.00</b>	£210.00
Pennine Full Size Urns	<b>£216.00</b>	£210.00
Mendip Full Urns	<b>£216.00</b>	£210.00
Cairngorm Full Size Urns	<b>£216.00</b>	£210.00
<b><i>Mandalay Aluminium Urn</i></b>		
Silver	<b>£62.00</b>	£60.50
Burgundy	<b>£62.00</b>	£60.50
Dark Blue	<b>£62.00</b>	£60.50
<b><i>Derby Caskets</i></b>		
Single Adult Caskets	<b>£69.00</b>	£67.00
Child Caskets	<b>£69.00</b>	£67.00
Baby Caskets	<b>£69.00</b>	£67.00

## **CEMETERIES AND CREMATORIUM FEES (Continued)**

*All Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)*

### **The Arbor**

	<b><u>2023/2024</u></b>	<b><u>2022/2023</u></b>
	<b>Charge</b>	<b>Charge</b>
<b>Menus at the Arbor</b>		
<b><i>Mid Morning Menu</i></b>		
Up to 30 people	<b>£345.00</b>	£335.00
Up to 40 people	<b>£431.00</b>	£420.25
Up to 50 people	<b>£520.00</b>	£507.00
Up to 60 people	<b>£576.00</b>	£561.50
Up to 70 people	<b>£633.00</b>	£617.00
Up to 80 people	<b>£690.00</b>	£673.00
<b><i>Silver Menu</i></b>		
Up to 30 people	<b>£499.00</b>	£486.00
Up to 40 people	<b>£595.00</b>	£580.00
Up to 50 people	<b>£691.00</b>	£674.00
Up to 60 people	<b>£818.00</b>	£798.00
Up to 70 people	<b>£947.00</b>	£923.50
Up to 80 people	<b>£1,077.00</b>	£1,050.50
<b><i>Gold Menu</i></b>		
Up to 30 people	<b>£637.00</b>	£621.00
Up to 40 people	<b>£740.00</b>	£721.00
Up to 50 people	<b>£842.00</b>	£821.00
Up to 60 people	<b>£945.00</b>	£921.00
Up to 70 people	<b>£1,148.00</b>	£1,120.00
Up to 80 people	<b>£1,370.00</b>	£1,366.50
<b><i>Afternoon Tea</i></b>		
Up to 30 people	<b>£443.00</b>	£431.50
Up to 40 people	<b>£531.00</b>	£518.00
Up to 50 people	<b>£619.00</b>	£603.50
Up to 60 people	<b>£664.00</b>	£661.00
Up to 70 people	<b>£737.00</b>	£718.50
Up to 80 people	<b>£796.00</b>	£776.00

## **SHOPMOBILITY**

*All Standard Rated for VAT purposes, unless we see evidence for medical exemption where VAT is not to be charged.*

	<u>2023/2024 Charges</u>			<u>2022/2023 Charges</u>		
	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>	<b>Net Fee</b>	<b>VAT</b>	<b>Total Fee</b>
<b>Electric Scooter</b>						
Annual membership (includes unlimited use for one year)	£22.00	£4.40	<b>£26.40</b>	£21.42	£4.28	<b>£25.70</b>
Charges per visit	£1.83	£0.37	<b>£2.20</b>	£1.79	£0.36	<b>£2.15</b>
Non-member daily charge	£5.58	£1.12	<b>£6.70</b>	£5.42	£1.08	<b>£6.50</b>
<b>Wheelchair Hire</b>						
Overnight hire	£4.67	£0.93	<b>£5.60</b>	£4.50	£0.90	<b>£5.40</b>
Weekend hire (Friday to Monday)	£11.00	£2.20	<b>£13.20</b>	£10.75	£2.15	<b>£12.90</b>
Week hire (7 days)	£18.33	£3.67	<b>£22.00</b>	£18.00	£3.60	<b>£21.60</b>
Monthly hire (calendar month)	£45.92	£9.18	<b>£55.10</b>	£44.83	£8.97	<b>£53.80</b>
<b>NB: £20 returnable deposit on long term hire, VAT medical exemption not applicable to long term hires.</b>						

## Museum of Gloucester

	<u>2023/24 Charge £</u>	<u>2022/23 Charge £</u>
<b>Admission</b>		
Children Under 5	Free	Free
Individual ticket (day ticket)	Free	Free
Family ticket (day ticket)	Free	Free
Concessionary ticket (day ticket)	Free	Free
Individual membership ticket (per year)	Free	Free
Family membership ticket (per year)	Free	Free
Concessionary membership ticket (per year)	Free	Free

## Wheatstone Hall Hire Charges

All Charges are Standard Rated for VAT purposes (charges shown are inclusive of VAT)

Minimum Hire Time of Three Hours

	<u>2023/24 Charge</u>		<u>2022/23 Charge</u>	
<b>First Hour</b>				
<b>Hourly Rate thereafter</b>	£36.75	£22.00	£35.85	£21.50
<b>Hire Fees Include:</b>				
<ul style="list-style-type: none"> <li>• Staff to setup the layout of furniture to your requirements before your arrival.</li> <li>• Staff for the duration of your event.</li> <li>• Site rectangular tables and chairs.</li> <li>• Basic technical equipment – standing microphone, small PA system, small projector, small screen, flipchart.</li> <li>• Exclusive use of the room.</li> <li>• A staffed and stocked bar if required (add additional hours hire fee).</li> <li>• Site heating.</li> <li>• Staff to tidy away after the event.</li> </ul>				
<b>Optional Additional Costs:</b>				
<ul style="list-style-type: none"> <li>• Staging – quote available upon request.</li> <li>• Stage Lighting – quote available upon request</li> <li>• Uplighters - £169.00 + vat</li> <li>• Security Staff (required as per the terms of our license for events where there is an alcoholic bar) – cost dependent on size of event.</li> <li>• Specialist sound equipment and engineer – from £300.00. + vat</li> <li>• Additional staff - £15.50 + vat per hour.</li> <li>• Natural Wood Banquet Seating - £3.50 +vat per chair, £10.00 + vat delivery.</li> <li>• 5ft round tables (seat up to 8) - £8.00 + vat per table, £10.00 + vat delivery.</li> <li>• 5ft 6 round tables (seat up to 10) - £9.00+ vat per table, £10.00 + vat delivery.</li> <li>• Larger technical equipment will also incur an additional charge. Quotes available upon request.</li> </ul>				

**Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

Minimum hire time of One Hour and then charged per Half Hour after that

Room	<u>2023/24 Charge</u>			<u>2022/23 Charge</u>		
	First Hour	Hourly Rate Thereafter	Equipment Charge (set rate)	First Hour	Hourly Rate Thereafter	Equipment Charge (set rate)
Blue Coat Room	£27.50	£18.50	£21.00	£25.60	£17.50	£20.00
George Hunt Room	£22.50	£15.50	£21.00	£20.50	£15.00	£20.00
Fisher Room	£27.50	£18.50	£21.00	£25.60	£17.50	£20.00
Henley Room	£17.50	£13.00	£21.00	£16.40	£12.50	£20.00
Potter Room	£15.00	£13.00	£21.00	£14.35	£12.50	£20.00
Cinema	£78.00	£32.00	£62.00	£75.00	£30.00	£60.00
Hall:						
Monday to 1pm on Saturday	£94.00	£42.00	£82.00	£90.00	£40.00	£80.00
Saturday after 1pm	£154.00	£103.00	£82.00	£150.00	£100.00	£80.00
Studio 2	£16.00	£12.50	£21.00	£15.00	£12.00	
<b>Standard Hire</b>	The above charges are all in relation to standard hire that covers room hire and layout to match the hirer's specific requirements, free Wi-Fi and jugs of water & glasses.					
<b>Premium Hire</b>	The Trier Room can be hired at a premium rate of £20 per hour that includes use of meeting and conference equipment.					
Service Charge - Flat Rate	<b>£205.00</b>			£200.00		
<b><u>Event Hire Charges</u></b>	<u>2023/24</u>			<u>2022/23</u>		
Hall Hire Package - 440 Standing & Seated	£1,410.00			£1,375.00		
Hall Hire Package - 400 Standing	£1,205.00			£1,175.00		
Hall Hire Package - 280 Seated	£1,050.00			£1,025.00		
Hall Hire Package - 250 Seated	£925.00			£895.00		
Hourly Charge	£56.50			£55.00		
<b><u>Cinema Ticket Charges</u></b>	<u>2023/24</u>			<u>2022/23</u>		
<b>Available to:</b>						
Film	£7.75			£7.50		
Film (Students & Under 25s)	£6.25			£6.00		
Event Cinema	£15.75			£15.35		
Event Cinema (Concessions)	£13.00			£12.75		

## Gloucester Blackfriars

### Hire Charges (All Prices Exclusive of VAT)

Room	2023/24 Charge - Prices exc vat					2022/23 Charge	
	Half Day (four hours) Sunday - 1pm Friday	Full Day (eight hours) Sunday - 1pm Friday	Half Day (four hours) 1pm Friday - Saturday	Full Day (eight hours) 1pm Friday - Saturday	Add extra hours or bar	First Hour	Hourly Rate Thereafter
Full Site (North Range, East Range, Thomas Bell Room & Cloister Garden)	£525	£995	£789	£1,495	£118	£164	£112
The North Range & East Range	£411	£763	£617	£1,145	£95	£112	£93
The North Range	£353	£685	£530	£1,028	£83	£99	£79
Cloister Garden	£285	£553	£428	£830	£67	£79	£64
East Range & Thomas Bell Room	£303	£593	£455	£890	£73	£81	£69
Upper East Range	£254	£494	£381	£741	£60	£71	£57
Thomas Bell Room	£211	£432	n/a	n/a	£50	£57	£48
Lower East Range Old Kitchen	£148	£291	n/a	n/a	£36	£39	£34
<p>For events with a bar, an hour will be added to the scheduled close time to cover the cost of setting up and taking down the bar. Due to the nature of the Blackfriars site, the bar is set up especially for each event and packed away again ready for the event afterwards.</p>							
<p><b>Hire Fees Include:</b></p> <ul style="list-style-type: none"> <li>• Staff to setup the layout of furniture to your requirements before your arrival.</li> <li>• Staff for the duration of your event.</li> <li>• Site rectangular tables and chairs.</li> <li>• Basic technical equipment – standing microphone, small PA system, small projector, small screen, flipchart.</li> <li>• Exclusive use of the room.</li> <li>• A staffed and stocked bar if required (add additional hours hire fee).</li> <li>• Site heating.</li> <li>• Staff to tidy away after the event.</li> </ul>							
<p><b>Optional Additional Costs:</b></p> <ul style="list-style-type: none"> <li>• Staging – quote available upon request.</li> <li>• Stage Lighting – quote available upon request</li> <li>• Uplighters - £177.00 + vat</li> <li>• Security Staff (required as per the terms of our license for events where there is an alcoholic bar) – cost dependent on size of event.</li> <li>• Specialist sound equipment and engineer – price available upon request</li> <li>• Additional staff - £23.00 + vat per hour.</li> <li>• External furniture hire such as round tables or rustic benches – price available upon request.</li> </ul>							

## Gloucester Blackfriars

### Weddings (prices include vat)

NORTH RANGE RECEPTION HIRE	Oct - Nov, Jan - March		April - Sep & Dec	
	2023/24	2022/23	2023/24	2022/23
Monday - Thursday	£3,500	£3,330	£3,750	£3,535
Friday & Sunday	£3,875	£3,690	£4,450	£4,200
Saturday & Bank Holiday	£4,195	£3,995	£5,355	£5,125
Package cost for up to 80 daytime guests and an additional 20 evening guests.				
Add ceremony room hire	£275	£255	£275	£255
Additional day guest £9.00, Additional eve guest £4.50				
<b>Included in North Range Room Hire</b>				
Two night stay in Judges Lodgings for Couple. Exclusive use of whole site. Access day before wedding to setup. Access day after to collect decorations. Dedicated wedding co-ordinator. Event team to look after couple and guests on day. Fully stocked and staffed bar.	Tables & decorative chiavari limewash chairs. Fairy lights to decorate space. Candlelit garden after dark. Uplighters to set a tone in the space. Garden games. SIA certified security staff for evening function.			

EAST RANGE RECEPTION HIRE	Oct - March		April		May - Sep	
	2023/24	2022/23	2023/24	2022/23	2023/24	2022/23
Monday - Thursday	£1,475	£1,335	£1,640	£1,640	£1,945	£1,640
Friday & Sunday	£1,695	£1,535	£1,945	£1,945	£4,450 *	£1,945
Saturday & Bank Holiday	£2,145	£1,945	£2,665	£2,665	£5,355 *	£2,665
Package cost for up to 50 guests						
Add ceremony room hire	£275	£255	£275	£255		£255
<b>Included in East Range Room Hire</b>						
* Peak month Friday – Saturday weddings - Exclusive use of the site for the duration of your wedding, with your reception taking place in the intimate Upper East Range.						
Off peak weddings – Exclusive access to the historic East Range and Thomas Bell Room for the duration of your wedding. 2 hours access day before to setup decorations. Access the day after to collect decorations. Dedicated wedding co-ordinator. Specialist event team to look after couple and guests on day. A fully stocked and staffed bar in the nearby Thomas Bell Room.	5ft round tables for the reception (seat up to 8) and decorative chiavari chairs. Fairy lights to decorate the space and highlight its periodic features. A candlelit garden after dark. Garden games laid out on the lawn for your guests to enjoy. SIA Certified security staff for your evening function where applicable.					

CEREMONY ONLY ROOM VENUE HIRE			
Access for Three Hours			
2022/23 Charges			
Room	Monday - Thursday	Friday & Sunday	Saturday & Bank Holidays
The North Range	£1,075	£1,355 *12 noon latest time available	£1,690 *12 noon latest time available
Upper East Range	£735 £285	£845 £385.00	n/a
Lower East Range (1.5 hours access)	*Before 11am only	*before 11am only	n/a
2021/22 Charges			
Room	Monday - Thursday	Friday	Sat - Sun
The North Range	£950	£1,200	£1,500
The East Range	£650	£750	£800
Prices Include			
Access one hour before venue opens to drop off decorations 3 hours exclusive access Dedicated wedding co-ordinator. Event team to look after couple and guests on day.	Antique table & chairs for signing register Fairy lights to decorate space. Chiavari limewash chairs 1.5 hours access for lowe East Range ceremonies.		